

CLINTON-GLEN GARDNER BOARD OF EDUCATION**BUSINESS SESSION MEETING MINUTES**

May 24, 2016

Brendan McIsaac called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Carl Sabatino, Lorraine Linfante, and Charles Sampson

Absent: Craig Sowell

Also Present: Seth Cohen, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary

GENERAL INFORMATION: MONTHLY SCHOOL DATA**A. Enrollment Data Report****B. Student Suspensions:**

In-School Suspensions: 0

Out-of-School Suspensions: 0

C. School Nurse's Report:**D. Violence and Vandalism (EVVRS Data), HIB 0 report and 0 confirmation****E. Fire Drill and Bus Evacuation Drill Report****RESOLUTION 2015-2016: 142****ACCEPT SCHOOL DATA REPORTS**

Lorraine Linfante moved, seconded by Charles Sampson, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Clinton Education Association (CEA) Report: Mrs. Latanzio-Crespo and Ms. McGavisk reported on grade level activities.

Assistant Principal/Curriculum Coordinator's Report: Student Writer's Presentation by 3rd, 4th and 7th Graders.

Special Services Report:

Benefits of BCBA work in the classroom

Great impact of Progress Reporting

Next year's focus on standardized tests for baseline and progress data

PUBLIC COMMENT: None

PERSONNEL REPORT:**RESOLUTION 2015-2016: 143****APPROVE PARAPROFESSIONAL ESY RATE**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve sidebar agreement between Clinton-Glen Gardner BOE and CEA for Paraprofessional extended school year hourly rate. Motion carried unanimously with all "ayes" by roll call vote.

RESOLUTION 2015-2016: 144**APPROVE STAFF**

Charles Sampson moved, seconded by Lorraine Linfante, to approve the following staff member for the listed positions for the 2015-2016 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/ Salary	Effective Date	Att.
Substitute Teacher	Nandhini Murugan	\$85.00 per diem	05/24/16	
Substitute Teacher	Angela Flora	\$85.00 per diem	05/24/16	
Substitute Custodian	Bob Adase	\$12.00/hr. \$15.00/hr. after 20 th day	05/24/16	

RESOLUTION 2015-2016: 145**APPROVE STAFF RETIREMENT**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following staff member retirement with best wishes and gratitude for their years of service. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Effective Date	Att.
Special Education Teacher (PCN 51)	Beverly Jean Maksymovich	06/30/2016	#4

RESOLUTION 2015-2016: 146**APPROVE STAFF LEAVE OF ABSENCES**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following Leave of Absences. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Type of LOA	Effective Date	Att.
Custodian (PCN122)	Rosemary Hoffman	FMLA Personal Leave	04/26/2016- 06/20/2016	
School Psychologist (PCN84)	Ryan Patel	Maternity & FMLA Leave	09/01/2016- 12/31/2016	#5
School Psychologist (PCN84)	Ryan Patel	Personal Leave	1/1/2017- 03/1/2017	
7 TH Grade LA (PCN34)	Jessica Latanzio- Crespo	Personal Leave	2016-2017 SY	#14

RESOLUTION 2015-2016: 147**APPROVE BUSINESS ADMIN'S CONTRACT**

Charles Sampson moved, seconded by Lorraine Linfante, to approve the 2016-17 contract for Lisa Craft, Business Administrator, as reviewed and approved by the Hunterdon County Interim Executive County Superintendent at the annual salary of \$132,100 (PCN 73). Motion carried unanimously with all "ayes" by roll call vote.

RESOLUTION 2015-2016: 148**APPROVE ADMINISTRATIVE STIPENDS**

Charles Sampson moved, seconded by Lorraine Linfante, to approve the following Leave of Absences. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
Supervisor of Special Services	Jenine Kastner	\$13605
Substitute Caller	Tonya Reese	\$3591
Child Care Director	Robert Adase, Jaqueline Turner, Jenine Kastner	\$18000 (split)

RESOLUTION 2015-2016: 149**APPROVE SPORTS CAMPS POSITIONS**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following Leave of Absences. Motion carried unanimously with all “ayes” by roll call vote.

Summer Sports Camp	Name	Rate/Salary
Summer Sports Camp Coordinator	Joe Harris	\$1641
Baseball	Joe Harris	\$42 per hour
Soccer	Tim Bidwell	
Basketball (G and B)		
All-Sports		
Volleyball	Sue Penn	\$42 per hour
Art	Suzanne Lauricella	\$42 per hour
Substitutes	TBD	\$42 per hour

RESOLUTION 2015-2016: 150**APPROVE ADMIN. ASSIGNMENTS**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following staff members for following 2016 positions. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Health Office Records and Information Preparation	Mary Ellen Bowlby	\$39 per hour (not to exceed 20 hours)
Powerschool Scheduling and Updating	Jen Merrigan	\$39 per hour (not to exceed 55 hours)
Grade 5 – 8 Scheduling	Barbara Shaffer	\$39 per hour (not to exceed 30 hours)
Office/Clerical Assistance	Debbie Herold Janet Traphagen Barbara Plundeke	\$15.56 per hour (not to exceed 65 combined total hours)

RESOLUTION 2015-2016: 151**APPROVE 2016 ESY STAFF**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following staff members for 2016 Extended School Year program positions. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Foundations Teacher	Allyson Castellano	\$44/hr
Leaps Teacher	Carolyn Schorr	\$44/hr
School Nurse	MaryEllen Bowlby	\$44/hr
Speech and Language Therapist	Amanda Thomas	\$82/hr

Position	Name	Rate/Salary
Paraprofessionals	Kari Gursky Laurel Kelly Kelly DeJesus Janet Traphagen Debbie Sinkiewicz Joani Islen Barb Smith	\$16.00/hr
Substitutes	Laurie Gregory Tracy Palomba	

RESOLUTION 2015-2016: 152**APPROVE 2016-17 STAFF APPOINTMENTS**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following staff members for listed positions for the 2016-17 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/ Salary	Effective Date	Att.
Library Media Specialist (PCN88)	Evelyn Ferro	Step 11, MA+30	9/1/2016	
Substitute Teachers/ Nurses	See Attached		9/1/2016	#6

RESOLUTION 2015-2016: 153**APPROVE CURRICULUM/COMMITTEE STAFF**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following staff members for following 2016-17 curriculum/committee positions. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
Crisis Management Committee /Safety Team Leaders	Jenine Kastner Sue Penn	\$39 per hour (not to exceed 16 hours each)
Crisis Management Committee/Safety Team Members	Carolyn Schorr Mary Ellen Bowlby Kelly DeJesus Lisa Morra Karen Brownell	\$39 per hour (not to exceed 8 hours each)
HIB Coordinator	Jenine Kastner	\$39 per hour(not to exceed 8 hours)
HIB Specialist	Sue Penn	\$39 per hour(not to exceed 10 hours)
Character Education Program	Sue Penn Tim Bidwell	\$39 per hour (not to exceed 8 hours each)

RESOLUTION 2015-2016: 154**APPROVE CO-CURRICULAR**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following staff members for the 2016-17 school year for the following stipend positions. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
Future Cities Club (2)	Amy Brenner/Kate Lascelle	\$919 each
Team Create (2)	Kate Lascelle/Amy Brenner	\$919 each
Golf Club	Mary Bulger	\$919
Peer to Peer Instructors (2)	Tim Bidwell Sue Penn	\$1204 each
Science Club	Stacy Viotto	\$919
Chess Club	Tom Larkin	\$919
Art Club	Suzanne Lauricella	\$919
Middle School Coordinator	TBD	
Spring Musical Director	Laurie Ruch	\$3622
Spring Musical Assistant Directors (3)	Kelly De Jesus Donna Zaugg Lisa Rizzi (1/2) Suzanne Lauricella (1/2)	\$1200 \$1200 \$1200 shared
Student Council (5/6)	Denise Grimm	\$1204
Student Council (7/8)	TBD	
4 th Grade Musical Director	Laurie Ruch	\$919
4 th Grade Musical Assistant Director	Lisa Rizzi (1/2) Barb Smith (1/2)	\$919 shared
3 rd Grade Musical Director	Laurie Ruch	\$919
Aim High Instructor (2)	Judy Liptak Carolyn Schorr	\$919 each per session
I & RS (6)	MaryEllen Bowlby Lisa Morra Carolyn Schorr Denise Grimm Sue Penn Allyson Castellano	\$919 each
Character Education (2)	Tim Bidwell (K – 4) Sue Penn (5 – 8)	\$1204 each
Team Leaders/Administrative Council (6)	(K -2) Kelly De Jesus (3-4) Jamie Friedel (5 – 8) TBD (5 – 8) Barbara Shaffer (Special Area) Tim Bidwell (Special Education) Judy Liptak	\$919 each
Athletic Director	Joe Harris	\$2384
Soccer Coach- Boys	Tim Bidwell	\$1992

Cont. Position	Name	Rate/Salary
Soccer Coach– Girls	Amy Brenner & Robert Adase	\$996 \$967
Cross Country Coach	Kate Lascelle	\$1992
Volleyball Coach	Sue Penn	\$1992
Basketball Coach - Boys	Tim Bidwell	\$3622
Basketball Coach - Girls	Joe Harris	\$3622
Cheerleading Coach	Amy Santacross	\$3622
Baseball Coach	Tim Bidwell	\$1992
Softball Coach	Amy Santacross	\$1992
Home Basketball Game Supervision	Kari Gursky, Debbie Herold, Donna Zaugg, Barbara Plundeke	\$65 per game
Homework Club/Detention	Patricia Weiss, Shannon Mayurnik, Allyson Castellano, Janet Traphagen, Barb Smith, Michelle Graffis, Kate Lascelle, Kari Gursky, Donna Zaugg, Barb Plundeke	

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

STAFF DEVELOPMENT:

RESOLUTION 2015-2016: 155

APPROVE PROFESSIONAL DEVELOPMENT

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried with all “ayes”.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Treating Motor Stereotypes	06/24/16	Carolyn Schorr		\$45.00	\$0.00	\$45.00
Essentials in NJ Workers’ Compensation	07/20/16	Lisa Craft		\$299.00 + mileage	\$0.00	\$299.00 + mileage
2016 Virginia School & Campus Safety	08/01/16 – 08/04/16	Carolyn Schorr Jenine Kastner		\$236.00 each + mileage and travel expense		\$472.00 each + mileage and travel expenses

FIELD TRIPS:**RESOLUTION 2015-2016: 156****APPROVE FIELD TRIPS**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following requests for field trips as listed. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per student
June 2016	5 th /6 th students	Clinton Post Office/Just Chill	\$5.00
June 2016	Mrs. Buniva's 4 th Grade	Walk Around Town	\$0.00

POLICY AND REGULATIONS:**RESOLUTION 2015-2016: 157****APPROVE POLICY & REGULATIONS**

Lorraine Linfante moved, seconded by Carl Sabatino, to approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Reading. Motion carried unanimously with all "ayes".

#	TITLE	M	SUMMARY	ACTION
P0143.2	Student Representatives to the BOE		The Board recognizes that students are the primary reason for the existence of the school district and considers student involvement in governance a valuable learning experience.	Att. # 7A Second Read
P 0167	Public Participation in Board Meetings (Revised)		Bylaw 0167 has been revised concerning the public's participation at Board Meetings. The Bylaw Guide suggests a minimum of a three minute limit, if a limit is established, for a public statement; a recommended manner for the presiding officer to address questions from the public that are directed to another Board Member; and a recommended approach for the presiding officer to deal with a member of the public making statements that are too lengthy, abusive, obscene, or defamatory. Although these are not significant revisions and will likely not affect the manner in which the Board functions, a Board may find these revisions helpful.	Att. # 7B Second Read
P 0168	Recording Board Meetings		Bylaw 0168 has been revised concerning members of the public video and audio recording public Board Meetings. The revisions make a distinction between different size recording devices and permits unobtrusive recording with smaller devices from the public seating area. The revised Policy Guide requires prior notice from a member of the public who wants to record a public meeting from an area other than the area designated for public seating. A provision providing the Board an opportunity to obtain a copy of a recording made by a member of the public has been removed from the Bylaw as being unnecessary. The provisions of this Bylaw and these updates are consistent with several Court cases that have addressed the public's right to record public meetings.	Att. # 7C Second Read

#	TITLE	M	SUMMARY	ACTION
P 2422	Health and Physical Education (Revised)		Policy Guides 2422 and 2425 have been updated and merged into one new Policy Guide 2422 – Health and Physical Education. Strauss Esmay’s Policy Guides typically incorporate the requirements of the Core Curriculum Content Standards (CCCS) by reference. However, the CCCS for Comprehensive Health and Physical Education have many statutory requirements for school districts and have been included in the new Policy Guide 2422 – Health and Physical Education. The updated Policy Guide 2422 does not include all the details in the previous Policy Guides 2422 and 2425 as many of these details are included in the CCCS and incorporating these details by referencing the CCCS prevents revising the Policy every time a detail in the CCCS is revised by the New Jersey Department of Education. It is recommended the Board abolish Policy Guide 2425 – Physical Education and adopt the new Policy Guide 2422 – Health and Physical Education to replace the existing 2422 – Health Education. Adoption of a Policy listing	Att. # 7D Second Read
2425			ABOLISHED	
P 2431 R 2431.2	Athletic Competition Revised	M	The “Scholastic Student-Athlete Safety Act” revised sections of N.J.S.A. 18A and was approved June 27, 2013. The new law included a new student-athlete cardiac screening requirement, a professional development training module for physicians who complete these screenings, the development and distribution of a sudden cardiac arrest pamphlet, and the development of a Preparticipation Physical Evaluation (PPE) Form to include history and physical examination requirements. On April 29, 2014 all school districts received a New Jersey Department of Education (NJDOE) Memorandum with the Scholastic Student-Athlete Safety Act material that included guidance and direction of the PPE Form that included a Preparticipation Physical Evaluation History Form, an Athlete with Special Needs Supplemental History Form, a Physical Evaluation Form, and a Clearance Form. The April 29, 2014 Memorandum indicated the Administrative Code would need to be revised to include the N.J.S.A. 18A revisions made by the Scholastic Student-Athlete Safety Act. Administrative code N.J.A.C. 6A:16 was recently revised to incorporate these revisions required by the Act. Policy Guide 2431 and Regulation Guide 2431.2 have been revised to incorporate these revisions. Policy Guide 2431 has been revised to remove many of the details of the required sports physicals and indicates the requirements for these physicals shall be in accordance with the Preparticipation Physical Evaluation (PPE) Form as required by the NJDOE. Regulation Guide 2431.2 has been updated to align with the revised administrative code, N.J.A.C. 6A:16-2.2(h)1 and should replace a district’s existing Regulation 2431.2 as the updated Regulation Guide addresses all the physical examination requirements of the Scholastic Student-Athlete Safety Act and the recent revisions in administrative code, N.J.A.C. 6A:16-2.2(h)1. These updates should not affect a district’s practices regarding required physicals as districts have been following the new requirements since the NJDOE’s April 29, 2014 Memorandum. This Policy and Regulation are mandated for districts that have school-sponsored interscholastic or intramural teams or squads.	Att. # 7E, 7F Second Read

#	TITLE	M	SUMMARY	ACTION
P & R 5111	Eligibility of Resident/ Nonresident Students (Revised)	M	A few recent revisions to N.J.S.A. 18A:38-1 et seq., Persons Who May Attend Schools, and an update to the related administrative code, N.J.A.C. 6A:22 Student Residency, requires several revisions to Policy and Regulation Guides 5111. The two substantive changes resulting from new legislation include a provision to permit a student to remain in school for the remainder of the school year if the move is a result of domestic violence, sexual abuse, or other family crisis and a provision permitting the school district to request from the New Jersey Motor Vehicle Commission the parent's name and address for use in verifying a student's eligibility for enrollment in the district in the case of a dispute. The additional revisions in the Policy and Regulation Guide provide clarification to existing language or are minor revisions. Just a reminder, in 2003 the New Jersey Department of Education (NJDOE) informed all school districts that Federal and State laws prohibit denying enrollment of students in public schools on the basis of immigration status. In April 2014, the American Civil Liberties Union of New Jersey (ACLU-NJ) identified many school districts that required overly restrictive forms of identification for an adult to enroll a child in school contrary to Federal and State laws. This Policy and Regulation Guide is consistent with Federal law and New Jersey statutes and administrative code. School districts should be sure any registration forms developed and used by the district are consistent with the provisions of this Policy and Regulation Guide.	Att. # 7G, 7H Second Read
P & R 5310	Health Services (Revised)	M	The recent revisions to N.J.A.C. 6A:16-2 have caused several revisions to Policy and Regulation Guide 5310 – Health Services. The defibrillator requirement has been added to this Policy and the new administrative code requirements for medical examinations prior to participation in school-sponsored interscholastic or intramural team or squad has also been added to this Policy and Regulation Guide. These medical examination requirements are the same revisions made in Policy Guide 2431 and Regulation Guide 2431.2 in this Policy Alert.	Att. # 7I, 7J Second Read

#	TITLE	M	SUMMARY	ACTION
P & R 5330.01	Administration of Medical Marijuana (New)	M	N.J.S.A. 18A:40-12.22 (P.L. 2015 Chapter 158) was recently approved requiring school districts to develop a policy authorizing parents, guardians, and primary caregivers to assist a student in the medical use of marijuana pursuant to the "Compassionate Use Medical Marijuana Act" (N.J.S.A. 24:6I-1 et seq.) while on school grounds, aboard a school bus, or attending a school-sponsored event. N.J.S.A. 18A:40-12.22 indicates the Policy must: establish protocols for verifying the New Jersey Department of Health registration process for the primary caregiver and the student; identify locations on school grounds where the medical marijuana may be administered; and prohibit the administration of medical marijuana to a student by smoking or other form of inhalation. The legislation indicates the Commissioner of Human Services and the State Board of Education may, in consultation with the Commissioner of Health, adopt rules and regulations. Strauss Esmay has developed a new Policy and Regulation Guide 5330.01 – Administration of Medical Marijuana for school districts to consider adopting until the New Jersey Department of Education (NJDOE) provides school districts additional guidance. A Board may want to adopt these Guides to be used until additional guidance is provided by the NJDOE or delay the formal Board adoption of these Guides and use the Policy and Regulation Guides as guidance if a parent request is submitted to the district. Strauss Esmay has no timeline for the NJDOE guidance on this issue. N.J.S.A. 18A:40-12.22 requires school districts adopt a Policy permitting the administration of medical marijuana on school grounds, aboard a school bus, or at a school-sponsored event.	Att. # 7K, 7L Second Read
P & R 8462	Reporting Potentially Missing or Abused Children (Revised)	M	Recent revisions to N.J.A.C. 6A:16-11.1 – Reporting Potentially Missing, Abused, or Neglected Children and Attempted or Completed Suicide, requires one significant revision in Policy Guide 8462. The revised administrative code indicates "... any employee, volunteer, or intern with reasonable cause to suspect or believe a student has attempted or <i>completed suicide</i> shall report the information to a division in the <i>Department of Human Services</i> . The old code had <i>contemplated suicide</i> where the new code has <i>completed suicide</i> . In addition, the old code had the report going to the <i>Department of Children and Families</i> as the new code has the report going to the <i>Department of Human Services</i> . One additional change was made in this updated Policy Guide regarding the telephone number to report abuse. The updated Guides include the same telephone number to report abuse as the previous Guides and adds "or any other telephone number designated by the appropriate child welfare authorities." This revision will not require the Board to immediately change the Policy in the event the authorities designate another telephone reporting number for reporting purposes.	Att. # 7M, 7N Second Read

#	TITLE	M	SUMMARY	ACTION
P 8550	Outstanding Food Service Charges (Revised)		This Policy Guide was developed and provided to school districts in Policy Alert 206 - July 2015 in response to legislation regarding outstanding food service charges. The current Policy Guide indicates the school district will report to the Department of Children and Families (DC&F) if a parent repeatedly sends their child to school without lunch or lunch money and refuses to meet with the Principal or designee to resolve the matter as the parent's conduct may meet the legal definition of "abuse." The DC&F recently contacted our office requesting a modification in this Policy. The current Policy Guide <i>presumes</i> a child is an "abused" child under these circumstances and requires a report to DC&F. The DC&F requested the Policy be revised to not <i>presume</i> a child is abused under these circumstances, but require the Principal or designee to consult with the County Board of Social Services and the DC&F. The DC&F has informed Strauss Esmay that it will determine if a Child Protection Report; an investigation into the potential of child abuse or neglect; or if a Child Welfare Assessment, a determination that a family may be in need of assistance; is required. This Policy is only required if the district needs or wants to address a food service charge problem.	Att. # 70 Second Read

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT:

Referendum Projects & Facility Update

RESOLUTION 2015-2016: 158

TRANSFER ACCRUED INTEREST

Carl Sabatino moved, seconded by Lorraine Linfante, to transfer at fiscal year-end, all Fund 30 Capital Projects accrued interest to the Fund 10 Operating Account. Motion carried unanimously with all "ayes".

RESOLUTION 2015-2016: 159 APPROVE R&L PAYROLL AND CDK PERSONNEL

Carl Sabatino moved, seconded by Lorraine Linfante, to terminate contract with PayServ and approve contracts with R&L DataCenters and CDK Systems for Payroll and Personnel processing retroactive to April 10, 2016 due to emergent issues with PayServ contract. Motion carried unanimously with all "ayes".

RESOLUTION 2015-2016: 160**APPROVE SPEC. ED. TUITION CONTRACTS**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following Special Education Tuition Contracts for 2016-17. Motion carried unanimously with all "ayes".

School	# of Students	Tuition Amount	Effective Date
The Developmental Center for Children & Families (DCCF)	1 student	\$5,350 plus Aide \$2,250	7/6/16-8/8/16 Summer Only
Princeton Child Development Institute	1 student	\$114,114 plus Summer \$15,834= \$129,948	7/1/2016-06/30/2017 Extended School Year

RESOLUTION 2015-2016: 161**APPROVE PUBLIC LAW CH. 47 CONTRACTS**

Carl Sabatino moved, seconded by Lorraine Linfante, in addition to the contracts listed on this agenda, The Clinton-Glen Gardner Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all State and Federal statutes and regulations; in particular, NJ Title 18A:18, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part200: Motion carried unanimously with all "ayes".

Vendor	Service	Amount
ATC Systems	HVAC -Johnson Control System Installation	\$290,000

RESOLUTION 2015-2016: 162**APPROVALS, ADOPTIONS, AUTHORIZATIONS**

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following for the 2016-17 School Year. Motion carried unanimously with all "ayes".

1. To authorize the Superintendent/Principal to offer employment via a "Letter of Intent" to candidates for vacancies between regularly scheduled Board Meetings that require an emergent hire. This authority extends only to formerly approved Board of Education Positions, as represented on the district's Position Control Roster. The Superintendent/Principal is required to "straw poll" all members of the Board to discuss the candidate, qualifications, salary requirements, and references. Candidates who receive three "individual approvals" will be placed on the next agenda for formal hire. Should any aspect of this process not be followed, the "Letter of Intent" is void as of midnight on the calendar date of the Board of Education Meeting.
2. To authorize the Superintendent/Principal and the Business Administrator to initiate any line item transfers as may be necessary to facilitate any unanticipated encumbrances/ expenditures that may arise between Board meetings, with disclosure to the Board at subsequent Board meetings.

<p>3. To approve the following publications as official newspapers:</p> <ul style="list-style-type: none"> a. Hunterdon County Democrat b. Courier News (alternate) c. Express Times (alternate)
<p>4. To approve Matthew Giacobbe of Cleary, Giacobbe, Alfieri and Jacobs as general legal counsel and Wilenz Goldman & Spitzer as Bond Counsel.</p>
<p>5. To approve Pediatric Workshop for physical therapy services; and Therapeutic Intervention, Inc. for occupational and physical therapy services and Tiny Tots for speech services.</p>
<p>6. To approve Brett DiNovi Associates & Glasberg Behavioral Consulting for BCBA behavioral services.</p>
<p>7. To approve the firm of Berdard, Kurowicki & Company as Financial Auditor and Phoenix Advisors, LLC as Financial Advisors.</p>
<p>8. To approve Gianforcaro Architects and Engineers as Architect of Record.</p>
<p>9. To name ELES, Inc as the Board's Broker of Record for medical insurance.</p>
<p>10. To name Brown & Brown as the Board's Broker of Record for dental insurance.</p>
<p>11. To appoint Gallagher O'Gorman & Young as our school commercial package insurance agent.</p>
<p>12. To approve Horizon of New Jersey for Health and Dental Insurance.</p>
<p>13. To appoint Educational Consortium as the E-Rate Consultant.</p>
<p>14. To approve CDK Systems and R&L Payroll for Personnel and Payroll processing.</p>
<p>15. To appoint Dr. Ronald Frank, M.D. as School Physician.</p>
<p>16. To approve Bayada Nursing and Liberty Health Care Services for alternate mandated nursing services, as needed.</p>
<p>17. To appoint the Town of Clinton Police Chief as attendance officer.</p>
<p>18. To authorize the following signatures for the depositories of the board of education:</p> <ul style="list-style-type: none"> a. <u>General Account</u> (3 Signatures) President, Business Administrator, Treasurer b. <u>Payroll Account</u> (1 Signature) Treasurer c. <u>Payroll Agency Account</u> (1 Signature) Treasurer d. <u>Student Activities Account</u> (2 Signatures) Supt/Principal, Business Administrator e. <u>Cafeteria Account</u> (2 Signatures) Supt/Principal, Business Administrator f. <u>Unemployment Account</u> (Any 1 Signature) Business Administrator, Treasurer g. <u>Capital Reserve</u> (Any 2 Signatures) President, Business Administrator, Treasurer h. <u>Emergency Reserve</u> (Any 2 Signatures) President, Business Administrator, Treasurer i. <u>Capital Projects Account and Sweep</u> (Any 2 Signatures) President, Business Administrator, Treasurer
<p>19. To designate the listed banks as approved depositories, while authorizing the School Business Administrator to select the depository offering the most financially beneficial services.</p> <ul style="list-style-type: none"> a. Investors Bank b. Team Capital c. PNC Bank
<p>20. To adopt the existing curriculum guides and Curriculum Evaluation Schedule (on file in Main Office).</p>
<p>21. To adopt Clinton-Glen Gardner Board of Education Policy Manual (on file in Main Office).</p>

22. To adopt the textbook list (on file in Main Office).
23. To adopt the NJSBA Code of Ethics.
24. To set the petty cash account amount at \$150 and to appoint the Business Administrator as the disbursing agent, funds to be reviewed by another administrator before paid.
25. To designate the Business Administrator/Board Secretary as school funds investor.
26. To authorize Business Administrator to remit payment, as deemed necessary, between scheduled Board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees. All such expenditures shall be approved by the Superintendent/Principal or his designee.
27. To approve the listed Tuition Rates plus related services. a. Preschool Integrated \$1,800
28. To appoint the Superintendent/Principal, as district Affirmative Action Officer
29. To appoint the Assistant Principal as the 504 Compliance Officer.
30. To appoint the School Nurse as the Chemical Hygiene Officer.
31. To appoint the Guidance Counselor as the Anti-Bullying Specialist.
32. To appoint the Supervisor of Special Services as the Anti-Bullying Coordinator.

33. To approve purchasing and contracting through the Hunterdon County ESC and the Middlesex County Regional ESC and Morris County Co-op, as listed: a. Electricity b. General Supplies & Materials c. Equipment d. Janitorial Supplies e. Maintenance Contracting f. OT/PT Evaluation g. Paraprofessionals h. Glen Gardner Routes
34. To participate in the Hunterdon County Educational Services Commission and Warren County Special Services transportation programs.
35. To appoint Lisa Craft as Board Secretary/ Business Administrator.
36. To appoint the Vice-President of the Board as the Acting Secretary in the absence of the Board Secretary.
37. To appoint the Supervisor of Building & Grounds as the Asbestos Management Officer, AHERA Officer, Safety & Health Designee, Indoor Air Quality Designee, Integrated Pest Management Coordinator, and Right to Know Officer.
38. To appoint the School Business Administrator as the Qualified Purchasing Agent; and authorize to award contracts up to the bid threshold, and set quote threshold at 15% of bid threshold amount.
39. To appoint the School Business Administrator as the Custodian of Records.
40. To authorize Darlene Nardi to sign purchase orders, quarterly tax returns, and take minutes as needed in the absence of the Business Administrator/Board Secretary.
41. To appoint Kathleen Olsen as the School Treasurer.

42. To approve the rate of pay for leave replacements and long-term substitutes at \$150 per diem for the first 60 days, followed by a per diem equivalent of the first step, BA column, on the CEA negotiated agreement.		
43. To approve the Substitute Rates as: Teacher \$85/day, Nurse \$125/day, and Secretary \$11/hour.		
44. To appoint the Business Administrator as the Public Agency Compliance Officer for the purpose of affirmative action with public contracting		
45. To approve time & material maintenance work with Hunterdon County Educational Services Commission & New Jersey Educational Services Commission.		
Maintenance Contractor	Hourly Rate	Service
Jurin Roofing	\$72/hour	Roof
Mack Industries	\$84/hour	Boilers & HVAC
Stank Environmental	\$195/month	Pest Control
Fast	As proposed plus \$93/hour for additional	Fire & Security Technology
Premier Disposal	\$456.50/Month	Garbage Disposal
Pip's Paving	As proposed	Parking Lot & Driveways
Lincoln Landscape	As proposed	Organic Field Specialist
46. To approve the listed Tax Shelter Annuities as approved vendors in the district 403B Plan: <ul style="list-style-type: none"> a. AXA Equitable b. Ameriprise c. Lincoln Financial Group d. Lincoln National Life e. Siracusa f. Valic 		
47. To adopt all other resolutions still in force as policy of the Board.		

RESOLUTION 2015-2016: 163

APPROVE MINUTES & FINANCIAL REPORTS

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the Minutes and monthly financial transactions and reports. Motion carried unanimously with all "ayes".

A. Approval of Board of Education Minutes from April 20, 2016 Work & Executive Sessions, April 26, 2016 Business Session and the May 4, 2016 Budget Hearing.

B. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2015-2016 school year.

March, 2016 \$1,923,635.35

C. Approval of the Bill List in the specified amounts.

General Account: \$838,907.49

Cafeteria Account: \$ 22,751.34

D. Checking Account Balances –March, 2016

Student Activities: \$ 39,725.97

Cafeteria: \$ 25,252.80

Payroll Agency: \$ 24,944.32

Unemployment: \$ 52,517.46

E. Transfers and Budget Amendments in the amount of \$25,405.01 for April, 2016.**CORRESPONDENCE:**

Thank you from CEA and Staff to the Board

Thank you from student teacher, Eyselntd Jimenez to the Board

NEW BUSINESS:

School Boards Convention – October, 2016

CSA Evaluation

OLD BUSINESS:

Dear Parents: June – Statement on Referendum

Board Liaison Reports: Carl Sabatino created a template for grants

Board Goals 2015-16:

To work with the Administrative Team to develop a strategic plan for the district.

District Goals for 2015 – 2016

Continue to implement the math program and improving articulation with the high school.

Review the language arts program with a focus on curriculum and professional development.

Revise the facilities plan to reimagine and optimize the learning spaces in and around the building.

Develop a plan to provide service learning opportunities to all CPS students

PUBLIC COMMENT: None

RESOLUTION 2015-2016: 164**EXECUTIVE SESSION**

Carl Sabatino moved, seconded by Lorraine Linfante, to adjourn to Executive Session at 8:35p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Special Education. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2015-2016: 165**ADJOURNMENT**

Carl Sabatino moved, seconded by Lorraine Linfante, to adjourn the Board Meeting at 8:50p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Brendan McIsaac, President