



Clinton-Glen Gardner Board of Education

February 28, 2017

CPS Library/Media Center 7:00pm

BUSINESS SESSION AGENDA
Action may be taken

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data), HIB 0 investigation 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

5. Superintendent/Principal's Report

A. Student Representative Report**B. Clinton Education Association Report****C. Assistant Principal- Curriculum Coordinator Report****D. Special Services Report****6 Public Comment****7. Personnel****A. Staff Appointments 2016-17**

Motion: To approve the following staff member for the listed position for the 2016-2017 school year:				
Position	Name	Rate/Salary	Effective Date	Att.
Resource Center Teacher - .5 FTE (Create Position)	TBD			
Aim High	Rescind: Judy Liptak			
	Rescind: Caroline Schorr			
	Approve: Lisa Rizzi	\$919		
	Approve: Denise Rella	\$919		
Child Care Substitute	Joani Iselin	\$15.40/Hour		
Substitute Teacher	Rachael O'Dell	\$85.00 per diem	02/28/2017	

8. Curriculum, Instruction, Assessment, & Technology**A. Professional Development**

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:						
Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Winter Workshop - Library Association	02/23/2017	Evelyn Ferro		\$40.00 +mileage	\$85.00	\$125.00 +mileage
Planning NGSS - Aligned lessons for K-5	03/15/2017	Barb Smith Hailey McGavisk Kelly DeJesus Jackie Turner		\$500.00 +mileage	\$255.00	\$755.00 +mileage
Wilson Language Just Words	03/14/2017 03/15/2017	Tonya Lunger Kara Shaw		\$250.00 +mileage	\$170.00	\$420.00 +mileage
Oppositional, Defiant & Disruptive Children & Adolescents	05/03/2017	Judy Liptak		\$99.00 \$49.98 +mileage	\$85.00	\$233.98 +mileage
NJABA Annual Conference	03/31/2017	Carolyn Schorr Ally Kubik		\$500.00 +mileage	\$170.00	\$670.00 +mileage

Program Name (cont.)	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Bomb Threat Assessment, Awareness and Response	02/16/2017	MaryEllen Bowlby Jenine Kastner		\$0.00 +mileage		\$0.00 +mileage

B. Field Trips

<i>Motion: To approve the following requests for field trips as listed:</i>			
Date	Grade	Destination	Cost per student
none			

C. Curriculum Writing

<i>Motion: To approve the following staff members to write the K-4 Next Generation Science Standards curricula:</i>		
Date	Staff Member	Hours
none		

9. Policy and Regulations

<i>Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies and By-Laws with Second Readings (summaries attached):</i>			
Policy #	Title	Action	Att. #
P & R 1510	<p>Americans with Disabilities Act</p> <p>Policy Guide 1510 has been revised, but due to major changes enacted in the Americans with Disabilities Act (ADA) Amendments Act of 2008 specifying how the definition of "disability" should be interpreted and applied, Policy Guide 1510 has been revised while Regulation Guide 1510 should be replaced with the new Regulation Guide 1510 included in this Alert. The intent of Congress in the amendment was to reassert a broad scope of protection under the ADA. Significant changes as summarized in the ADA Amendments Act Final Rule, which became effective October 11, 2016, are included in the new Regulation Guide and include, but are not limited to:</p> <ul style="list-style-type: none"> • Applying the definition of "disability" "more generously" without demanding "extensive analysis." The new regulations restore the original intent of the ADA in "making it easier for an individual to establish that he or she has a disability." • Clarifying that an impairment that substantially limits a major life activity need not also limit other major life activities to be considered a disability. 	2nd Reading	#4A,4B

	<ul style="list-style-type: none"> • Noting that impairments that are episodic or in remission are considered disabilities if the impairment would substantially limit a major life activity when in the active state. • Expanding the definition of what may constitute a "major life activity." • Policy Guide 1510 has removed reference to Section 504 as new Policy and Regulation Guides 2418 added Section 504 are included in this Policy Alert. 		
P 2415.30	<p>Title I - Educational Stability for Children in Foster Care</p> <p>School districts recently received a NJDOE Memorandum dated October 4, 2016 requiring school districts to have policies and procedures in place by December 10, 2016 to ensure the educational stability for children in foster care. The Memorandum also indicates school districts will receive further written guidance on how to implement these requirements. Strauss Esmay contacted the NJDOE and the Division of Children and Families (NJDCF) representatives listed on the Memorandum who provided supporting documentation to our office. These representatives indicated they did not know when the policy guidance referenced in the Memorandum would be provided to school districts. Therefore, in order for school districts to have a Policy adopted and in place for December 10, 2016, Strauss Esmay developed a new Policy Guide 2415.30 – Title I – Educational Stability for Children in Foster Care. This new Policy Guide addresses the requirements outlined in the October 4, 2016 Memorandum and additional requirements outlined in the supporting documentation. This Policy Guide will likely need to be revised after the NJDOE/NJDCF guidance is developed and provided to school districts. It is recommended this Policy Guide be adopted by the Board to comply with the December 10, 2016 implementation date with the understanding this Policy Guide will be revised once written guidance is provided from the NJDOE/NJDCF</p>	2nd Reading	#4C
P & R 2418	<p>Section 504 of the Rehabilitation Act of 1973 -- Students Policy and Regulation Guides 2418 are new. Section 504 of the Rehabilitation Act of 1973 was previously referenced in Policy Guide 1510 which is updated in this Policy Alert. These new Policy and Regulation Guides reflect the broadened interpretation of "disability" in the implementation of this legislation. Section 504 for students is now presented in Policy and Regulation Guides 2418.</p>	2nd Reading	#4D,4E
P & R 5116	<p>Education of Homeless Children</p> <p>Policy and Regulation Guides 5116 – Education of Homeless Children have been revised to incorporate current administrative code, N.J.A.C. 6A:17-2. These Guides expand the definition of</p>	2nd Reading	#4F, 4G

	<p>a homeless child; require additional responsibilities of the district's homeless liaison; and require an immediate decision and enrollment of a homeless child pending resolution of a dispute. A homeless Policy and Regulation Guide is not required by statute or code, but these Guides are highly recommended to be adopted by the Board as these Guides provide important guidance in this area and are aligned with the statute and administrative code.</p>		
P 5330.04	<p>Administering an Opioid Antidote The "Overdose Prevention Act" approved by the Legislature and signed by the Governor provides immunity from civil and criminal liability to a healthcare professional or pharmacist who prescribes or dispenses an opioid antidote to a person capable, in the judgment of the health care professional, of administering an opioid antidote in an emergency. In addition, the Act provides similar immunity to non-health care professionals who in an emergency administers an opioid antidote to a person who the person believes, in good faith, is experiencing an opioid overdose</p>	2nd Reading	#4H
P& R 8330	<p>Student Records N.J.A.C. 6A:32 – School District Operations was recently revised and adopted requiring revisions to Policy and Regulation Guides 8330. N.J.A.C. 6A:32-7 – Student Records requires revisions to Policy and Regulation Guides 8330 – Student Records. The revisions are not significant as the new code addresses the use and storage of electronic records, revises the parent appeal process to require a parent to appeal to the Board of Education before appealing to the Commissioner of Education, and several minor issues of clarification. The Policy Guide has been revised to avoid duplicating many of the same provisions that are also included in the Regulation Guide. The Policy Guide distinguishes the difference between a Student Information Directory and a School Contact Directory for Official Use and highlights the requirement that a parent may inform the district to exclude information from the Student Information Directory and School Contact Directory.</p>	2nd Reading	#4I,4J

10. General Information: Business Administrator's Report

A. 2017-18 School Budget

1. State Aid Notification

B. Bond Sale Closing Wednesday, February 8, 2017**C. Referendum Project Bid Openings February 24, 2017**

Motion: To accept the bid and award a contract for the listed projects, as recommended by the district attorney and architect of record. (Details forthcoming after 2/24th bid opening, and attorney and architect review).

1. LED Lighting and Ceilings
2. Boiler Replacement

D. Gabel Associates - Energy Rebates for Referendum Projects**E. Accrued Interest in Capital Projects for 2016-17**

Motion: To transfer at fiscal year-end all Fund 30 Capital Projects accrued interest to Fund 10 General Fund.

F. Monthly Minutes and Financial Approval

Motion: To approve the /Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the January 31, 2017 Business and Executive Sessions. **(Attachment #5A, #5B)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2016-2017 school year. **(Attachment #6A, 6B)**

December, 2016	\$ 1,785,805.71
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3. Approval of the Bill List in the specified amounts **(Attachment #7)**
 - a. General Account: \$ 732,958.87
 - b. Cafeteria Account: \$ 12,782.28
4. Checking Account Balances – December, 2016
 - a. Student Activities: \$ 39,329.64
 - b. Cafeteria: \$ 8,076.64
 - c. Payroll Agency: \$ 15,407.23
 - d. Unemployment: \$ 60,332.53
5. Transfers and budget adjustments in the amount of \$ 106,903.00 and \$47,087.46 respectively, for January, 2016. **(Attachment #8)**

11. Correspondence

- A. SEMI Waiver Approval Letter dated February 6, 2017 HCDOE. (Attachment #9)**
- B. Mid Year Budget Review Letter dated January 31, 2017 HCDOE. (Attachment #10)**
- C. Merger letter from BKC, auditors dated February 1, 2017. (Attachment #11)**

12. New Business

- A. 2017-2018 School Calendar (Attachment #12)**
- B. 2017-18 Custodial Calendar (Attachment #13)**
- C. 2017-18 12-month Employee Calendar (Attachment #14)**
- D. School Board PD Highlights**
- E. Motion to approve the 16-17 corrective action plan, referred to as the ESEA Accountability Action Plan – 2016 Secondary Measures and Assurances, as the students with disabilities participation rate was 91.4 % and the goal was 95%. (Attachment # 15)**

13. Old Business

- A. Dear Parents**
- B. Board Liaison Reports**
- C. Board Goals 2016-2017**
- D. Negotiations**

Board Goals 2016-2017

- **Policy:** Review, revise and/or create policies that support the strategic plan initiatives in the areas of budget, personnel, programs and community partnerships.
- **Resources:** Plan and build community support for a referendum to support the physical plan and program needs of the school facility and site consistent with the strategic plan.
- **Governance:** Incorporate the progress and activities of the strategic plan into meetings and publications from the Board.

E. District Goals for 2016-2017**District Goals 2016-2017**

- Increase teacher knowledge and application of inquiry based learning and project based learning to build curious and creative thinkers.
- Formalize a school wide Olweus program to foster and recognize compassionate behaviors.
- Utilize community resources to enhance learning experiences that will occur both within and beyond the classroom.
- Convert the media center to a maker space that sparks imagination and creativity and cultivates cognitive and physical development.
- Create an annual whole school theme that cultivates compassion within the school community.

14. Public Comment

15. Executive Session

- A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.**

1. Personnel

16. Adjournment