

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

December 14, 2016

Brendan McIsaac called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Carl Sabatino, Lorraine Linfante,
Charles Sampson and Craig Sowell

Also Present: Seth Cohen, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary

GENERAL INFORMATION: MONTHLY SCHOOL DATA**A. Enrollment Data Report****B. Student Suspensions:**

In-School Suspensions: 0

Out-of-School Suspensions: 0

C. School Nurse's Report:**D. Violence and Vandalism (EVVRS Data), HIB 1 investigations, 0 confirmed****E. Fire Drill and Bus Evacuation Drill Report****RESOLUTION 2016-2017: 63****ACCEPT SCHOOL DATA REPORTS**

Carl Sabatino moved, seconded by Lorraine Linfante, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Student Representative Report: Victorialynn Byk gave Student Council report

Clinton Education Association (CEA) Report: Maria Buniva & Cynthia Malmros reported on grade level activity

Assistant Principal/Curriculum Coordinator's Report: None

Special Services Report: None**PUBLIC COMMENT:** None**PERSONNEL REPORT:****RESOLUTION 2016-2017: 64****ACCEPT ZULLA RESIGNATION**

Lorraine Linfante moved, seconded by Carl Sabatino, to accept the resignation of Michael Zulla effective Monday, November 21, 2016. Motion carried unanimously with all "ayes" by roll call vote.

RESOLUTION 2016-2017: 65**APPROVE STAFF APPOINTMENTS**

Craig Sowell moved, seconded by Carl Sabatino, to approve the following staff member for the listed position for the 2016-2017 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary	Effective Date	Att.
Custodial Shift Supervisor (PCN 131)	Kerry Kennedy	\$44,000 w/ PPO Benefits	12/27/16 - 06/30/17	#4
Custodian (PCN120)	Nicholas Buniva	\$16.00 per hour with Single EPO	12/15/16-06/30/17	
4th Grade Teacher (PCN 129)	Katherine Metelitsa	.5FTE (\$28,476) to .85 FTE (\$48,409 prorated to effective date)	12/05/16 w/ straw poll	
Replacement Science Teacher (PCN 27)	Glenn Warkala	\$262 per diem (BA Step 1 \$52,477)	11/21/2016	#5

RESOLUTION 2016-2017: 66**ACCEPT STAFF RETIREMENTS**

Carl Sabatino moved, seconded by Charles Sampson, to accept the following staff members retirement at the conclusion of this school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Effective Date	Att.
Middle School Math Teacher (PCN31)	Donna Zaugg	7/1/2017	#6
First Grade Teacher (PCN 9)	Michele Graffis	7/1/2017	#7
Guidance Counselor (PCN93)	Susan Penn	7/1/2017	#8

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**PROFESSIONAL DEVELOPMENT:****RESOLUTION 2016-2017: 67****APPROVE PROFESSIONAL DEVELOPMENT**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
NJECC	1/11/17 1/12/17	Tom Larkin		\$299.00 +mileage	\$170.00	\$469.00 +mileage
Teaching Critical Communication Skills Online Workshop	1/9/17	Amanda Thomas Nicole Vazquez Lisa Morra Carolyn Schorr Jeanne Steinberg		\$99.00	\$0.00 \$0.00 \$85.00 \$85.00	\$269.00
Interactive Workshop - Community Services to Students with Special Needs	12/1/16	MaryEllen Bowlby		\$0.00 +mileage	\$62.50	\$62.50 +mileage
Art Educators Roundtable	02/13/17	Suzanne Lauricella		\$45.00 +mileage	\$85.00	\$130.00 +mileage
Enhance your STEM instruction Using Project Based Learning	01/05/17	Evelyn Ferro		\$245.00 +mileage	\$85.00	\$330.00 +mileage
Black Seal - Low Pressure	1/10/17, 1/24/17, 2/7/17, 2/21/17	Robert Adase Robert Reese		\$550.00 each +mileage	\$0.00	\$1,100.00 +mileage
NJASA Techspo	1/26/17 1/27/17	Seth Cohen		\$425 +mileage	\$0.00	\$425 +mileage

FIELD TRIPS: None

POLICY AND REGULATIONS: None

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT:

Mid-Year Budget Review
Bond Sale

RESOLUTION 2016-2017: 68 APPROVE ESSEX TRANSPORTATION CONTRACT

Carl Sabatino moved, seconded by Charles Sampson, to approve one special education student to be transported by the Essex Regional ESC during the month of October and November, 2016. Motion carried unanimously with all “ayes”.

RESOLUTION 2016-2017: 69 APPROVE MINUTES & FINANCIAL REPORTS

Charles Sampson moved, seconded by Carl Sabatino, to approve the Minutes and monthly financial transactions and reports. Motion carried unanimously with all “ayes”.

A. Approval of Board of Education Minutes from November 3, 2016 Special Executive Session and the November 16, 2016 Business and Executive Sessions.

B. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2016-2017 school year.

October, 2016 \$2,069,949.80

C. Approval of the Bill List in the specified amounts.

General Account: \$738,946.58
Cafeteria Account: \$ 21,278.65

D. Checking Account Balances –October, 2016

Student Activities: \$ 42,505.40
Cafeteria: \$ 43,547.24
Payroll Agency: \$ 17,635.88
Unemployment: \$ 60,332.53

E. Transfers and Budget Amendments in the amount of \$33,841.21 and \$0.00 respectively for October and November, 2016.

RESOLUTION 2016-2017: 70**ACCEPT DONATIONS**

Carl Sabatino moved, seconded by Craig Sowell, to accept the following donations. Motion carried unanimously with all “ayes”.

Items	Donor	Att.
50 Thesauruses	Telecom Pioneers Chapter 99	
\$650. 00 STEM Grant	FirstEnergy	#13
\$250.00	Tranquilli Financial Advisors (Grade 8 trip)	

RESOLUTION 2016-2017: 71**APPROVE LICENSE REIMBURSEMENT**

Craig Sowell moved, seconded by Carl Sabatino, to approve reimbursement for 34 hours required training for Richard Trimmer to complete by Spring 2017 to maintain electrician’s license at \$580.00. Motion carried unanimously with all “ayes”.

CORRESPONDENCE:

Thank you from Open Cupboard Food Pantry for 15 pounds of groceries

NEW BUSINESS: None**OLD BUSINESS:**

Dear Parents:

Board Liaison Reports: Carl Sabatino supplied grant update

Board Goals 2016-2017

Board Goals 2016-2017

Policy: Review, revise and/or create policies that support the strategic plan initiatives in the areas of budget, personnel, programs and community partnerships.

Resources: Plan and build community support for a referendum to support the physical plan and program needs of the school facility and site consistent with the strategic plan.

Governance: Incorporate the progress and activities of the strategic plan into meetings and publications from the Board.

District Goals for 2016-2017

District Goals 2016-2017

Increase teacher knowledge and application of inquiry based learning and project based learning to build curious and creative thinkers.

Formalize a school wide Olweus program to foster and recognize compassionate behaviors.

Utilize community resources to enhance learning experiences that will occur both within and beyond the classroom.

Convert the media center to a maker space that sparks imagination and creativity and cultivates cognitive and physical development.

Create an annual whole school theme that cultivates compassion within the school community.

PUBLIC COMMENT: None

RESOLUTION 2016-2017: 72

ADJOURNMENT

Lorraine Linfante moved, seconded by Charles Sampson, to adjourn the Board Meeting at 7:50p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Brendan McIsaac, President