



Clinton-Glen Gardner Board of Education

September 16, 2015

CPS Library/Media Center 7:00pm

BUSINESS SESSION AGENDA
Action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Appointment of Board Member (through 12/31/15)

5. Oath of Office

6. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

C. School Nurse's Report (N/A)

D. Violence and Vandalism (EVVRS Data), HIB

E. Fire Drill and Bus Evacuation Drill Report (Attachment # 2)

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

7. **Superintendent/Principal's Report**
8. **Assistant Principal/Curriculum Coordinator's Report**
9. **Special Services Report**
10. **Clinton Teachers' Association (CTA) Report**
11. **Public Comment**
12. **Personnel**

A. Staff Appointments

| Motion: To approve the following staff member for the listed position for the 2015-16 school year: | | | | |
|---|---|--|-----------------------|-------------|
| Position | Name | Rate/ Salary | Effective Date | Att. |
| Substitute Teacher | James Hattauer | \$85.00 per diem | 09/16/15 | |
| Substitute Teacher | Dawn Hartfelder | \$85.00 per diem | 09/16/15 | |
| Substitute Teacher | Robin Balick | \$85.00 per diem | 09/16/15 | |
| Detention/Homework Club | Tonya Lunger Michele Graffis Barbara Smith Donna Zaugg Patti Weiss Barbara Plundeke Corinne Covino Kate Lascelle Hailey McGavisk Kari Gursky Allyson Castellano Janet Traphagen Heidi Singer Shannon Mayurnik | \$37.00 per diem *per 2011-2014 contract | 09/16/15 | |

13. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

| Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: | | | | | | |
|--|---------------------|--|--------------|-------------------------|-----------------------|--------------------|
| Program Name | Date | # Employees | # BOE | Event Cost | Substitute Pay | Total Cost |
| Safe Schools Symposium | 10/15/15 | Jenine Kastner | | \$199.00 + mileage | | \$199.00 + mileage |
| NJ Dyslexia Association Training | 10/16/15 | Jenine Kastner Judy Liptak | | \$230.00 each + mileage | \$85.00 | \$545.00 + mileage |
| 33 rd Annual Autism Conference | 10/15/15 – 10/16/15 | Carolyn Schorr | | \$500.00 + mileage | \$85.00 each day | \$670.00 + mileage |
| 33 rd Annual Autism Conference | 10/15/15 – 10/16/15 | Allyson Castellano | | \$500.00 + mileage | \$85.00 each day | \$670.00 + mileage |
| Art Educators Annual Conference | 10/5/15 | Suzanne Lauricella | | \$220.00 + mileage | \$85.00 | \$305.00 + mileage |
| School Health Conference | 10/14/15 | MaryEllen Bowlby | | \$195.00 + mileage | \$125.00 | \$320.00 + mileage |
| PESI – Special Education Law in New Jersey | 10/15/15 | Ryan Hoover Lisa Morra | | \$199.99 each + mileage | \$0.00 | \$399.98 + mileage |
| Suicide Awareness Training | 10/12/15 | Sue Penn | | \$0.00 + mileage | \$0.00 | \$0.00 + mileage |
| Anxiety Disorders in Children & Adolescents | 11/18/15 | Lisa Morra Ryan Hoover | | \$199.99 each + mileage | \$0.00 | \$399.98 + mileage |
| Collaborating to Strengthen Educator Evaluation | 9/21 & 12/14 | 4 (Seth Cohen, Judy Liptak, Jessica Crespo, Jackie Turner) | | \$250 + mileage | \$170 | \$420 + mileage |
| Intervention and Referral Services | 10/9 | Jackie Turner, Sue Penn, Denise Grimm | | \$149.00 each + mileage | | \$447.00 + mileage |

B. Field Trips

Motion: To approve the following requests for field trips as listed:

| Date | Grade | Destination | Cost per student |
|---------------------------|--|---|------------------|
| September 2015 | Selected 4 th grade students | Point Mountain State Park | \$5.00 |
| September 2015 | 1 st grade | Walking trip through Clinton | \$0.00 |
| September or October 2015 | Selected 5 th grade students | Grounds for Sculpture | \$5.00 |
| October 2015 | 6 th grade | Sterling Hill Mine | \$22.00 |
| October 2015 | 8 th grade | Clinton Township Middle School | \$3.50 |
| November 2015 | Selected 7 th /8 th grade students | Debate Competition – Clinton Township Middle School | \$0.00 |
| December 2015 | Selected 6 th grade students | Hunterdon Art Museum | \$6.00 |
| January 2016 | Selected 5 th /8 th grade students | Math Workshops – Conley School | \$0.00 |
| January 2016 | Selected 8 th grade students | Voorhees High School | \$0.00 |
| April 2016 | Selected 6 th grade students | Crime Scene Investigation | \$0.00 |
| May 2016 | Selected 7 th /8 th grade students | Film Festival – Clinton Township Middle School | \$0.00 |
| May 2016 | Selected 6 th grade students | Artline II – Hoppock School | \$0.00 |

C. RVCC Student Observation Fall Semester 2015

Motion: To approve the following RVCC student observations for Fall 2015:

| College | Name |
|---------|--------------------|
| RVCC | Elise Vroegindewey |
| RVCC | Lauren Webster |
| RVCC | Julia Oostdyke |
| RVCC | Alberto Zamora |
| RVCC | Reed McMurray |

14. Policy and Regulations

| Motion: <i>To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings:</i> | | | | |
|--|---|---|---|--|
| # | TITLE | M | SUMMARY | ACTION |
| 3322 | Staff Member's Use of Personal Cellular Telephones/Other Communication Device | | The constantly changing methods in which people communicate using electronic devices require an update to Policy Guides 3322 and 4322 regarding a staff member's use of personal cellular telephones for non-school related, personal matters during the workday. | 1 st Reading (Att. #3A) |
| 4322 | Staff Member's Use of Personal Cellular Telephones/Other Communication Devices | | The constantly changing methods in which people communicate using electronic devices require an update to Policy Guides 3322 and 4322 regarding a staff member's use of personal cellular telephones for non-school related, personal matters during the workday. | 1 st Reading (Att. #3B) |
| P&R 5330 | Administration of Medication – Policy & Regulation | M | Public Law 2015, Chapter 13 concerning the emergency administration of epinephrine to students for anaphylaxis was signed into law and is effective beginning the 2015-2016 school year. The law amends provisions of N.J.S.A. 18A:40-12.5 and 12.6 permitting the school nurse or trained designee to administer epinephrine via an auto-injector mechanism to any student without a known history of anaphylaxis or to any student whose parent has not met the requirements for the nurse or designee to administer epinephrine when the nurse or trained designee believes in good faith the student is having an anaphylactic reaction | 1 st Reading (Att. #3C) |

| | | | | |
|------|--|---|--|--|
| 5339 | Screening for Dyslexia – Policy | M | There have been some additional statutes regarding dyslexia which are required to be incorporated into Policy Guide 5339 – Screening for Dyslexia. One additional statute requires the New Jersey Department of Education (NJDOE) to incorporate the International Dyslexia Association’s definition of dyslexia into Chapter 14 of Title 6A of the Administrative Code. | 1 st Reading (Att. #3D) |
| 8540 | Free and Reduced Rate Meals – Policy & Regulation | | Policy Guide 8540 has been revised to address several issues. Revised Policy Guide 8540 addresses requirements for all School Nutrition Programs of the New Jersey Department of Agriculture including the National School Lunch Program, the School Breakfast Program, the After-School Snack Program, and the Special Milk Program. | 1 st Reading (Att. #3E) |
| 8550 | Outstanding Food Service Charges – Policy | | Public Law 2015, Chapter 15 codified at N.J.S.A. 18A:33-21, permits a school district to withhold serving breakfast or lunch to a student when the student’s breakfast or lunch bill is in arrears. The new law requires several notices be sent to the parent before breakfast or lunch can be denied to a student. | 1 st Reading (Att. #3F) |

15. General Information: Business Administrator’s Report

A. Finance & Facility Report

B. Horizon NJ Renewal Options for 16-17 (ACA Changes)

C. Acceptance of Instrument Donations

Motion: *To accept with gratitude instrument donations of a Bell Kit from the DiRienz Family and a Keyboard from the Layding Family.*

D. Monthly Minutes and Financial Approval

Motion: *To approve the Minutes and monthly financial transactions and reports items 1-5:*

1. Approval of Board of Education Minutes from the August 25, 2015 Work and Executive Sessions. **(Attachment #4A, 4B)**

2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2015-2016 school year. **(Attachment #5A, 5B)**

(a) July, 2015 \$ 2,771,572.03

3. Approval of the Bill List in the specified amounts **(Attachment #6)**

(a) General Account: \$ 608,812.52

(b) Cafeteria Account: \$ 620.00

4. Checking Account Balances – July, 2015

(a) Student Activities: \$ 52,501.93

(b) Cafeteria: \$ 24,531.26

(c) Payroll Agency: \$ 4,923.18

(d) Unemployment: \$ 56,227.85

5. Transfers in the amount of \$62,689.51 and Budget Amendments in the amount of \$21,234 for July & August, 2015 **(Attachment #7)**

16. Correspondence

17. New Business

18. Old Business

A. Dear Parents

B. Negotiations

C. Board Liaison Reports

D. Board Goals 2015-2016

- To work with the Administrative Team to develop a strategic plan for the district.

E. District Goals for 2015 – 2016

- Continue to implement the math program and improving articulation with the high school.

- Review the language arts program with a focus on curriculum and professional development.

- Revise the facilities plan to reimagine and optimize the learning spaces in and around the building.

- Develop a plan to provide service learning opportunities to all CPS students

19. Public Comment

20. Executive Session

A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

1. Negotiations
2. Special Education

21. Adjournment