



Clinton-Glen Gardner Board of Education

May, 23, 2017

CPS Library/Media Center 7:00pm

BUSINESS SESSION AGENDA

Action may be taken

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 1

2. Out-of-School Suspensions: 1

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data), HIB 1 investigation 0 confirmed

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

5. Superintendent/Principal's Report

A. Student Representative Report

B. Clinton Education Association Report

C. Assistant Principal- Curriculum Coordinator Report

D. Special Services Report

6 Public Comment

7. Personnel

A. Extended School Year Staff

<i>Motion: To approve the following staff member to serve extended school year roles as listed below per negotiated agreement:</i>		
Position	Name	Rate
Teacher (5 weeks,4 days/wk, 3hr instruction & 30 min prep/day)	Jessica Asaro Carolyn Schorr Allyson Kubik (add'l 3 hr/wk for supplemental instruction)	\$44/hr
Paraprofessional (5 week, 4 days/wk, 3hr/day)	Kari Gursky Janet Traphagen Joani Iselin Laurel Kelly	\$16/hr
PreSchool Teacher (4 weeks, 4 days/wk, 3hr instruction & 30 min prep/day)	Maria Buniva	\$44/hr
PreSchool Paraprofessional (4 week,4 days/wk, 3hr/day)	Barbara Smith	\$16/hr
Nurse	MaryEllen Bowlby	\$44/hr
Speech Therapy (4hr/wk)	Amanda Thomas	\$82/hr
Substitute Teachers	Robert Adase Suzanne Stidworthy	\$16/hr or \$44/hr \$16/hr

B. Summer Scheduling

Motion: To approve the following staff member to complete powerschool scheduling during the summer of 2017 for 50 hours		
Name	Title	
Barbara Shaffer	Teacher	\$39
Jennifer Merrian	Teacher	\$39

C. Director of Special Education

Motion: To approve the following staff member to serve as Director of Special Education for the 2017-2018 school year.		
Name	Title	
Jenine Kastner	Director of Special Education	\$15,000

D. Aftercare Directors

Motion: To approve the following staff member to serve as Director of Special Education for the 2017-2018 school year.		
Name	Title	Stipend
Jacqueline Tuner	Aftercare Director	\$8,500
Jenine Kastner	Aftercare Director	\$3,000
Tom Larkin	Aftercare Director	\$8,500

E. Substitute Caller

Motion: To approve the following staff member to serve as Substitute Caller for the 2017-2018 school year.		
Name	Title	Stipend
Tonya Reese		\$5,000

F. Summer Office & Clerical

Motion: To approve the following staff member to serve as office and clerical support during the summer of 2017 NTE 65 hours total for split between staff listed below.		
Name	Hours	Rate
Babara Plundeke		\$16.00
Debbie Herold		\$16.00

G. Boiler License Stipends

Motion: To approve the following staff members for Boiler License Stipends for the 2016-17 school year:		
Name	Boiler Stipend	
Robert Reese	\$600 prorated for 4 months-\$240	
Robert Adase	\$600 prorated for 4 months-\$240	

H. Co-Curricular

Motion: To approve the following staff members for the 2017-2018 school year for the following stipend positions, amounts to be adjusted for negotiated agreement:

Position	Name	Rate/Salary
Future Cities Club (2)	Amy Brenner/Kate Lascelle	\$919 each
Team Create (2)	Kate Lascelle/Amy Brenner	\$919 each
Technology Student Association	Evelyn Ferro	\$919
Robotics & Engineering Club	Evelyn Ferro	\$459.50
Archery Club (2)	Mary Bulger, Tim Bidwell	\$919 each
Golf Club	Mary Bulger	\$919
Peer to Peer Instructors (2)	Tim Bidwell Kelly DeJesus	\$1204 each
Science Club	Stacy Viotto	\$919
Chess Club	Tom Larkin	\$919
Art Club	Suzanne Lauricella	\$919
Middle School Coordinator	Jessica Latanzio-Crespo	\$5431.85
Spring Musical Director	Laurie Ruch	\$3622
Spring Musical Assistant Directors (3)	Kelly De Jesus Lisa Rizzi (1/2) Suzanne Lauricella (1/2) Tonya Lunger	\$1200 \$ 600 (shared) \$ 600 (shared) \$1200
Student Council (5/6)	Denise Grimm	\$1204
Student Council (7/8)	Jessica Latanzio Crespo	\$1204
4 th Grade Musical Director	Laurie Ruch	\$919
4 th Grade Musical Assistant Director	Lisa Rizzi (1/2) Barb Smith (1/2)	\$459.50 (shared) \$459.50 (shared)
3 rd Grade Musical Director	Laurie Ruch	\$919
Aim High Instructor (2)	Lisa Rizzi Carolyn Schorr Denise Rella Jessica Asaro	\$919 each per session \$919 each per session \$919 each per session \$919 each per session

Position (cont.)	Name	Rate/Salary
I &RS (6)	MaryEllen Bowlby Lisa Morra Carolyn Schorr Denise Grimm Allyson Castellano Jenine Kastner	\$919 each
Character Education (2)	Tim Bidwell (K – 4) Amy Brenner (5 – 8)	\$1204 each
Team Leaders/Administrative Council (6)	(K -2) Kelly De Jesus (3 - 4) Jamie Friedel (5 – 8) Jessica Latanzio Crespo (5 – 8) Barbara Shaffer (Special Area) Tim Bidwell (Special Education) Judy Liptak	\$919 each
Athletic Director	Joe Harris	\$2384
Soccer Coach- Boys	Tim Bidwell	\$1992
Soccer Coach– Girls	Amy Brenner	\$996
	Robert Adase	\$967
Cross Country Coach	Kate Lascelle	\$1992
Volleyball Coach	Kari Gursky	\$1992
Basketball Coach - Boys	Tim Bidwell	\$3622
Basketball Coach - Girls	Joe Harris	\$3622
Cheerleading Coach	Amy Brenner	\$3622
Baseball Coach	Tim Bidwell	\$1992
Softball Coach	Amy Brenner	\$1992
Home Basketball Game Supervision	Kari Gursky, Debbie Herold, Barbara Plundeke, Robert Adase, Lisa Rizzi, Janet Traphagen, Jennifer Merrigan, Lisa Morra	\$65 per game
Homework Club/Detention	Patricia Weiss, Shannon Mayurnik, Allyson Kubik, Janet Traphagen, Barb Smith, Kate Lascelle, Kari Gursky, Barb Plundeke, Robert Adase, Lisa Rizzi, Denise Rella, Jennifer Merrigan	\$39 per hour

I. Staff Appointments

<i>Motion: To approve the following staff members for the listed position for the 2017-2018 school year:</i>				
Position	Name	Rate/Salary	Effective Date	Att.
Middle School Math	Debra Wellet MA + 15	\$67,677 (step 17)	8/30/2017	3A
Special Education	TBA			
Guidance	TBA			
Elementary	TBA			

J. Approval of Salary Increment

Motion: To approve Amy Brenner for a Salary Increment effective June 1, 2017 to MA+30, 5 years (\$58,802).

8. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

<i>Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:</i>						
Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
PECS Level 1 Training	06/8/17 - 06/9/17	Carolyn Schorr Nicole Vazquez		\$399.00 each +mileage	\$170.00	\$968.00 +mileage
NJASBO Annual Conference	06/07/17 - 06/09/17	Lisa Craft		\$275.00 \$239.14 lodging +mileage	\$0.00	\$514.14 +mileage

B. Field Trips

<i>Motion: To approve the following requests for field trips as listed:</i>			
Date	Grade	Destination	Cost per student
June	3rd Grade	Red Mill	TBD
June	5th Grade E squared	RVCC - Pool	N/A

C. Curriculum Writing

<i>Motion: To approve the following staff members for curriculum writing during the summer of 2017.</i>		
Name of Curriculum	Name of Staff Member	Hours NTE:

ELA 5-8	Jessica Crespo	20
Math 7&8	Joe Harris	10
Math 5&6	Amy Brenner	10
Math 4 & ELA 4	Barbara Smith	10
Math 3	Hailey McGavisk	5
ELA 3	Jamie Friedel	5
Math 2	Kelly DeJesus	5
ELA 2	Elizabreth Hedden	5

9. Policy and Regulations

<i>Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):</i>			
Policy #	Title	Action	Att. #
	None		

10. General Information: Business Administrator's Report

A. Maschio's Food Service Contract Renewal for 2017-18

Motion: To approve the renewal of Maschio's Food Service Inc. contract for the 2017-18 school year for the fee of \$7,922 and a profit guarantee of \$\$3,000.

B. NJSIG Safety Grant Application Submission for 2017-18

Motion: To approve submission of the 217-18 Safety Grant in the amount of \$3,900 for the purchase of 3 additional security cameras.

C. Furniture Acquisition for Strategic Planning and Maker Space Project

Motion: To approve the purchase of furniture for the new maker space and to support the strategic plan in the approximate amount of \$75,000 based on Ed Data and NJ State Contract #81716.

D. Cafeteria Appliance Replacement

Motion: To approve the purchase of replacement appliances in the cafeteria as recommended by Maschio’s Food Services at the estimated amount of \$17,000.

E. 2001 Carlisle Roof Extended Warranty Repairs

Motion: To approve seam repairs on the 2001 Carlisle roof through Tremco to extend the warranty by 5 years, pricing not to exceed \$45,000 through the ESCNJ contract pricing.

F. 2nd Floor Replacement of Hallway Flooring

Motion: To approve Northeastern Interior Services, LLC to replace the 2nd level hallway flooring and 4 classrooms in the amount of \$42,192 according to Ed Data contract pricing.

G. Monthly Minute Approval

Motion: To approve the /Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the April 5, 2017 Business Session; and April 26, 2017 Business Session Budget Hearing and Executive Sessions; and May 11, 2017 Special Session and Executive Session. **(Attachment #4, 5A, 5B, 5C, 5D, 6A, 6B)**
2. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2016-2017 school year. **(Attachment #7A, 7B)**

March, 2017 \$ 3,106,129.32

3. Approval of the Bill List in the specified amounts **(Attachment #8)**
 - a. General Account: \$870,639.73
 - b. Cafeteria Account: \$ 13,670.83
4. Checking Account Balances – March, 2017
 - a. Student Activities \$38,602.91
 - b. Cafeteria: \$12,996.44
 - c. Payroll Agency: \$22,378.33
 - d. Unemployment: \$60,332.53

5. Transfers in the amount of \$ 27,631.66 for April, 2017. **(Attachment #9)**

11. Correspondence

12. New Business

A. Board Meeting Dates Changes

- June - June 12, 2017 (changed from June 14th)
- September- September 19th & 26th (changed from September 20th & 26th)

13. Old Business

A. Dear Parents

B. Board Liaison Reports

C. Board Goals 2016-2017

- **Policy:** Review, revise and/or create policies that support the strategic plan initiatives in the areas of budget, personnel, programs and community partnerships.
- **Resources:** Plan and build community support for a referendum to support the physical plan and program needs of the school facility and site consistent with the strategic plan.
- **Governance:** Incorporate the progress and activities of the strategic plan into meetings and publications from the Board.

D. District Goals for 2016-2017

- Increase teacher knowledge and application of inquiry based learning and project based learning to build curious and creative thinkers.
- Formalize a school wide Olweus program to foster and recognize compassionate behaviors.
- Utilize community resources to enhance learning experiences that will occur both within and beyond the classroom.
- Convert the media center to a maker space that sparks imagination and creativity and cultivates cognitive and physical development.
- Create an annual whole school theme that cultivates compassion within the school community.

E. Negotiations

14. Public Comment

15. Executive Session

- A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. -Special Education**

16. Adjournment