



**Clinton-Glen Gardner Board of Education**

October 19, 2016

CPS Library/Media Center 7:00pm

**BUSINESS SESSION**

**Action may be taken**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

**1. Call to Order**

**2. Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB 2 investigations 0 confirmed**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**Motion:** *To accept the aforementioned monthly school data report, items 4A-E.*

**5. Superintendent/Principal's Report**

**A. Student Representative Report**

**B. Clinton Education Association Report**

**C. Assistant Principal- Curriculum Coordinator Report**

**D. Special Services Report**

**6. Public Comment**

**7. Personnel**

**A. Job Description-Shift Custodial Supervisor**

**Motion:** To create the position of Shift Custodial Supervisor and approve the Job Description (Attachment # 4A)

**B. Staff Appointments 2016-17**

*Motion: To approve the following staff member for the listed position for the 2016-2017 school year:*

<b>Position</b>	<b>Name</b>	<b>Rate/Salary</b>	<b>Effective Date</b>	<b>Att. #</b>
Custodial Supervisor-Evening Shift	<b>Michael Zulla</b>	\$20/Hour , 3 Hours /day or 15 Hours/week 12 month Position	10/20/16-06/30/17	<b>Att. # 4B</b>
Substitute Teacher	<b>Joanne Berson Michael Wolfe Kim Ragozine Judy Shanley Erika Negrin</b>	\$85.00 per diem	10/20/16	
Substitute Secretary	<b>Marie Watson</b>	\$11.00 per hour	10/20/16	
Substitute Nurse	<b>Deb Doscher</b>	\$125.00 per diem	10/20/16	

**C. Personal Leave of Absence**

**Motion:** To approve a Personal Leave of Absence for Scott Blazure, Custodian, beginning October 12, 2016 with a return date of November 21, 2016 or earlier, as needed.

## 8. Curriculum, Instruction, Assessment, & Technology

### A. Professional Development

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Make Every Student A More Successful Writer	12/9/16	Denise Rella		\$245.00 +mileage	\$85.00	\$330.00 +mileage
Annual Fall Professional Conference	11/17/16	MaryEllen Bowlby		\$35.00 +mileage	\$125.00	\$160.00 +mileage
NGSS Workshops	11/16/16 3/15/17	Kate Lascelle		\$250.00 +mileage	\$170.00	\$420.00 +mileage
ASHA Convention	11/18/16	Amanda Thomas Nicole Vazquez		\$550.00 +mileage	\$0.00	\$550.00 +mileage
Sensory Motor Play in Early Intervention	11/14/16	Carolyn Schorr Lisa Morra		\$399.98 +mileage	\$85.00	\$484.98 +mileage
Translating K-5 Model Science Curriculum	11/1/16	Jamie Friedel		\$0.00 +mileage	\$85.00	\$85.00 +mileage
HCSCA	10/28/16	Sue Penn		\$0.00 +mileage	\$0.00	\$0.00 +mileage

### B. Field Trips

**Motion:** To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
March 2017	8th grade girls	Princeton University	TBD
May 2017	5th Grade	Camp Bernie	TBD
June 2017	5th Grade	Sandy Hook	TBD
November 2016	Grade 3	Hunterdon Health & Wellness	TBD

## 9. Policy and Regulations

## 10. General Information: Business Administrator's Report

## A. Monthly Minutes and Financial Approval

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the September 21, 2016 Work Session and September 27, 2016 Business Sessions. **(Attachment #5A, 5B)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2016-2017 school year. **(Attachment #6)**  
August, 2016      \$ **Forthcoming-Treasurer on Personal Leave**
3. Approval of the Bill List in the specified amounts **(Attachment #7)**
  - a. General Account: \$513,841.01
  - b. Cafeteria Account: \$ 0.00
4. Checking Account Balances – August, 2016
  - a. Student Activities: \$54,868.41
  - b. Cafeteria: \$26,075.11
  - c. Payroll Agency: \$20,314.64
  - d. Unemployment: \$60,388.75
5. Transfers and budget adjustments in the amount of \$0 and \$0 respectively, for September, 2016.

## 15. Correspondence

## 16. New Business

### A. Approval Of NJQSAC Statement Of Assurance 2016-17

**Motion:** To approve the submission of the NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance – School Year 2016-2017 **(Attachment #8)**

## 17. Old Business

- A. Dear Parents
- B. Board Liaison Reports
- C. Superintendent Merit Goals

**Motion:** To approve the 2016-2017 Superintendent Merit Goals (Forthcoming upon approval of Interim Hunterdon Executive County Superintendent).

D. Board Goals 2016-2017

**Board Goals 2016-2017**

- **Policy:** Review, revise and/or create policies that support the strategic plan initiatives in the areas of budget, personnel, programs and community partnerships.
- **Resources:** Plan and build community support for a referendum to support the physical plan and program needs of the school facility and site consistent with the strategic plan.
- **Governance:** Incorporate the progress and activities of the strategic plan into meetings and publications from the Board.

E. District Goals for 2016-2017

**District Goals 2016-2017**

- Increase teacher knowledge and application of inquiry based learning and project based learning to build curious and creative thinkers.
- Formalize a school wide Olweus program to foster and recognize compassionate behaviors.
- Utilize community resources to enhance learning experiences that will occur both within and beyond the classroom.
- Convert the media center to a maker space that sparks imagination and creativity and cultivates cognitive and physical development.
- Create an annual whole school theme that cultivates compassion within the school community.

**18. Public Comment**

**19. Executive Session**

- A.** Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**1. Special Education**

**20. Adjournment**