

## CLINTON-GLEN GARDNER BOARD OF EDUCATION

## BUSINESS SESSION MEETING MINUTES

November 16, 2016

Brendan McIsaac called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Carl Sabatino, Lorraine Linfante,  
Charles Sampson and Craig Sowell (arrived at 7:15 pm)

Also Present: Seth Cohen, Superintendent/Principal  
Lisa Craft, Business Administrator/Board Secretary

**GENERAL INFORMATION: MONTHLY SCHOOL DATA****A. Enrollment Data Report****B. Student Suspensions:**

In-School Suspensions: 0

Out-of-School Suspensions: 0

**C. School Nurse's Report:****D. Violence and Vandalism (EVVRS Data), HIB 1 investigations, 0 confirmed****E. Fire Drill and Bus Evacuation Drill Report****RESOLUTION 2016-2017: 52****ACCEPT SCHOOL DATA REPORTS**

Carl Sabatino moved, seconded by Lorraine Linfante, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

**SUPERINTENDENT/PRINCIPAL'S REPORT:**

Teacher Grants

Water Theme Update: Hunterdon Wellness Trip

**Bulldog Pledge Award:** Presented to Amelia Boyd**Student Representative Report:** Kelly Cardace gave Student Council report

**Clinton Education Association (CEA) Report:** Evelyn Ferro & Jackie Evans reported on grade level activity

**Assistant Principal/Curriculum Coordinator's Report:** Jacqueline Turner reported on conferences and marking period benchmarks.

**Special Services Report:** Parent Workshop tomorrow night.

**PUBLIC COMMENT:** None

**PERSONNEL REPORT:**

**RESOLUTION 2016-2017: 53                      APPROVE CO-CURRICULAR VOLUNTEER**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following high school student for the 2016-2017 cheer season for the following volunteer position. Motion carried unanimously with all "ayes" by roll call vote.

<b>Position</b>	<b>Name</b>	<b>Rate/Salary</b>
Coach Assistant	Lauren Humphrey	N/A

**RESOLUTION 2016-2017: 54                      APPROVE CO-CURRICULAR STIPEND**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following staff member for the 2016-2017 school year for the following 16 session co-curricular club advisor position. Motion carried unanimously with all "ayes" by roll call vote.

<b>Position</b>	<b>Name</b>	<b>Rate/Salary</b>
Technology Student Association	Evelyn Ferro	\$919

**CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**

**PROFESSIONAL DEVELOPMENT:**

**RESOLUTION 2016-2017: 55                      APPROVE PROFESSIONAL DEVELOPMENT**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
BER Conference for First and Second Grade Teachers	11/29/16	Kelly DeJesus Cassie Rudd Liz Hedden		\$249.00 each +mileage	\$85.00 each	\$1002.00 +mileage
Flipped Learning	12/7/16	Kari Gursky Tom Larkin		\$245.00 +mileage	\$85.00 +mileage	\$330.00 +mileage
School Security, Memorandum of Agreement, & Gang Awareness	11/29/16	Sue Penn		\$0.00 +mileage	\$0.00	\$0.00 +mileage
The Training Center	1/10/16- 2/21/17	Robert Adase		\$550	\$0.00	\$550 + mileage

**FIELD TRIPS:****RESOLUTION 2016-2017: 56****APPROVE FIELD TRIPS**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following requests for field trips. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per student
November 2016	6th Grade	Rutgers Aquatic Center and NJ State Theatre	\$15.75
November 2016	8th Grade	Town of Clinton - Raritan River	\$0.00

**POLICY AND REGULATIONS:****RESOLUTION 2016-2017: 57****SUSPEND/ADOPT POLICY**

Carl Sabatino moved, seconded by Lorraine Linfante, to suspend the rules of Bylaw 0131 and adopt Policy Guide 2415.30 on the first reading, so Policy can be effective for December 10, 2016. Motion carried unanimously with all "ayes".

**GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT:**

Driveway Paving and Handicapped Parking Relocated  
Audit Report Completion

**RESOLUTION 2016-2017: 58****APPROVE MINUTES & FINANCIAL REPORTS**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the Minutes and monthly financial transactions and reports. Motion carried unanimously with all "ayes".

**A. Approval of Board of Education Minutes** from October 16, 2016 Business and Executive Sessions.



- B. Certification of the Secretary's and Treasurer's Reports** that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2016-2017 school year.

September, 2016     \$2,310,644.88

- C. Approval of the Bill List in the specified amounts.**

General Account: \$552,261.84

Cafeteria Account: \$ 21,455.58

- D. Checking Account Balances –September, 2016**

Student Activities:    \$ 37,781.64

Cafeteria:                \$ 30,587.04

Payroll Agency:        \$ 53,655.18

Unemployment:        \$ 60,388.75

- E. Transfers and Budget Amendments** in the amount of \$207,883.17 and \$0.00 respectively for September, 2016.

**RESOLUTION 2016-2017: 59**

**APPROVE M-1 & COMPREH. MAINT. PLAN**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the M-1 Annual Maintenance Budget Worksheet and the resolution and relating Comprehensive Maintenance Plan for the 2017-18 School Year. Motion carried unanimously with all "ayes".

**RESOLUTION 2016-2017: 60**

**ACCEPT EXXON MOBIL GRANT CHECK**

Carl Sabatino moved, seconded by Lorraine Linfante, to accept grant funds in the amount of \$2,600 based upon the grant proposal submitted by Barbara Shaffer, Stacy Viotto, and Amy Brenner. Motion carried unanimously with all "ayes".

**RESOLUTION 2016-2017: 61****ACCEPT SPONSORSHIP FUNDS**

Carl Sabatino moved, seconded by Lorraine Linfante, to accept sponsorship funds in the amounts listed below, by the parties listed below for the Grade 8 student activities trip. Motion carried unanimously with all “ayes”.

<b>Name of Sponsor</b>	<b>Amount</b>
John W. Thatcher, LLC	\$250
John J. Rivers & Susan A. Stevens	\$250
Hemant Desai & Parul Desai	\$1,000

**CORRESPONDENCE:** None

**NEW BUSINESS:**

2016-17 Nursing Services Plan

**RESOLUTION 2016-2017: 62****APPROVE NURSING PLAN**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the submission of the NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance – School Year 2016-2017. Motion carried unanimously with all “ayes”.

2017 Board and Budget Calendars

**OLD BUSINESS:**

Dear Parents: Due November 21st

Board Liaison Reports: Education Foundation Discussion

Board Goals 2016-2017

**Board Goals 2016-2017**

**Policy:** Review, revise and/or create policies that support the strategic plan initiatives in the areas of budget, personnel, programs and community partnerships.

**Resources:** Plan and build community support for a referendum to support the physical plan and program needs of the school facility and site consistent with the strategic plan.

**Governance:** Incorporate the progress and activities of the strategic plan into meetings and publications from the Board.

## District Goals for 2016-2017

**District Goals 2016-2017**

Increase teacher knowledge and application of inquiry based learning and project based learning to build curious and creative thinkers.

Formalize a school wide Olweus program to foster and recognize compassionate behaviors.

Utilize community resources to enhance learning experiences that will occur both within and beyond the classroom.

Convert the media center to a maker space that sparks imagination and creativity and cultivates cognitive and physical development.

Create an annual whole school theme that cultivates compassion within the school community.

**PUBLIC COMMENT:** None

**RESOLUTION 2016-2017: 63****EXECUTIVE SESSION**

Lorraine Linfante moved, seconded by Carl Sabatino to adjourn to Executive Session at 8:10p.m.in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Special Education. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

**RESOLUTION 2016-2017: 64****ADJOURNMENT**

Carl Sabatino moved, seconded by Lorraine Linfante, to adjourn the Board Meeting at 8:16p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft  
Business Administrator



Brendan McIsaac, President