



Clinton-Glen Gardner Board of Education

November 15, 2017

CPS Library/Media Center 7:00pm

BUSINESS SESSION
Action may be taken

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

- A. Enrollment Data Report (**Attachment #1**)
- B. Student Suspensions:
 - 1. In-School Suspensions: 0
 - 2. Out-of-School Suspensions: 0
- C. School Nurse's Report (**Attachment #2**)
- D. Violence and Vandalism (EVVRS Data), HIB 2 investigations 0 confirmed
- E. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

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5. Superintendent/Principal's Report

- A. Student Representative Report
- B. Clinton Education Association Report
- C. Assistant Principal- Curriculum Coordinator Report
- D. Special Services Report

6. Public Comment

7. Personnel

A. Staff Appointments 2017-2018

Motion: To approve the following staff member for the listed position for the 2017-2018 school year, **and rescind the May 23, 2017 approval:**

Position	Name	Rate/Salary	Att.
Girls Soccer Coach	Amy Brenner (Bob Adase did not share stipend as previously approved)	\$1,963	
Substitute Teacher	Jennifer Crespo	\$85.00 per diem	

B. Assignment Transfers

Motion: To approve the following staff member for the listed positions:							
Staff Member	From	PCN	FTE	To	PCN	FTE	FTE Change
Amy Brenner	Middle School	28	.5	Enrichment	125	.5	none
Denise Grimm	Enrichment	125	.5	Basic Skills	56	.5	none

Note: This assignment began at the beginning of the school year and needs to be reflected for new changes in the Title I Federal grant accounting.

C. Volunteer Cheer Student Helpers 2017-2018

Motion: To approve the following NHVRS students to volunteer to help the CPS Cheer program for the 2017-2018 school year.

Position	Name	Rate/Salary	Att.
Volunteer Cheer	Lauren Humphrey and Kelly Cardace	N/A	

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:						
Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Effective Meeting Facilitation for Educational Settings	12/20/17	Jenine Kastner Lisa Morra Jessica Kolodziej		\$0.00 +mileage	\$0.00	\$0.00 +mileage
Bullying Law Update	12/4/17	Jenine Kastner Angela McVerry Jacqueline Turner		\$150.00 +mileage	\$0.00	\$450.00 +mileage
Makerspaces: Powerfully Enhance Student Learning in Your Classroom and School	12/14/17	Denise Rella		\$249.00 +mileage	\$85.00	\$334.00 +mileage
Artists for Arts Sake	1/29/18	Suzanne Lauricella		\$45.00 +mileage	\$85.00	\$130.00 +mileage
Adaptive Physical Education for Students with Special Needs, Grades K-8	1/25/18	Lisa Morra Carolyn Schorr		\$100 each +mileage	\$85.00	\$285.00 +mileage

B. Field Trips

Motion: To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student
Monthly December 2017- March 2018	7	Meals on Wheels Tewksbury	N/A

9. Policy and Regulations

10. General Information: Business Administrator's Report

A. Change Order for Northeastern Interior Services, LLC on Lighting/Ceiling Project

Motion: To approve a cumulative change order in the amount of \$35,428.36 (**Attachment #4**)

B. Comprehensive Maintenance Plan

Motion: To approve the M-1 Annual Maintenance Budget Worksheet and the resolution and relating Comprehensive Maintenance Plan for the 2018-19 school year. (**Attachment #5**)

C. 403B 3rd Party Administrator Approval

Motion: To approve OMNI as a 403(b) 3rd Party Administrator and approve the Services Agreement as reviewed by the district attorney. (Final review opinion received and forwarded to OMNI November 7, 2017).

D. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the October 18, 2017 Business Session. **(Attachment #6)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2017-2018 school year. **(Attachment #7A, 7B)**
September, 2017 \$1,720,845.97
3. Approval of the Bill List in the specified amounts **(Attachment #8)**
 - a. General Account: **\$Forthcoming**
 - b. Cafeteria Account: \$ 0.00
4. Checking Account Balances – September, 2017
 - a. Student Activities: \$51,135.38
 - b. Cafeteria: \$17,344.76
 - c. Payroll Agency: \$20,314.64
 - d. Unemployment: \$60,333.07
5. Transfers and budget adjustments in the amount of \$412,845.55 and \$0 respectively, for September, 2017. **(Attachment #9)**

15. Correspondence

16. New Business

A. QSAC SOA and DPR Submission

Motion: To approve submission of the 2017-2018 QSAC SOA and DPR as attached.

B. New Construction--Town of Clinton

17. Old Business

A. Dear Parents

B. Board Liaison Reports

C. Board Goals 2017-2018

- **To support the CPS mission and 2017-2018 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.**
- **Represent and advocate for the district by building bridges with the community and surrounding cluster districts.**
- **Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.**

D. District Goals 2017-18

- **Create optimal learning environments that are supportive of service learning and celebratory of our school environment.**
- **Increase service learning opportunities for students to enrich learning**
- **Convert classrooms and hallways into workshops for learning.**
- **Reinvent additional outdoor spaces to inspire creativity and curiosity.**
- **Expand elective and cycle options on special Interest topics to better stimulate student interests in cross-curricular and cross-grade level opportunities.**

18. Public Comment

19. Executive Session

- A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

20. Adjournment