

Clinton-Glen Gardner Board of Education
January 30, 2018

BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Opening Statement:

Lisa Craft called the meeting together at 7pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

Adopted 3/2016

ROLL CALL: Present: Craig Sowell, Lorraine Linfante, Brendan McIsaac, Carl Sabatino, Charles Sampson (arrived at 7:10)
Also Present: Seth Cohen, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary

Monthly School Data:

- A. Enrollment Data Report (**Attachment #1**)
- B. Student Suspensions:
 - 1. In-School Suspensions: 0
 - 2. Out-of-School Suspensions: 0
- C. School Nurse's Report (**Attachment #2**)
- D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed
- E. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

RESOLUTION 2017-2018: 90

ACCEPT SCHOOL DATA REPORTS

Lorraine Linfante moved, seconded by Craig Sabatino, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL REPORT:

ELA Population Update
Techspo Presentation Update
Classroom Closeup 2/15/18
Scott Reilly-Tech Presentation

Student Representative Report: None

Clinton Education Association (CEA) Report:

Mrs Viotto and Mrs Jordan reported on grade level & school wide activities

Assistant Principal/Curriculum Coordinator’s Report:

Getting back into Rituals and Routines after the Winter Break

The Geography Bee

Family Fitness and Luau - well attended

Special Services Report:

Unified Sports

Young Athletes Program

Facilitated Recess

Special Ed numbers

PUBLIC COMMENT:

Megan Johnson – New Council Member Clinton and School Liaison Introduction

PERSONNEL REPORT:

RESOLUTION 2017-2018: 91

STAFF APPOINTMENTS 2017-2018

Lorriane Linfante moved, seconded by Carl Sabatino to approve the following staff members for the 2017-18 school year. Motion carried unanimously with all “ayes” by roll call vote.

Staff Appointments 2017-2018

Position	Name	Rate/Salary	Effective Date	Att.
Substitute Teacher	Laura Urban	\$85.00	pending completed paperwork	
Substitute Teacher	Ashley Jacobs	\$85.00	pending completed paperwork	
Substitute Teacher	Gregory Broslawski	\$85.00	pending completed paperwork	
Substitutue Teacher	Olivia Stentz	\$85.00	pending completed paperwork	

Co-Curricular: None

Addendum**RESOLUTION 2017-2018: 92 APPROVAL OF BUSINESS ADMIN CONTRACTS**

Lorriane Linfante moved, seconded by Carl Sabatino To approve the contract for Bernadette Wang as the School Business Administrator/Board Secretary for the Clinton-Glen Gardner Board of Education effective 4/1/2018-6/30/2018 prorated and for the 2018-2019 school year at an annual salary of \$100,000. Approval letter dated January 30, 2018 and on file with the contract. (PCN 73) Motion carried unanimously with all “ayes” by roll call vote.

Curriculum, Instruction, Assessment, & Technology**Professional Development****RESOLUTION 2017-2018: 93 APPROVE PROFESSIONAL DEVELOPMENT & TRAVEL MILEAGE**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12. Motion carried unanimously with all “ayes” by roll call vote.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Literacy Learning Across the Grades	03/09/18	Lisa Morra Jessica Kolodziej		\$205.00 each +mileage	\$0.00	\$410.00 +mileage

Field Trips**RESOLUTION 2017-2018: 94 APPROVE FIELD TRIPS**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following requests for field trips. Motion carried unanimously with all “ayes” by roll call vote.

Date	Grade	Destination	Cost per student
February 2018	Selected 5th graders	Rutgers Busch Campus	\$17.25
May 2018	2nd Grade	Turtle Back Zoo	\$18.00
January 2018	6th Grade Students	Hunterdon Art Museum	\$0.00
March 2018	4th Grade	Ellis Island	TBA

Policy and Regulations

General Information: Business Administrator's Report

Proposals remaining referendum projects

\$18,000 received for energy rebates on lighting replacement

SEMI Waiver

RESOLUTION 2017-2018: 95

APPROVE SEMI WAIVER

Craig Sowell moved, seconded by Carl Sabatino, to approve the SEMI (Special Education Medicaid Initiative) Waiver due to the number of qualifying students being less than 40. Motion carried unanimously with all "ayes".

Tuition Contract Approval

RESOLUTION 2017-2018: 96

APPROVE TUITION CONTRACT

Charles Sampson moved, seconded by Craig Sowell to approve the tuition contract with the State of NJ Dept of Children and Families for 2 students to attend CPS at an annual rate of \$72,670 for the 2017-18 school year. Motion carried unanimously with all "ayes".

Monthly Minutes and Financial Approval

RESOLUTION 2017-2018: 97

APPROVE MINUTES & FINANCIAL REPORTS

Lorraine Linfante moved, seconded by Charles Sampson, to approve the minutes and monthly financial transactions and reports items 1-5. Motion carried unanimously with all "ayes".

1. Approval of Board of Education Minutes from the December 13, 2017 Business and Executive Sessions. **(Attachment #4)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2017-2018 school year.
(Attachment #5A, 5B)

November, 2017	\$ 2,583,905.23
----------------	-----------------
3. Approval of the Bill List in the specified amounts **(Attachment #6)**
 - a. General Account: \$ 1,096,375.69
 - b. Cafeteria Account: \$ 9,971.57

4. Checking Account Balances – November, 2017
 - a. Student Activities: \$ 57,236.21
 - b. Cafeteria: \$ 3,734.32
 - c. Payroll Agency: \$ 25,606.16
 - d. Unemployment: \$ 60,333.07

5. Transfers and budget adjustments in the amount of \$ 75,159.97 and \$9,900.00 respectively, for November, 2017, and budget adjustments in the amount of \$43,000.00 for the month of December 2017. (**Attachment #7**)

New Business

Brendan McIsaac attended 1st strategic planning meeting at North Hunterdon Voorhees Regional Feb 8th- Cluster Meeting Board Presidents

Old Business

- A. Dear Parents – Brendan McIsaac drafted January
- B. Board Liaison Reports- Twitter Update
- C. Board Goal Discussion 2017-2018
 - **To support the CPS mission and 2017-2018 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.**
 - **Represent and advocate for the district by building bridges with the community and surrounding cluster districts.**
 - **Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.**
- D. District Goals 2017-18

Create optimal learning environments that are supportive of service learning and celebratory of our school environment.

 - **Increase service learning opportunities for students to enrich learning**
 - **Convert classrooms and hallways into workshops for learning.**
 - **Reinvent additional outdoor spaces to inspire creativity and curiosity.**
 - **Expand elective and cycle options on special Interest topics to better stimulate student interests in cross-curricular and cross-grade level opportunities.**

Adjournment

RESOLUTION 2017-2018: 98

ADJOURNMENT

Carl Sabatino moved, seconded by Lorraine Linfante to adjourn the Board Meeting at 8:15 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa Craft
Business Administrator

Brendan McIsaac, President