

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

October 19, 2016

Brendan McIsaac called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Carl Sabatino, Lorraine Linfante,
and Craig Sowell

Absent: Charles Sampson

Also Present: Seth Cohen, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary

GENERAL INFORMATION: MONTHLY SCHOOL DATA**A. Enrollment Data Report****B. Student Suspensions:**

In-School Suspensions: 0

Out-of-School Suspensions: 0

C. School Nurse's Report:**D. Violence and Vandalism (EVVRS Data), HIB 2 investigations, 0 confirmed****E. Fire Drill and Bus Evacuation Drill Report****RESOLUTION 2016-2017: 37****ACCEPT SCHOOL DATA REPORTS**

Lorraine Linfante moved, seconded by Carl Sabatino, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Fireball Run Filming
BSI WIN Program – Middle School

Student Representative Report: Emma D'Alesandro reported

Clinton Education Association (CEA) Report: Elizabeth Hedden & Jessica Asaro reported on grade level activity

Assistant Principal/Curriculum Coordinator's Report: Jacqueline Turner reported on teacher meetings to define their PLCs, SGOs, and PDPs with regard to our district goals.

Special Services Report: Jenine Kastner reported: SEPAC Parent Training by Dr. Beth Glasberg Katz scheduled on October 20, 2016.

PUBLIC COMMENT: None

PERSONNEL REPORT:**RESOLUTION 2016-2017: 38 CREATE POSITION & APPROVE JOB DESCRIPTION**

Carl Sabatino moved, seconded by Craig Sowell, to create the position of Shift Custodial Supervisor and approve the Job Description. Motion carried unanimously with all "ayes" by roll call vote.

RESOLUTION 2016-2017: 39**APPROVE STAFF APPOINTMENTS**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following staff member for the listed position for the 2016-2017 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary	Effective Date	Att.
Custodial Supervisor- Evening Shift	Michael Zulla	\$20/Hour, 3 Hours /day or 15 Hours/week 12 month Position	10/20/16- 06/30/17	Att. # 4B
Substitute Teacher	Joanne Berson Michael Wolfe Kim Ragozine Judy Shanley Erika Negrin	\$85.00 per diem	10/20/16	

Substitute Secretary	Marie Watson	\$11.00 per hour	10/20/16	
Substitute Nurse	Deb Doscher	\$125.00 per diem	10/20/16	

RESOLUTION 2016-2017: 40**APPROVE PERSONAL LEAVE OF ABSENCE**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve a Personal Leave of Absence for Scott Blazure, Custodian, beginning October 12, 2016 with a return date of November 21, 2016 or earlier, as needed. Motion carried unanimously with all "ayes" by roll call vote.

RESOLUTION 2016-2017: 41**APPROVE PERSONAL LEAVE OF ABSENCE**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve a Personal Leave of Absence for Kathryn Lascelle beginning October 20, 2016 with a return date estimated at October 31, 2016 or as needed through the FMLA entitlement period. Motion carried unanimously with all "ayes" by roll call vote.

RESOLUTION 2016-2017: 42**APPROVE MENTOR**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve Judy Liptak to mentor Jessica Asaro for the 2016-17 school year. Motion carried unanimously with all "ayes" by roll call vote.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**STAFF DEVELOPMENT:****RESOLUTION 2016-2017: 43****APPROVE PROFESSIONAL DEVELOPMENT**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Make Every Student A More Successful Writer	12/9/16	Denise Rella		\$245.00 +mileage	\$85.00	\$330.00 +mileage
Annual Fall Professional Conference	11/17/16	MaryEllen Bowlby		\$35.00 +mileage	\$125.00	\$160.00 +mileage
NGSS Workshops	11/16/16 3/15/17	Kate Lascelle		\$250.00 +mileage	\$170.00	\$420.00 +mileage
ASHA Convention	11/18/16	Amanda Thomas Nicole Vazquez		\$550.00 +mileage	\$0.00	\$550.00 +mileage

Sensory Motor Play in Early Intervention	11/14/16	Carolyn Schorr Lisa Morra		\$399.98 +mileage	\$85.00	\$484.98 +mileage
Translating K-5 Model Science Curriculum	11/1/16	Jamie Friedel		\$0.00 +mileage	\$85.00	\$85.00 +mileage
HCSCA	10/28/16	Sue Penn		\$0.00 +mileage	\$0.00	\$0.00 +mileage

FIELD TRIPS:**RESOLUTION 2016-2017: 44****APPROVE FIELD TRIPS**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following requests for field trips. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per student
March 2017	8th Grade Girls	Princeton University	TBD
May 2017	5th Grade	Camp Bernie	TBD
June 2017	5th Grade	Sandy Hook	TBD
November 2016	Grade 3	Hunterdon Health & Wellness	TBD

POLICY AND REGULATIONS: None

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT:

Referendum Update: Bond Counsel has provided all legal notifications to County Elections Board following the September 27th Board of Education Resolutions.

RESOLUTION 2016-2017: 45**APPROVE MINUTES & FINANCIAL REPORTS**

Charles Sampson moved, seconded by Carl Sabatino, to approve the Minutes and monthly financial transactions and reports. Motion carried unanimously with all "ayes".

A. Approval of Board of Education Minutes from September 21, 2016 Work Session and the September 27, 2016 Business Session.

B. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2016-2017 school year.

August, 2016 \$2,113,110.62

C. Approval of the Bill List in the specified amounts.

General Account: \$513,841.01
Cafeteria Account: \$ 0.00

D. Checking Account Balances –August, 2016

Student Activities: \$ 54,868.41
Cafeteria: \$ 26,075.11
Payroll Agency: \$ 20,314.64
Unemployment: \$ 60,388.75

E. Transfers and Budget Amendments in the amount of \$0.00 and \$0.00 respectively for September, 2016.**CORRESPONDENCE:** None**NEW BUSINESS:**

Upgraded Speed Bump

RESOLUTION 2016-2017: 46**APPROVE QSAC SUBMISSION**

Carl Sabatino moved, seconded by Craig Sowell, to approve the submission of the NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance – School Year 2016-2017. Motion carried unanimously with all “ayes”.

OLD BUSINESS:Dear Parents: October 31st Distribution

Board Liaison Reports: Carl Sabatino-reported on the submission of Grants with the Teacher’s ideas
Lorraine Linfante reported on the PTO Meeting

RESOLUTION 2016-2017: 47 APPROVE MERIT GOALS

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the 2016-2017 Superintendent Merit Goals. Motion carried unanimously with all “ayes”.

Board Goals 2016-2017

Board Goals 2016-2017

Policy: Review, revise and/or create policies that support the strategic plan initiatives in the areas of budget, personnel, programs and community partnerships.

Resources: Plan and build community support for a referendum to support the physical plan and program needs of the school facility and site consistent with the strategic plan.

Governance: Incorporate the progress and activities of the strategic plan into meetings and publications from the Board.

District Goals for 2016-2017

District Goals 2016-2017

Increase teacher knowledge and application of inquiry based learning and project based learning to build curious and creative thinkers.

Formalize a school wide Olweus program to foster and recognize compassionate behaviors.

Utilize community resources to enhance learning experiences that will occur both within and beyond the classroom.

Convert the media center to a maker space that sparks imagination and creativity and cultivates cognitive and physical development.

Create an annual whole school theme that cultivates compassion within the school community.

PUBLIC COMMENT: None


RESOLUTION 2016-2017: 48**EXECUTIVE SESSION**

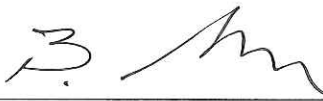
Craig Sowell moved, seconded by Carl Sabatino to adjourn to Executive Session at 7:50p.m.in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Special Education. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2016-2017: 49**ADJOURNMENT**

Carl Sabatino moved, seconded by Craig Sowell, to adjourn the Board Meeting at 8:06p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,


Lisa Craft
Business Administrator


Brendan McIsaac, President