



## Clinton-Glen Gardner Board of Education

October 14, 2015

CPS Library/Media Center 7:00pm

# WORK SESSION AGENDA

## Action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

### 1. Call to Order

### 2. Opening Statement:

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

### 3. Roll Call

### 4. Monthly School Data:

- A. Enrollment Data Report (Attachment #1)**
- B. Student Suspensions:**
  - 1. In-School Suspensions: 0
  - 2. Out-of-School Suspensions: 0
- C. School Nurse's Report (Attachment # 2)**
- D. Violence and Vandalism (EVVRS Data), HIB**
  - 1 investigation – found not to be HIB
- E. Fire Drill and Bus Evacuation Drill Report (Attachment # 3)**

**Motion:** To accept the aforementioned monthly school data report, items 4A-E.

### 5. Superintendent/Principal's Report

- A. Nursing Services Plan (Attachment #4)**

**Motion:** To approve the Nursing Services Plan for the 2015-2016 school year.

**B. Memorandum of Agreement Between Education and Law (Attachment #5)**

**Motion:** To approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials

**C. NJQSAC Submission Update**

**Motion:** To approve the NJQSAC Statement of Assurance School Year 2015-2016 for submission to the New Jersey Department of Education.

**6. Assistant Principal/Curriculum Coordinator's Report**

**7. Special Services Report**

**8. Clinton Teachers' Association (CTA) Report**

**9. Public Comment**

**10. Personnel**

**A. Ratification of Contract with the Clinton Education Association**

**Motion:** To ratify the one (1) year contract and salary guide for the 2014-15 school year with the Clinton Education Association. **(Attachment #6)**

**Motion:** To ratify the two (2) year contract and salary guide for the 2015-17 school year with the Clinton Education Association. **(Attachment #7)**

**B. Staff Appointments**

**Motion:** To approve the following staff member for the listed position for the 2015-16 school year:

<b>Position</b>	<b>Name</b>	<b>Amount</b>	<b>Effective Date</b>
Supervisor of B&G	Rick Trimmer	\$5,000 Project Stipend	10/20/15
Maintenance Custodian <b>(PCN127)</b>	TBD		
Substitute Teacher	Christine Duval	\$85.00 per diem	10/20/15
Childcare Substitutes	Allyson Castellano Carolyn Schorr Michele Graffis Corinne Covino	\$12.75 per hr	10/20/15

## 11. Curriculum, Instruction, Assessment, & Technology

### A. Professional Development

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Eduscape Learning	10/15/15	Scott Reilly		\$295.00 + mileage	\$0.00	\$295.00 + mileage
Progress Monitoring and Reporting on IEP Goals	11/10/15	Jenine Kastner Ryan Hoover		\$0.00 + mileage	\$0.00	\$0.00 + mileage
Annual Professional Fall Conference: The Challenges Our Youth Face	11/12/15	Sue Penn MaryEllen Bowlby Jenine Kastner		\$0.00 + mileage	\$125.00	\$125.00 + mileage
PEOSH NJADP – Indoor Air Quality Training	3/11/16	MaryEllen Bowlby		\$0.00 + mileage	\$125.00	\$125.00 + mileage
Experience ESL Supervisors Workshop	10/6/15	Hanna Olczak		\$0.00 + mileage	\$0.00	\$0.00 + mileage
NJSBA Convention	10/27-10/29/15		Brendan McIsaac	\$250.00 \$188.00 lodging + mileage	\$0.00	\$250.00 \$188.00 lodging + mileage

### B. Field Trips

**Motion:** To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
October 2015	Jazz Band	Downtown Clinton	\$0
November 2015	4 <sup>th</sup>	Trenton State House	\$ 7.25
December 2015	2 <sup>nd</sup>	Raritan Valley College Theatre	\$10.75
May 2016	2 <sup>nd</sup>	Turtle Back Zoo	\$17.50

## 12. Policy and Regulations

<b>Motion:</b> <i>To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings:</i>				
#	TITLE	M	SUMMARY	ACTION
3322	<b>Staff Member's Use of Personal Cellular Telephones/Other Communication Device</b>		The constantly changing methods in which people communicate using electronic devices require an update to Policy Guides 3322 and 4322 regarding a staff member's use of personal cellular telephones for non-school related, personal matters during the workday.	2 <sup>nd</sup> Reading
4322	<b>Staff Member's Use of Personal Cellular Telephones/Other Communication Devices</b>		The constantly changing methods in which people communicate using electronic devices require an update to Policy Guides 3322 and 4322 regarding a staff member's use of personal cellular telephones for non-school related, personal matters during the workday.	2 <sup>nd</sup> Reading
<b>P&amp;R 5330</b>	<b>Administration of Medication – Policy &amp; Regulation</b>	M	Public Law 2015, Chapter 13 concerning the emergency administration of epinephrine to students for anaphylaxis was signed into law and is effective beginning the 2015-2016 school year. The law amends provisions of N.J.S.A. 18A:40-12.5 and 12.6 permitting the school nurse or trained designee to administer epinephrine via an auto-injector mechanism to any student without a known history of anaphylaxis or to any student whose parent has not met the requirements for the nurse or designee to administer epinephrine when the nurse or trained designee believes in good faith the student is having an anaphylactic reaction	2 <sup>nd</sup> Reading
5339	<b>Screening for Dyslexia – Policy</b>	M	There have been some additional statutes regarding dyslexia which are required to be incorporated into Policy Guide 5339 – Screening for Dyslexia. One additional statute requires the New Jersey Department of Education (NJDOE) to incorporate the International Dyslexia Association's definition of dyslexia into Chapter 14 of Title 6A of the Administrative Code.	2 <sup>nd</sup> Reading
8540	<b>Free and Reduced Rate Meals – Policy &amp; Regulation</b>		Policy Guide 8540 has been revised to address several issues. Revised Policy Guide 8540 addresses requirements for all School Nutrition Programs of the New Jersey Department of Agriculture including the National School Lunch Program, the School Breakfast Program, the After-School Snack Program, and the Special Milk Program.	2 <sup>nd</sup> Reading

#	TITLE	M	SUMMARY	ACTION
8550	<b>Outstanding Food Service Charges – Policy</b>		Public Law 2015, Chapter 15 codified at N.J.S.A. 18A:33-21, permits a school district to withhold serving breakfast or lunch to a student when the student’s breakfast or lunch bill is in arrears. The new law requires several notices be sent to the parent before breakfast or lunch can be denied to a student.	2 <sup>nd</sup> Reading
5756	<b>Transgendered Students</b>		Policy Guide 5756 has been revised to provide some additional detail regarding a school district’s legal requirement to provide equal educational opportunities and equal access to transgender students.	1 <sup>st</sup> Reading <b>(Att. #8)</b>

### 13. General Information: Business Administrator’s Report

#### A. Finance & Facility Report

#### B. Technology Lease Purchase

#### C. Monthly Minutes and Financial Approval

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the September 16, 2015 Work and Executive Sessions. **(Attachment #9A, 9B)**

2. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2015-2016 school year. **(Attachment #10A, 10B)**

(a) August, 2015 \$ 2,857,579.81

3. Approval of the Bill List in the specified amounts **(Attachment #11)**

(a) General Account: \$ 910,778,20

(b) Cafeteria Account: \$ 13.75

4. Checking Account Balances – August, 2015

(a) Student Activities: \$ 55,266.93

(b) Cafeteria: \$ 24,531.26

(c) Payroll Agency: \$ 9,610.82

(d) Unemployment: \$ 55,038.13

**5. Transfers in the amount of \$12,415.51 for September, 2015.  
(Attachment #12)**

**14. Correspondence**

**15. New Business**

**16. Old Business**

- A. Dear Parents
- B. Negotiations
- C. Board Liaison Reports
- D. Board Goals 2015-2016
  - To work with the Administrative Team to develop a strategic plan for the district.
- E. District Goals for 2015 – 2016
  - Continue to implement the math program and improving articulation with the high school.
  - Review the language arts program with a focus on curriculum and professional development.
  - Revise the facilities plan to reimagine and optimize the learning spaces in and around the building.
  - Develop a plan to provide service learning opportunities to all CPS students

**17. Public Comment**

**18. Executive Session**

- A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- 1. Negotiations
- 2. Special Education

**19. Adjournment**