



Clinton-Glen Gardner Board of Education

May, 22, 2018

CPS Library/Media Center 7:00pm

BUSINESS SESSION AGENDA

Action may be taken

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions:
2. Out-of-School Suspensions:

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data), HIB investigation 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

Motion: To accept the aforementioned monthly school data report, items 4A-E.

5. Superintendent/Principal's Report

- A. Student Representative Report
- B. Clinton Education Association Report
- C. Assistant Principal- Curriculum Coordinator Report
- D. Special Services Report
- E. Academic Archer Awards
- F. Conserve Wildlife Foundation Award

6 Public Comment

7. Personnel

A. Extended School Year Staff

Motion: To approve the following staff member to serve extended school year roles as listed below per negotiated agreement:		
Position	Name	Rate
Paraprofessional	Suzanne Stidworthy	\$17

B. Director of Special Education

Motion: To approve the following staff member to serve as Director of Special Education for the 2018-2019 school year.		
Name	Title	
Jenine Kastner	Director of Special Education	\$15,000

C. Aftercare Directors

Motion: To approve the following staff members to serve as Aftercare Directors for the 2018-2019 school year.		
Name	Title	Stipend
Jacqueline Turner	Aftercare Director	\$8,500
Jenine Kastner	Aftercare Director	\$3,000
TBD	Aftercare Director	\$8,500

D. Summer Office & Clerical

Motion: To approve the following staff member to serve as office and clerical support during the summer of 2018 NTE 65 hours total for split between staff listed below.		
Name	Hours	Rate
Barbara Plundeke		\$16.00
Debbie Herold		\$16.00
Janet Traphagen		\$16.00

E. Co-Curricular

Motion: To approve the following staff members for the 2018-2019 school year for the following stipend positions, amounts to be adjusted for negotiated agreement:		
Position	Name	Rate/Salary
Future Cities Club (2)	Deb Wellet/Kate Lascelle	\$976 each
Team Create (2)	Amy Brenner/Kate Lascelle	\$976 each
Technology Student Association	Evelyn Ferro	\$976
Robotics & Engineering Club	Evelyn Ferro	\$976
Archery Club (2)	Mary Bulger, Tim Bidwell	\$976 each
Golf Club	Mary Bulger	\$976
Peer to Peer Instructors (2)	Tim Bidwell Kelly DeJesus	\$1279 each
Science Club	Stacy Viotto	\$976
Game Board/JustChill	Judy Liptak	\$976
Art Club	Suzanne Lauricella	\$976
Middle School Coordinator	Jessica Latanzio-Crespo	\$5768.24
Spring Musical Director	Laurie Ruch	\$3846
Spring Musical Assistant Directors (3)	Kelly De Jesus Lisa Rizzi (1/2) Suzanne Lauricella (1/2) Tonya Lunger	\$1274 \$ 637 (shared) \$ 637 (shared) \$1274
Student Council (5/6)	Denise Grimm	\$1279
Student Council (7/8)	Jessica Latanzio-Crespo	\$1279
4 th Grade Musical Director	Laurie Ruch	\$976

Position (cont.)	Name	Rate/Salary
4 th Grade Musical Assistant Director	Lisa Rizzi (1/2) Barb Smith (1/2)	\$488 (shared) \$488 (shared)
3 rd Grade Musical Director	Laurie Ruch	\$976
3 rd Grade Musical Assistant Director	Pam Lorenson Kelly DeJesus	
Aim High Instructor (2)		\$976 each per session \$ 976each per session \$ 976each per session \$976each per session
I &RS (6)	MaryEllen Bowlby Lisa Morra Carolyn Schorr Denise Grimm Allyson Kubik Jenine Kastner	\$976
Character Education (2)	Tim Bidwell (K – 4) Amy Brenner (5 – 8)	\$1279 each
Team Leaders/Administrative Council (6)	(K -2) Kelly De Jesus (3 - 4) Jamie Friedel (5 – 8) Jessica Latanzio Crespo (5 – 8) Barbara Shaffer (Special Area) Tim Bidwell (Special Education) Judy Liptak	\$976
Athletic Director	Joe Harris	\$2532
Soccer Coach- Boys	Tim Bidwell	\$2115
Soccer Coach– Girls	Jessica Kolodziej	\$1922
Cross Country Coach	Kate Lascelle	\$2115
Volleyball Coach	Kari Gursky	\$2115
Basketball Coach - Boys	Tim Bidwell	\$3864
Basketball Coach - Girls	Joe Harris	\$3864
Cheerleading Coach	Jessica Latanzio Crespo	\$3557
Baseball Coach	Tim Bidwell	\$2115
Softball Coach		\$2115

Position (cont.)	Name	Rate/Salary
Home Basketball Game Supervision	Lisa Rizzi, Tonya Lunger, Patricia Weiss, Janet Traphagen	\$69 per game
Homework Club/Detention	Patricia Weiss, Janet Traphagen, Barb Smith, Kate Lascelle, Robert Adase, Lisa Rizzi, Kate Lascelle, Elizabeth Hedden, Joe Harris	\$41 per hour

F. Arts Integration Honorarium

Motion: To approve the following staff members for an 18-19 Arts Integration honorarium dependent of the summer 2018 Princeton University Workshop July 16-18, 2018.				
Position	Name	Rate/Salary	Effective Date	
AI Honorarium	Amy Brenner	\$400	7/1/2018	
AI Honorarium	Tonya Lunger	\$400	7/1/2018	
AI Honorarium	Suzanne Lauricella	\$400	7/1/2018	
AI Honorarium	Maria Buniva	\$400	7/1/2018	

G. Substitutes

Motion: To approve the following list of substitutes for the 2018-2019 SY - (Attachment #4)
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H. Curriculum/Committee Staffing

Motion: To approve the following staff members for the following 2018-2019 curriculum/committee/ESY positions:		
Position	Name	Rate/Salary
Crisis Management Committee /Safety Team Leaders	Jenine Kastner	\$ 41 per hour (not to exceed 16 hours each)
Crisis Management Committee/Safety Team Members	Jessica Kolodziej Mary Ellen Bowlby Kelly DeJesus Lisa Morra Karen Brownell Tim Bidwell Angela McVerry	\$41 per hour (not to exceed 6 hours each)
HIB Coordinator	Jenine Kastner	\$41 per hour(not to exceed 8 hours)
HIB Specialist	Angela McVerry	\$41 per hour(not to exceed 10 hours)

Position (cont.)	Name	Rate/Salary
Character Education Program	Amy Brenner Tim Bidwell	\$41 per hour (not to exceed 8 hours each)
ESY Sub	Karen Brownell, Denise Rella, Heidi Singer	\$47/hr for Teacher or \$17/hr for Aide
Powerschool Scheduling	Jennifer Merrigan Barbara Schaffer	\$ 41 NTE 45 hours each

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:						
Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Unified Sports Youth Summit	06/08/18	Jessica Kolodziej Lisa Morra		\$0.00 +mileage	\$0.00	\$0.00 +mileage
Principal and Teacher Leadership Academy	05/30/18	Jenine Kastner Jackie Turner Denise Grimm		\$450.00 +mileage	\$42.50	\$492.50 +mileage

B. Field Trips

Motion: To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student
June	5th Grade E squared	RVCC - Pool	N/A

9. Policy and Regulations

Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):			
Policy #	Title	Action	Att. #
	None		

10. General Information: Business Administrator's Report

A. Maschio's Food Service Contract Renewal for 2018-19

Motion: To approve the renewal of Maschio's Food Service Inc. contract for the 2018-19 school year for the fee of \$7,926.

B. NJSIG Safety Grant Application Submission for 2018-19

Motion: To approve submission of the 2018-19 Safety Grant in the amount of \$5,000 for the purchase of additional security cameras.

C. Replacement Doors for Maintenance Entrance

Motion: To authorize the Business Administrator the use of Maintenance Reserve to replace the two doors at the maintenance entrance on the side of the school building at the approximate cost of \$3,275.00.

Motion: To authorize the Business Administrator to secure doors for the maintenance entrance with Lock Tech vendor (lowest, most responsive quoter).

D. Replacement Lighting Project

Motion: To authorize the Business Administrator the use of Maintenance Reserve to complete the lighting project for rooms 22-28 at the approximate cost of \$7,725.00.

Motion: To authorize the Business Administrator to secure services to complete the lighting project for rooms 22-28. The work is to be performed by Mt. Salem Electric Co. Inc. (the lowest, most responsive quoter).

E. Monthly Minute Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the April 18, 2018 Work Session; and April 24, 2018 Business Session Budget Hearing.
(Attachment #5A, 5B)
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified

amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2017-2018 school year.

(Attachment #6A, 6B)

March, 2018 \$ 2,093,461.99

3. Approval of the Bill List in the specified amounts **(Attachment #7)**
 - a. General Account: \$870,639.73
 - b. Cafeteria Account: \$ 13,670.83
4. Checking Account Balances – March, 2018
 - a. Student Activities \$64,542.57
 - b. Cafeteria: \$19,080.39
 - c. Payroll Agency: \$24,787.50
 - d. Unemployment: \$59,218.38
5. Transfers in the amount of \$none and budget adjustment in the amount of \$28,090.45 April, 2018 and \$31,019.62 for March 2018.
(Attachment #8)

11. Correspondence

12. New Business

13. Old Business

- A. Vestibule Project Update: In possession of signed contract with Smitty's Door.**
- B. Dear Parents**
- C. Board Liaison Reports**
- D. Board Goals 2017-2018**
 - **To support the CPS mission and 2017-2018 strategic district goals via policy, budget, and guidance in the governance of programs and personnel.**
 - **Represent and advocate for the district by building bridges with the community and surrounding cluster districts.**

- **Enrich the strategic plan through ongoing board education on educational trends and by acting as liaisons to district, county, and state organizations supportive of education.**

E. District Goals for 2017-2018

- **Create optimal learning environments that are supportive of service learning and celebratory of our school environment.**
- **Increase service learning opportunities for students to enrich learning**
- **Convert classrooms and hallways into workshops for learning.**
- **Reinvent additional outdoor spaces to inspire creativity and curiosity.**
- **Expand elective and cycle options on special Interest topics to better stimulate student interests in cross-curricular and cross-grade level opportunities.**

14. Public Comment

15. Executive Session

- A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.**

1. Special Education

16. Adjournment