

Clinton-Glen Gardner Board of Education
May 22, 2018

BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Opening Statement:

Brendan McIsaac called the meeting together at 7pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

Adopted 3/2016

ROLL CALL: Present: Carl Sabatino, Lorraine Linfante, Brendan McIsaac, Craig Sowell
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary
Absent: Charles Sampson

Monthly School Data:

- A. Enrollment Data Report (**Attachment #1**)
- B. Student Suspensions:
 - 1. In-School Suspensions: 0
 - 2. Out-of-School Suspensions: 0
- C. School Nurse's Report (**Attachment #2**)
- D. Violence and Vandalism (EVVRS Data), HIB 2 investigation 0 confirmed
- E. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

RESOLUTION 2017-2018: 143

ACCEPT SCHOOL DATA REPORTS

Lorraine Linfante moved, seconded by Carl Sabatino, to accept the aforementioned monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL REPORT:

End of year dates- Graduation - June 19th, Patriot game on June 6th, Concert and art show on June 5th

Classroom close up video – highlighting the project Mighty Finger spearheaded by Amy Brennen to bring the focus to empower girls to excel, energize and set goals for themselves

Kindergarten Orientation went well, children visited school May 22nd, the current count is 36. Golf Club is more a sport than club activity, will research regarding stipend vs club pay

Student Representative Report:**Clinton Education Association (CEA) Report:**

- 2nd grade Grow-A-Row service project and prep for 3rd grade math
- 4th Grade Safari Day studies
- 7th grade Operation Bookworm, pairing with kindergarten and preschool buddies to read.
- 7/8 student council dance-a-thon, goal to raise \$2944 now at \$708 in order to host our meal packing event
- 8th grade English Shakespeare reading to resume now that PARCC is complete. WordMasters program complete and 8th grade is now focusing on Membean words, final grammar lessons, reading comprehension, and writing for remainder of year.
- Art Show June 5th 5:30-6:30 before concert
- Unified sports – Bowling with 14 students joined. Practices twice week and field trip to West Hunterdon Lanes in early June paid for by Special Olympics of NJ
- Stay-Play-Talk Program wrap up for grades 1-4.

Assistant Principal/Curriculum Coordinator's Report:

Mrs Turner discussed end of year field trips to expand learning and the literature circles in Language Arts with guest facilitators for the end of the year

Special Services Report:

Unified Sports

Academic Archer Awards:

Mrs Bulger talked about the archery program and how it has prospered in the school. The six archers who received the NASP (National Archery in the Schools Program) Academic Archer Awards are:
Emma Stentz 8th
Katherine Leddy 8th
Trevor Brotons 7th
Billy Colantano 7th
Eleanor Stentz 6th
Dev Mehta 5th

Emma Stentz was presented with a plaque for her performance in the NJ NASP State tournament on February 27, 2018. She shot a 281/300 which gave her #2 spot in NJ Boys/Girls Overall Division and #1 in the Middle School Girls Division. This top ten position allowed her to participate in the NASP National tournaments in Louisville, Kentucky on May 10. A Nationals she posted a 270/300 and this performance helped her achieve #4 in the State in the Girls Overall Division. A NASP Nationals certificate was awarded to Emma at the meeting for her participation in these tournaments.

The school placed third for the year.

Third Grade Writing Presentations:

Madeline Sowell: Basketball Google Slides presentation

Evan Santoiemma: Ruby Bridges Essay

Skylar Burr presented her research on dog – she doesn't own one YET but she did the research on the subject.

Haley McIsaac made presentation on Ruby Bridges – black student needing escort to school. She read from her writing of the research.

PUBLIC COMMENT: None

PERSONNEL REPORT:**Extended School Year Staff****RESOLUTION 2017-2018: 144**

Lorraine Linfante moved, seconded by Carl Sabatino to approve the following staff member to serve extended school year role as paraprofessional. Motion carried unanimously with all "ayes".

Position	Name	Rate
Paraprofessional	Suzanne Stidworthy	\$17

Director of Special Education**RESOLUTION 2017-2018: 145**

Lorraine Linfante moved, seconded by Carl Sabatino to approve the following staff member to serve as Director of Special Education for the 2018-2019 school year. Motion carried unanimously with all "ayes".

Name	Title	
Jenine Kastner	Director of Special Education	\$15,000

Aftercare Directors**RESOLUTION 2017-2018: 146**

Lorraine Linfante moved, seconded by Carl Sabatino to approve the following staff member to serve as Aftercare Directors for the 2018-2019 school year. Motion carried unanimously with all "ayes".

Name	Title	Stipend
Jacqueline Turner	Aftercare Director	\$8,500
Jenine Kastner	Aftercare Director	\$3,000
TBD	Aftercare Director	\$8,500

Summer Office & Clerical**RESOLUTION 2017-2018: 147**

Lorraine Linfante moved, seconded by Carl Sabatino to approve the following staff member to serve as office and clerical support during the summer of 2018 NTE 65 hours total for split between staff listed below. Motion carried unanimously with all “ayes”.

Name	Hours	Rate
Barbara Plundeke		\$16.00
Debbie Herold		\$16.00
Janet Traphagen		\$16.00

Co-Curricular**RESOLUTION 2017-2018: 148**

Lorraine Linfante moved, seconded by Carl Sabatino to approve the following staff members for the 2018-2019 school year for the following stipend positions, amounts to be adjusted for negotiated agreement: Motion carried unanimously with all “ayes”.

Position	Name	Rate/Salary
Future Cities Club (2)	Deb Wellet/Kate Lascelle	\$976 each
Team Create (2)	Amy Brenner/Kate Lascelle	\$976 each
Technology Student Association	Evelyn Ferro	\$976
Robotics & Engineering Club	Evelyn Ferro	\$976
Archery Club (2)	Mary Bulger, Tim Bidwell	\$976 each
Golf Club	Mary Bulger	\$976
Peer to Peer Instructors (2)	Tim Bidwell Kelly DeJesus	\$1279 each
Science Club	Stacy Viotto	\$976
Game Board/JustChill	Judy Liptak	\$976
Art Club	Suzanne Lauricella	\$976
Middle School Coordinator	Jessica Latanzio-Crespo	\$5768.24
Spring Musical Director	Laurie Ruch	\$3846

Spring Musical Assistant Directors (3)	Kelly De Jesus Lisa Rizzi (1/2) Suzanne Lauricella (1/2) Tonya Lunger	\$1274 \$ 637 (shared) \$ 637 (shared) \$1274
Student Council (5/6)	Denise Grimm	\$1279
Student Council (7/8)	Jessica Latanzio-Crespo	\$1279
4 th Grade Musical Director	Laurie Ruch	\$976
4 th Grade Musical Assistant Director	Lisa Rizzi (1/2) Barb Smith (1/2)	\$488 (shared) \$488 (shared)
3 rd Grade Musical Director	Laurie Ruch	\$976
3 rd Grade Musical Assistant Director	Pam Lorensen Kelly DeJesus	
Aim High Instructor (2)		\$976 each per session \$ 976each per session \$ 976each per session \$976each per session
I &RS (6)	MaryEllen Bowlby Lisa Morra Carolyn Schorr Denise Grimm Allyson Kubik Jenine Kastner	\$976
Character Education (2)	Tim Bidwell (K – 4) Amy Brenner (5 – 8)	\$1279 each
Team Leaders/Administrative Council (6)	(K -2) Kelly De Jesus (3 - 4) Jamie Friedel (5 – 8) Jessica Latanzio Crespo (5 – 8) Barbara Shaffer (Special Area) Tim Bidwell (Special Education) Judy Liptak	\$976
Athletic Director	Joe Harris	\$2532

Soccer Coach- Boys	Tim Bidwell	\$2115
Soccer Coach– Girls	Jessica Kolodziej	\$1922
Cross Country Coach	Kate Lascelle	\$2115
Volleyball Coach	Kari Gursky	\$2115
Basketball Coach - Boys	Tim Bidwell	\$3864
Basketball Coach - Girls	Joe Harris	\$3864
Cheerleading Coach	Jessica Latanzio Crespo	\$3557
Baseball Coach	Tim Bidwell	\$2115
Softball Coach		\$2115
Home Basketball Game Supervision	Lisa Rizzi, Tonya Lunger, Patricia Weiss, Janet Traphagen	\$69 per game
Homework Club/Detention	Patricia Weiss, Janet Traphagen, Barb Smith, Kate Lascelle, Robert Adase, Lisa Rizzi, Kate Lascelle, Elizabeth Hedden, Joe Harris	\$41 per hour

Arts Integration Honorarium – Dr Cohen elaborated the reason for the honorarium payment
RESOLUTION 2017-2018: 149

Lorraine Linfante moved, seconded by Carl Sabatino to approve the following staff members for an 18-19 Arts Integration honorarium dependent of the summer 2018 Princeton University Workshop July 16-18, 2018. Motion carried unanimously with all “ayes”.

Position	Name	Rate/Salary	Effective Date
AI Honorarium	Amy Brenner	\$400	7/1/2018
AI Honorarium	Tonya Lunger	\$400	7/1/2018
AI Honorarium	Suzanne Lauricella	\$400	7/1/2018
AI Honorarium	Maria Buniva	\$400	7/1/2018

Substitutes**RESOLUTION 2017-2018: 150**

Lorraine Linfante moved, seconded by Carl Sabatino to approve the following staff to approve the following list of substitutes for the 2018-2019 SY - (**Attachment #4**) Motion carried unanimously with all “ayes”.

Curriculum/Committee Staffing**RESOLUTION 2017-2018: 151**

Lorraine Linfante moved, seconded by Carl Sabatino to approve the following staff to approve the following staff members for the following 2018-2019 curriculum/ committee/ESY positions. Motion carried unanimously with all “ayes”.

Position	Name	Rate/Salary
Crisis Management Committee /Safety Team Leaders	Jenine Kastner	\$ 41 per hour (not to exceed 16 hours each)
Crisis Management Committee/Safety Team Members	Jessica Kolodziej Mary Ellen Bowlby Kelly DeJesus Lisa Morra Karen Brownell Tim Bidwell Angela McVerry	\$41 per hour (not to exceed 6 hours each)
HIB Coordinator	Jenine Kastner	\$41 per hour(not to exceed 8 hours)
HIB Specialist	Angela McVerry	\$41 per hour(not to exceed 10 hours)
Position (cont.)	Name	Rate/Salary
Character Education Program	Amy Brenner Tim Bidwell	\$41 per hour (not to exceed 8 hours each)
ESY Sub	Karen Brownell, Denise Rella, Heidi Singer	\$47/hr for Teacher or \$17/hr for Aide
Powerschool Scheduling	Jennifer Merrigan Barbara Schaffer	\$ 41 NTE 45 hours each

CURRICULUM, INSTRUCTION, ASSESSMENT & TECHNOLOGY

Professional Development RESOLUTION 2017-2018: 152

Lorraine Linfante moved, seconded by Carl Sabatino to approve the following staff to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: Motion carried unanimously with all “ayes”.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Unified Sports Youth Summit	06/08/18	Jessica Kolodziej Lisa Morra		\$0.00 +mileage	\$0.00	\$0.00 +mileage
Principal and Teacher Leadership Academy	05/30/18	Jenine Kastner Jackie Turner Denise Grimm		\$450.00 +mileage	\$42.50	\$492.50 +mileage

Field Trips RESOLUTION 2017-2018: 153

Lorraine Linfante moved, seconded by Carl Sabatino to approve the following requests for field trips as listed: Motion carried unanimously with all “ayes”.

Date	Grade	Destination	Cost per student
June	5th Grade E squared	RVCC - Pool	N/A

Policy and Regulations None

General Information: Business Administrator's Report**Maschio's Food Service Contract Renewal for 2018-19
RESOLUTION 2017-2018: 154**

Carl Sabatino moved, seconded by Lorraine Linfante to approve the renewal of Maschio's Food Service Inc. contract for the 2018-19 school year for the fee of \$7,926. Motion carried unanimously with all "ayes".

**NJSIG Safety Grant Application Submission for 2018-19
RESOLUTION 2017-2018: 155**

Carl Sabatino moved, seconded by Lorraine Linfante to approve submission of the 2018-19 Safety Grant in the amount of \$5,000 for the purchase of additional security cameras. Motion carried unanimously with all "ayes".

**Replacement Doors for Maintenance Entrance
RESOLUTION 2017-2018: 156**

Carl Sabatino moved, seconded by Lorraine Linfante to authorize the Business Administrator the use of Maintenance Reserve to replace the two doors at the maintenance entrance on the side of the school building at the approximate cost of \$3,275.00. Motion carried unanimously with all "ayes".

RESOLUTION 2017-2018: 157

Carl Sabatino moved, seconded by Lorraine Linfante to authorize the Business Administrator to secure doors for the maintenance entrance with Lock Tech vendor (lowest, most responsive quote). Motion carried unanimously with all "ayes".

**Replacement Lighting Project
RESOLUTION 2017-2018: 158**

Carl Sabatino moved, seconded by Lorraine Linfante to authorize the Business Administrator the use of Maintenance Reserve to complete the lighting project for rooms 22-28 at the approximate cost of \$7,725.00. Motion carried unanimously with all "ayes".

RESOLUTION 2017-2018: 159

Carl Sabatino moved, seconded by Lorraine Linfante to authorize the Business Administrator to secure services to complete the lighting project for rooms 22-28. The work is to be performed by Mt. Salem Electric Co. Inc. (the lowest, most responsive quote). Motion carried unanimously with all "ayes".

Monthly Minutes and Financial Approval
RESOLUTION 2017-2018: 160

Carl Sabatino moved, seconded by Lorraine Linfante to approve the Minutes and monthly financial transactions and reports items 1-5: Motion carried unanimously with all “ayes”.

1. Approval of Board of Education Minutes from the April 18, 2018 Work Session; and April 24, 2018 Business Session Budget Hearing. **(Attachment #5A, 5B)**

2. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2017-2018 school year.

(Attachment #6A, 6B)

March, 2018	\$ 2,093,461.99
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3. Approval of the Bill List in the specified amounts **(Attachment #7)**

a. General Account: \$870,639.73

b. Cafeteria Account: \$ 13,670.83

4. Checking Account Balances – March, 2018

a. Student Activities \$64,542.57

b. Cafeteria: \$19,080.39

c. Payroll Agency: \$24,787.50

d. Unemployment: \$59,218.38

5. Transfers in the amount of \$none and budget adjustment in the amount of \$28,090.45 April, 2018 and \$31,019.62 for March 2018. **(Attachment #8)**

Correspondences: None

NEW BUSINESS:

Dr. Cohen noted the timeline for Superintendent’s evaluation process

Board member Charles Sampson will be stepping off the Board at CPS. Date to be determined.

Old Business

A. Vestibule Project Update: In possession of signed contract with Smitty’s Door.

B. Dear Parents – June will be last

C. Board Liaison Reports

D. Board Goals 2017-2018

- **To support the CPS mission and 2017-2018 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.**
- **Represent and advocate for the district by building bridges with the community and surrounding cluster districts.**
- **Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.**

A. District Goals for 2017-2018

- **Create optimal learning environments that are supportive of service learning and celebratory of our school environment.**
- **Increase service learning opportunities for students to enrich learning**
- **Convert classrooms and hallways into workshops for learning.**
- **Reinvent additional outdoor spaces to inspire creativity and curiosity.**
- **Expand elective and cycle options on special Interest topics to better stimulate student interests in cross-curricular and cross-grade level opportunities.**

Public Comment -None

Executive Session – Board noted that no items required an Executive Session.

Adjournment

RESOLUTION 2017-2018: 161

ADJOURNMENT

Carl Sabatino moved, seconded by Lorraine Linfante to adjourn the Board Meeting at 8:20 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Bernadette Wang
Business Administrator

Brendan McIsaac
President