

CLINTON-GLEN GARDNER BOARD OF EDUCATION

WORK SESSION MEETING MINUTES

November 18, 2015

Robert Moul called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Moul, Brendan McIsaac, Charles Sampson, Craig Sowell and Timothy Cutarelli

Also Present: Seth Cohen, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

In-School Suspensions: 0
Out-of-School Suspensions: 0

C. School Nurse’s Report:

D. Violence and Vandalism (EVVRS Data), HIB

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2015-2016: 54

ACCEPT SCHOOL DATA REPORTS

Brendan McIsaac moved, seconded by Charles Sampson, to accept the monthly school data reports. Motion carried unanimously with all “ayes”.

SUPERINTENDENT/PRINCIPAL’S REPORT:

**JHCTY Online Pre Algebra – Honors Grade 6
Merit Goals**

STRATEGIC PLANNING: Judith A. Ferguson, Ed. D. Centennium Consultants presented

ASSISTANT PRINCIPAL/CURRICULUM COORDINATOR REPORT:

Updated on Professional Development

SUPERVISOR OF SPECIAL SERVICES REPORT:

Special Education: Progress Monitoring and Progress Reports

CLINTON EDUCATION ASSOCIATION:

Mr. Larkin reported on grade level activities.

PUBLIC COMMENT: None

STRATEGIC PLANNING: Penny Ciaburri, PLC Associates via video conference

Discussion on Presentation

Craig Sowell to meet with Dr. Cohen on ideas going forward.

RESOLUTION 2015-2016: 55

EXECUTIVE SESSION

Brendan McIsaac moved, seconded by Craig Sowell, to adjourn to Executive Session at 8:50p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Special Education. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all “ayes”.

PERSONNEL REPORT:

RESOLUTION 2015-2016: 56

APPROVE STAFF APPOINTMENTS

Brendan McIsaac moved, seconded by Craig Sowell, to approve the following staff member for the listed position for 2015-16 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Amount	Effective Date
Maintenance Custodian (PCN127)	Randal Henson	\$15.60/Hour FT w/EPO HW	11/2/15-06/30/15 w/ 90 days Probationary period
Art Club 16 Sessions	Suzanne Lauricella	\$892	11/19/15
Substitute Teacher	Patricia King John Mark Bunger-Spiecha	\$85.00 per diem	11/19/15

RESOLUTION 2015-2016: 57

APPROVE SMICKLE RETIREMENT

Brendan McIsaac moved, seconded by Craig Sowell, to approve the retirement of Walter Smickle, Custodian, effective December 1, 2015. Motion carried unanimously with all “ayes” by roll call vote.

RESOLUTION 2015-2016: 58

APPROVE REVISED SALARIES

Craig Sowell moved, seconded by Brendan McIsaac, to approve the revised salaries for staff member for the listed position for 2015-16 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Amount	Effective Date
Administrative Assistant	Tonya Reese	\$48,379	7/1/2015
Administrative Assistant	Lily Epstein	\$54,353	7/1/2015
Administrative Assistant	Darlene Nardi	\$47,427	7/1/2015
Assistant Principal/Curriculum Coor	Jacqueline Turner	\$94,778	7/1/2015
Technology Coordinator	Scott Reilly	\$73,212	7/1/2015
Supervisor of B & G	Richard Trimmer	\$78,810	7/1/2015

RESOLUTION 2015-2016: 59

APPROVE STUDENT OBSERVATION HOURS

Brendan McIsaac moved, seconded by Craig Sowell, to approve Centenary student Abigail Kay to observe classrooms during the Fall 2015 Semester. Motion carried unanimously with all “ayes” by roll call vote.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

STAFF DEVELOPMENT:

RESOLUTION 2015-2016: 60

APPROVE PROFESSIONAL DEVELOPMENT

Brendan McIsaac moved, seconded by Craig Sowell, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried unanimously with all “ayes”.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Over 75 Quick “On the Spot” Techniques for Children & Adol.	12/03/15	Lisa Morra		\$199.99 + mileage	\$0.00	\$199.99 + mileage

Restraint Training: Strategies for Crisis Intervention & Prevention	02/23/16	Lisa Morra		\$100.00 + mileage	\$0.00	\$100.00 + mileage
The Connected Superintendent	12/2/15	Seth Cohen		\$149		\$149

RESOLUTION 2015-2016: 61**APPROVE FIELD TRIPS**

Brendan McIsaac moved, seconded by Craig Sowell, to approve the following field trips. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per student
November 2015	Foundations 5 th /6 th	Hunterdon Art Museum	\$5.00
November 2015	2 nd Grade	Open Cupboard Food Pantry	\$0.00
November 2015	6 E2 and Team Create	Rutgers EcoComplex	\$14.00
May 2016	8 th Grade	Camp Speers	TBD

POLICY AND REGULATIONS:**RESOLUTION 2015-2016: 62****APPROVE POLICY**

Brendan McIsaac moved, seconded by Craig Sowell, to approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings. Motion carried unanimously with all "ayes".

#	TITLE	M	SUMMARY	ACTION
5756	Transgendered Students		Policy Guide 5756 has been revised to provide some additional detail regarding a school district's legal requirement to provide equal educational opportunities and equal access to transgender students.	2 nd Reading (Att.# 5)

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT:

Finance & Facility Report: Roof: Transition Weather – HVAC
Roof Change Order- Drainage Room 4/5
Technology Lease Purchase Financing Bid Award
Mid-Year Budget Review: December 3rd

RESOLUTION 2015-2016: 63**AWARD TECHNOLOGY LEASE**

Brendan McIsaac moved, seconded by Craig Sowell, to approve the resolution awarding the technology lease purchase bid to USBank. Motion carried unanimously with all “ayes”.

RESOLUTION 2015-2016: 64 CONTRACT AWARD FOR INTERNET SERVICES

Brendan McIsaac moved, seconded by Craig Sowell, to authorize Lisa Craft, Business Administrator, to award a contract for internet services on or after November 23, 2015 or the conclusion of the 28 day E-rate posting, based on the recommendation of Scott Reilly. Motion carried unanimously with all “ayes” Robert Moul abstained.

RESOLUTION 2015-2016: 65 APPROVE COMPREHENSIVE MAINT PLAN/M-1

Brendan McIsaac moved, seconded by Craig Sowell, to approve the 2015-16 Comprehensive Maintenance Plan and M-1 Annual Maintenance Worksheet. Motion carried unanimously with all “ayes”.

RESOLUTION 2015-2016: 66 APPROVE MINUTES & FINANCIAL REPORTS

Brendan McIsaac moved, seconded by Craig Sowell, to approve the Minutes and monthly financial transactions and reports. Motion carried unanimously with all “ayes”.

A. Approval of Board of Education Minutes from October 14, 2015 Work Session and October 20, 2015 Business Session.

B. Certification of the Secretary’s and Treasurer’s Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2015-2016 school year.

September, 2015 \$2,432,591.47

C. Approval of the Bill List in the specified amounts.

General Account: \$787,890.23
Cafeteria Account: \$ 17,895.19

D. Checking Account Balances – September, 2015

Student Activities: \$ 45,841.56
Cafeteria: \$ 44,083.80
Payroll Agency: \$ 37,951.90
Unemployment: \$ 54,840.13

E. Transfers in the amount of \$0.00 for October, 2015.

CORRESPONDENCE: None

NEW BUSINESS:

RESOLUTION 2015-2016: 67

RECOGNIZE DONATION: ELLIS ISLAND TRIP

Brendan McIsaac moved, seconded by Craig Sowell, to recognize the cash donation in the amount of \$514 coordinated by Sean Rogan at the Red Mill Outdoor Movie Nights and the Hooper Canoe Race to offset the 4th Grade Ellis Island trip. Motion carried unanimously with all "ayes".

OLD BUSINESS:

Dear Parents: Brendan McIsaac reviewed
Board Liaison Reports: Timothy Cutarelli reported on PTO Trivia Night
Board Goals 2015-16

- To work with the Administrative Team to develop a strategic plan for the district.
- District Goals for 2015 – 2016
 - Continue to implement the math program and improving articulation with the high school.
 - Review the language arts program with a focus on curriculum and professional development.
 - Revise the facilities plan to reimagine and optimize the learning spaces in and around the building.
 - Develop a plan to provide service learning opportunities to all CPS students

PUBLIC COMMENT: None

RESOLUTION 2015-2016: 68

ADJOURNMENT

Charles Sampson moved, seconded by Brendan McIsaac, to adjourn the Board Meeting at 11:15p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Robert Moul, President