

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION BUDGET HEARING MEETING MINUTES

May 23, 2017

Brendan McIsaac called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Charles Sampson, Carl Sabatino and
Lorraine Linfante

Absent: Craig Sowell

Also Present: Seth Cohen, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary

GENERAL INFORMATION: MONTHLY SCHOOL DATA**A. Enrollment Data Report****B. Student Suspensions:**

In-School Suspensions: 1

Out-of-School Suspensions: 1

C. School Nurse's Report:**D. Violence and Vandalism (EVVRS Data), HIB 1 investigations, 0 confirmed****E. Fire Drill and Bus Evacuation Drill Report**

RESOLUTION 2016-2017: 147

ACCEPT SCHOOL DATA REPORTS

Lorraine Linfante moved, seconded by Carl Sabatino, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Student Representative Report: Mrs. Liptak's and Mrs. Kubik's students presented.

Clinton Education Association (CEA) Report: Judy Liptak reported and thanked Negotiation Team for the smooth negotiation process.

Assistant Principal/Curriculum Coordinator's Report: Discussed Student Newspaper

Special Services Report: Dr. Cohen gave ESY update.

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2016-2017: 148

APPROVE ESY STAFF

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following staff member to serve extended school year roles as listed below per negotiated agreement. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate
Teacher (5 weeks, 4 days/wk, 3hr instruction & 30 min prep/day)	Jessica Asaro Carolyn Schorr Allyson Kubik (add'l 3 hr/wk for supplemental instruction)	\$44/hr
Paraprofessional (5 week, 4 days/wk, 3hr/day)	Kari Gursky Janet Traphagen Joani Iselin Laurel Kelly	\$16/hr
PreSchool Teacher (4 weeks, 4 days/wk, 3hr instruction & 30 min prep/day)	Maria Buniva	\$44/hr
PreSchool Paraprofessional (4 week, 4 days/wk, 3hr/day)	Barbara Smith	\$16/hr
Nurse	MaryEllen Bowlby	\$44/hr
Speech Therapy (4hr/wk)	Amanda Thomas	\$82/hr
Substitute Teachers	Robert Adase Suzanne Stidworthy	\$16/hr or \$44/hr \$16/hr

RESOLUTION 2016-2017: 149**APPROVE SUMMER SCHEDULING**

Carl Sabatino moved, seconded by Charles Sampson, to approve the following staff members to complete Powerschool scheduling during the summer 2017 for 50 hours each per negotiated agreement. Motion carried unanimously with all "ayes" by roll call vote.

Name	Title	Rate
Barbara Shaffer	Teacher	\$39
Jennifer Merrigan	Teacher	\$39

RESOLUTION 2016-2017: 150**APPROVE DIRECTOR OF SPECIAL EDUCATION**

Charles Sampson moved, seconded by Carl Sabatino, to approve the following staff member to serve as Director of Special Education for the 2017-18 school year. Motion carried unanimously with all "ayes" by roll call vote.

Name	Title	Stipend
Jenine Kastner	Director of Special Education	\$15,000

RESOLUTION 2016-2017: 151**APPROVE AFTERCARE DIRECTORS**

Charles Sampson moved, seconded by Lorraine Linfante, to approve the following staff members to serve as Aftercare Directors for the 2017-18 school year. Motion carried unanimously with all "ayes" by roll call vote.

Name	Title	Stipend
Jacqueline Turner	Aftercare Director	\$8,500
Jenine Kastner	Aftercare Director	\$3,000
Tom Larkin	Aftercare Director	\$8,500

RESOLUTION 2016-2017: 152**APPROVE SUBSTITUTE CALLER**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following staff member to serve as Substitute Caller for the 2017-18 school year. Motion carried unanimously with all "ayes" by roll call vote.

Name	Title	Stipend
Tonya Reese	Substitute Caller	\$5,000

RESOLUTION 2016-2017: 153**APPROVE SUMMER OFFICE & CLERICAL**

Lorraine Linfante moved, seconded by Charles Sampson, to approve the following staff members to serve as office and clerical support during the summer of 2017 NTE 65 hours total for split between staff listed below. Motion carried unanimously with all “ayes” by roll call vote.

Name	Hours	Rate
Barbara Plundeke	TBD	\$16.00
Debbie Herold	TBD	\$16.00

RESOLUTION 2016-2017: 154**APPROVE BOILER LICENSE STIPENDS**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following staff members for Boiler License Stipends for the 2016-17 school year . Motion carried unanimously with all “ayes” by roll call vote.

Name	Boiler Stipend
Robert Reese	\$600 prorated for 4 months-\$200
Robert Adase	\$600 prorated for 4 months-\$200

RESOLUTION 2016-2017: 155**APPROVE CO-CURRICULAR STIPENDS**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following staff members for the 2017-18 school year for the following stipend positions, amounts to be adjusted for negotiated agreement . Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Future Cities Club (2)	Amy Brenner/Kate Lascelle	\$919 each
Team Create (2)	Kate Lascelle/Amy Brenner	\$919 each
Technology Student Association	Evelyn Ferro	\$919
Robotics & Engineering Club	Evelyn Ferro	\$459.50
Archery Club (2)	Mary Bulger, Tim Bidwell	\$919 each
Golf Club	Mary Bulger	\$919
Peer to Peer Instructors (2)	Tim Bidwell Kelly DeJesus	\$1204 each
Science Club	Stacy Viotto	\$919

Chess Club	Tom Larkin	\$919
Art Club	Suzanne Lauricella	\$919
Middle School Coordinator	Jessica Latanzio-Crespo	\$5431.85
Spring Musical Director	Laurie Ruch	\$3622
Spring Musical Assistant Directors (3)	Kelly De Jesus Lisa Rizzi (1/2) Suzanne Lauricella (1/2) Tonya Lunger	\$1200 \$ 600 (shared) \$ 600 (shared) \$1200
Student Council (5/6)	Denise Grimm	\$1204
Student Council (7/8)	Jessica Latanzio Crespo	\$1204
4 th Grade Musical Director	Laurie Ruch	\$919
4 th Grade Musical Assistant Director	Lisa Rizzi (1/2) Barb Smith (1/2)	\$459.50 (shared) \$459.50 (shared)
3 rd Grade Musical Director	Laurie Ruch	\$919
Aim High Instructor (2)	Lisa Rizzi Carolyn Schorr Denise Rella Jessica Asaro	\$919 each per session \$919 each per session \$919 each per session \$919 each per session
I &RS (6)	MaryEllen Bowlby Lisa Morra Carolyn Schorr Denise Grimm Allyson Kubik Jenine Kastner	\$919 each
Character Education (2)	Tim Bidwell (K – 4) Amy Brenner (5 – 8)	\$1204 each
Team Leaders/Administrative Council (6)	(K -2) Kelly De Jesus (3 - 4) Jamie Friedel (5 – 8) Jessica Latanzio Crespo (5 – 8) Barbara Shaffer (Special Area) Tim Bidwell (Special Education) Judy Liptak	\$919 each

Athletic Director	Joe Harris	\$2384
Soccer Coach- Boys	Tim Bidwell	\$1992
Soccer Coach-- Girls	Amy Brenner	\$996
	Robert Adase	\$967
Cross Country Coach	Kate Lascelle	\$1992
Volleyball Coach	Kari Gursky	\$1992
Basketball Coach - Boys	Tim Bidwell	\$3622
Basketball Coach - Girls	Joe Harris	\$3622
Cheerleading Coach	Amy Brenner	\$3622
Baseball Coach	Tim Bidwell	\$1992
Softball Coach	Amy Brenner	\$1992
Home Basketball Game Supervision	Kari Gursky, Debbie Herold, Barbara Plundeke, Robert Adase, Lisa Rizzi, Janet Traphagen, Jennifer Merrigan, Lisa Morra	\$65 per game
Homework Club/Detention	Patricia Weiss, Shannon Mayurnik, Allyson Kubik, Janet Traphagen, Barb Smith, Kate Lascelle, Kari Gursky, Barb Plundeke, Robert Adase, Lisa Rizzi, Denise Rella, Jennifer Merrigan	\$39 per hour

RESOLUTION 2016-2017: 156**APPROVE 17/18 STAFF APPOINTMENTS**

Charles Sampson moved, seconded by Lorraine Linfante, to approve the following staff members for the following staff members for the listed position for the 2017-2018 school year as per the negotiated agreement . Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary	Effective Date	Att.
Middle School Math (PCN31)	Debra Wellet MA + 15	\$66,902 (step 17)	8/29/2017	3A
Special Education (PCN-new)	Debra Nolan	\$59,652 (step 9)	8/29/2017	3B
Guidance (PCN93)	TBA			
Elementary (PCN9)	TBA			

RESOLUTION 2016-2017: 157**APPROVE SALARY INCREMENT**

Charles Sampson moved, seconded by Lorraine Linfante, to approve Amy Brenner for a Salary Increment effective June 1, 2017 to MA+30, 5 years (\$58,802). Motion carried unanimously with all "ayes" by roll call vote.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**PROFESSIONAL DEVELOPMENT:****RESOLUTION 2016-2017: 158****APPROVE PROFESSIONAL DEVELOPMENT**

Charles Sampson moved, seconded by Lorraine Linfante, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
PECS Level 1 Training	06/8/17 - 06/9/17	Carolyn Schorr Nicole Vazquez		\$399.00 each +mileage	\$170.00	\$968.00 +mileage
NJASBO Annual Conference	06/07/17 - 06/09/17	Lisa Craft		\$275.00 \$239.14 lodging +mileage	\$0.00	\$514.14 +mileage

FIELD TRIPS:**RESOLUTION 2016-2017: 159****APPROVE FIELD TRIPS**

Charles Sampson moved, seconded by Lorraine Linfante, to approve the following requests for field trips. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per student
June	3rd Grade	Red Mill	TBD
June	5th Grade E squared	RVCC - Pool	N/A

CURRICULUM WRITING:**RESOLUTION 2016-2017: 160****APPROVE CURRICULUM WRITING**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the following staff members for curriculum writing during the summer of 2017 as per negotiated agreement. Motion carried unanimously with all "ayes".

Name of Curriculum	Name of Staff Member	Hours NTE:
ELA 5-8	Jessica Latanzio-Crespo	20
Math 7&8	Joe Harris	10
Math 5&6	Amy Brenner	10
Math 4 & ELA 4	Barbara Smith	10
Math 3	Hailey McGavisk	5
ELA 3	Jamie Friedel	5
Math 2	Kelly DeJesus	5
ELA 2	Elizabeth Hedden	5

POLICY AND REGULATIONS: None

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT:

RESOLUTION 2016-2017: 161 APPROVE BUSINESS ADMINISTRATOR REPORTS

Carl Sabatino moved, seconded by Charles Sampson, to approve the Business Administrator Reports listed below. Motion carried unanimously with all "ayes"

A. Maschio's Food Service Contract Renewal for 2017-18

Motion: To approve the renewal of Maschio's Food Service Inc. contract for the 2017-18 school year for the fee of \$7,922 and a profit guarantee of \$3,000.

B. NJSIG Safety Grant Application Submission for 2017-18

Motion: To approve submission of the 2017-18 Safety Grant in the amount of \$3,900 for the purchase of 3 additional security cameras.

C. Furniture Acquisition for Strategic Planning and Maker Space Project

Motion: To approve the purchase of furniture for the new maker space and to support the strategic plan in the approximate amount of \$85,000 based on Ed Data and NJ State Contract #81716.

D. Cafeteria Appliance Replacement

Motion: To approve the purchase of replacement appliances in the cafeteria as recommended by Maschio's Food Services at the estimated amount of \$17,500.

E. 2001 Carlisle Roof Extended Warranty Repairs

Motion: To approve seam repairs on the 2001 Carlisle roof through Tremco to extend the warranty by 5 years, pricing not to exceed \$45,000 through the ESCNJ contract pricing.

F. 2nd Floor Replacement of Hallway Flooring

Motion: To approve Northeastern Interior Services, LLC to replace the 2nd level hallway flooring and 4 classrooms in the amount of \$42,192 according to Ed Data contract pricing.

G. Monthly Minute Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:

1. **Approval of Board of Education Minutes** from April 5, 2017 Business Session; and April 26, 2017 Business Session Budget Hearing and Executive Sessions; and May 11, 2017 Special Session and Executive Session.
2. **Certification of the Secretary's and Treasurer's Reports** that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2016-2017 school year.

March, 2017 \$3,106,129.32

3. **Approval of the Bill List in the specified amounts.**

General Account: \$ 870,639.73
Cafeteria Account: \$ 13,670.83

4. **Checking Account Balances – March, 2017**

Student Activities: \$ 38,602.91
Cafeteria: \$ 12,996.44
Payroll Agency: \$ 22,378.33
Unemployment: \$ 60,332.53

5. **Transfers** in the amount of \$27,631.66 for April, 2017.

CORRESPONDENCE: Retiree Cards

NEW BUSINESS: **Board Meeting Date Changes-**

June: June 12, 2017 (from June 14, 2017)

September: September 19 & 27, 2017 (from Sept. 20 & 26, 2017)

OLD BUSINESS: Brendan McIsaac reported on NHVRSD Presidents Meeting on Regionalization.

Dear Parents:

Board Liaison Reports: No reports

Negotiations: MOA has be reached

Board Goals 2016-2017:

Board Goals 2016-2017

Policy: Review, revise and/or create policies that support the strategic plan initiatives in the areas of budget, personnel, programs and community partnerships.

Resources: Plan and build community support for a referendum to support the physical plan and program needs of the school facility and site consistent with the strategic plan.

Governance: Incorporate the progress and activities of the strategic plan into meetings and publications from the Board.

District Goals for 2016-2017:

District Goals 2016-2017

Increase teacher knowledge and application of inquiry based learning and project based learning to build curious and creative thinkers.

Formalize a school wide Olweus program to foster and recognize compassionate behaviors.

Utilize community resources to enhance learning experiences that will occur both within and beyond the classroom.

Convert the media center to a maker space that sparks imagination and creativity and cultivates cognitive and physical development.

Create an annual whole school theme that cultivates compassion within the school community.

PUBLIC COMMENT: None

RESOLUTION 2016-2017: 162**EXECUTIVE SESSION**

Carl Sabatino moved, seconded by Lorraine Linfante, to adjourn to Executive Session at 8:05p.m.in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Special Education. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2016-2017: 163**ADJOURNMENT**

Lorraine Linfante moved, seconded by Carl Sabatino, to adjourn the Board Meeting at 8:25p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Brendan McIsaac, President