

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

June 15, 2016

Brendan McIsaac called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Brendan McIsaac, Carl Sabatino, Lorraine Linfante, and Craig Sowell

Absent: Charles Sampson

Also Present: Seth Cohen, Superintendent/Principal (excused prior to Executive Session)
Lisa Craft, Business Administrator/Board Secretary (excused prior to Executive Session)

GENERAL INFORMATION: MONTHLY SCHOOL DATA**A. Enrollment Data Report****B. Student Suspensions:**

In-School Suspensions: 0

Out-of-School Suspensions: 0

C. School Nurse's Report:**D. Violence and Vandalism (EVVRS Data), HIB 0 report and 0 confirmation****E. Fire Drill and Bus Evacuation Drill Report****RESOLUTION 2015-2016: 166****ACCEPT SCHOOL DATA REPORTS**

Carl Sabatino moved, seconded by Craig Sowell, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:**Clinton Education Association (CEA) Report:** No Report**Assistant Principal/Curriculum Coordinator's Report:** No Report**Special Services Report:** No Report**Strategic Planning:****RESOLUTION 2015-2016: 167****APPROVE MISSION, GOAL, STRATEGIES**

Craig Sowell moved, seconded by Carl Sabatino, to approve the Mission, Goals, and Strategies as developed by the Strategic Planning Committee. Motion carried unanimously with all "ayes".

PUBLIC COMMENT: None**PERSONNEL REPORT:****RESOLUTION 2015-2016: 168****APPROVE ADMINISTRATIVE STIPENDS**

Carl Sabatino moved, seconded by Craig Sowell, to rescind the May 24, 2016 approval for the listed stipends, and approve the amended salaries for the 2016-17 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
Supervisor of Special Services	Jenine Kastner	\$13,877
Substitute Caller	Tonya Reese	\$3,663

RESOLUTION 2015-2016: 169**APPROVE RESIGNATION**

Carl Sabatino moved, seconded by Craig Sowell, to approve the following staff resignation. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Effective Date
Music Teacher (PCN 40)	Rob Stein	June 30, 2016
Spanish Teacher .5 (PCN 44)	Jennifer Russo	Att. # 13

RESOLUTION 2015-2016: 170

APPROVE REHRIG INCREMENT

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the increment for Kyle Rehrig, Computer Teacher, effective 09/01/2016 from Masters to Master +15 as per teacher’s guide for 16/17 school year. Motion carried unanimously with all “ayes” by roll call vote.

RESOLUTION 2015-2016: 171

APPROVE ESY PARAPROFESSIONAL RATE

Carl Sabatino moved, seconded by Craig Sowell, to rescind the approval of side bar agreement for paraprofessional Extended School Year rate and approve a rate of \$16.00 effective July 1, 2016 for the 16/17 school year as attached (no change to the 2015-16 rate). Motion carried unanimously with all “ayes” by roll call vote.

RESOLUTION 2015-2016: 172

APPROVE STAFF TRANSFERS

Carl Sabatino moved, seconded by Craig Sowell, to approve the following staff member for the listed positions. Motion carried unanimously with all “ayes” by roll call vote.

Staff Member	From	PC N	FTE	To	PCN	FTE	FTE Change
Evelyn Ferro	Grade 4	21	1.0	Media Center	88	1.0	None
Jodi Lounds	BSI	56	1.0	.5 BSI .5 Grade 4	56 21	1.0	None
Tracy Palomba	Basic Skills	22	.5	Grade 4	21	.5	None

RESOLUTION 2015-2016: 173

APPROVE STAFF APPOINTMENTS

Carl Sabatino moved, seconded by Craig Sowell, to approve the following staff member for the listed positions for the 2016-2017 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary	Effective Date	Att.
Substitute Custodians	Robert Reese David Stoker Cynthia Harris Sonny Harris Robert Adase	\$15/Hour \$15/Hour \$15/Hour \$15/Hour \$12/Hour, \$15/Hour after 20 th Day	07/01/2016- 06/30/2017	
Grade level Teacher (PCN-NEW)	Cassie Rudd	Step 5 BA \$53,977	09/01/2016	#14
Music Teacher (PCN40)	TBD	Per Guide TBD	09/01/2016	
Special Ed Teacher (PCN 51)	TBD	Per Guide TBD	09/01/2016	
Middle School Leave Replacement Teacher (PCN 34)	Kara Shaw	Step 6 MA (.6 FTE) \$35,071	09/01/2016	#15

RESOLUTION 2015-2016: 174

APPROVE CO-CURRICULAR STIPENDS

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following staff members for the 2016-17 school year for the following stipend positions. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Middle School Coordinator	Jennifer Merrigan	\$5,431.85
Student Council (7/8)	TBD	
Team Leaders/Administrative Council	(5 – 8) Jennifer Merrigan	\$919
Art Club	Suzanne Lauricella	\$919

RESOLUTION 2015-2016: 175

APPROVE ACTION TEAM HONORARIUM

Carl Sabatino moved, seconded by Craig Sowell, to approve an honorarium of \$304 to the following staff members for serving as Action Leaders during the CPS Strategic Planning process. Motion carried unanimously with all “ayes” by roll call vote.

Name	Honorarium
Judy Liptak	\$304
Amy Brenner	\$304
Timothy Bidwell	\$304
Tonya Lunger	\$304
Denise Grimm	\$304
Jessica Latanzio	\$304
Jenine Kastner	\$304
Jamie Friedel	\$304

RESOLUTION 2015-2016: 176

APPROVE OVERTIME

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following staff member for overtime hours for implementation of R&L Payroll transition. Motion carried unanimously with all “ayes” by roll call vote.

Name	Description	Rate	Not to Exceed Hours
Darlene Nardi, Administrative Assistant to the SBA	R&L Payroll Transition	\$28	40

RESOLUTION 2015-2016: 177 APPROVE COUNSELING/ART THERAPY INTERN

Carl Sabatino moved, seconded by Lorraine Linfante, to approve an internship for Eve Cannon, Caldwell University student with Sue Penn, Guidance Counselor for the 2016-17 school year. Motion carried unanimously with all “ayes” by roll call vote.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

STAFF DEVELOPMENT:

RESOLUTION 2015-2016: 178 APPROVE PROFESSIONAL DEVELOPMENT

Carl Sabatino moved, seconded by Craig Sowell, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried with all “ayes”.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
LECTIO Workshop	6/28-6/29	2 Seth Cohen & Jacqueline Turner		\$ 350 each participant	NA	\$700

CURRICULUM WRITING:

RESOLUTION 2015-2016: 179 APPROVE CURRICULUM WRITING

Carl Sabatino moved, seconded by Lorraine Linfante, to approve the following staff members to update curriculum for the 2016-17 school year. Motion carried with all “ayes”.

Name	Description	Rate	Not to Exceed Hours
Jamie Friedel	ELA	\$39	10
Hailey McGavisk	ELA	\$39	10
Barbara Smith	ELA	\$39	10
Tracy Palomba	ELA	\$39	10
Elizabeth Hedden	ELA	\$39	10
Kate Lascelle	Science 5-8	\$39	25
Stacy Viotto	Science 5-8	\$39	25
Jessica Latanzio Crespo	Strategic Planning School Wide	\$39	10
Denise Grimm	Strategic Planning School Wide	\$39	10

GENERAL INFORMATION: BUSINESS ADMINISTRATOR’S REPORT:

RESOLUTION 2015-2016: 180 APPROVE BOND REFERENDUM RESOLUTION

Carl Sabatino moved, seconded by Craig Sowell, to approve the resolution prepared by Bond Counsel, Lisa Gorab, for the December 2016 bond referendum. Motion carried unanimously with all “ayes”.

RESOLUTION 2015-2016: 181 APPROVE MAXIMUM RESERVE DEPOSITS

Carl Sabatino moved, seconded by Craig Sowell, to approve maximum reserve deposits as listed. Motion carried unanimously with all “ayes”.

Reserve	Current Balance	Maximum Deposit
Capital	\$553,708	\$100,000
Emergency	\$ 75,247	None
Maintenance	\$ 90,000	\$10,000

RESOLUTION 2015-2016: 182 APPROVE FEDERAL GRANT APPLICATIONS

Carl Sabatino moved, seconded by Lorraine Linfante, to approve application and submission of the following Federal Grants for the 2016-17 school year. Motion carried unanimously with all “ayes”.

Grant	Amount	Allocation
IDEA	TBD	Preschool
IDEA	TBD	Basic
NCLB	\$31,919	Title I
NCLB	\$9,109	Title II
NCLB	\$1,205	Title III (Consortium)
Title I Salary Funded – Pam Lorenson		27%

RESOLUTION 2015-2016: 183 ACCEPTANCE OF LIBRARY DONATION

Carl Sabatino moved, seconded by Craig Sowell, to accept a \$250 donation from Amy Ahart and Tom DiGiovanni in honor of Cathy Ahart’s service to CPS on the occasion of her 2016 retirement to be used as a gift for the Media Center. Motion carried unanimously with all “ayes”.

RESOLUTION 2015-2016: 184 ACCEPT SAFETY CONFERENCE DONATION

Carl Sabatino moved, seconded by Lorraine Linfante, to gratefully accept donations totaling \$1,175 from the following local organizations and businesses to support CPS staff attendance at the School and Campus Safety Conference in Hampton, Virginia this summer. Motion carried unanimously with all “ayes”.

- North Hunterdon Alliance \$500
- Clinton Walmart \$250
- Clinton Shoprite \$200
- Wegmans \$200
- Stop & Shop \$25

RESOLUTION 2015-2016: 185 APPROVE SAFETY GRANT SUBMISSION

Carl Sabatino moved, seconded by Lorraine Linfante, to approve submission of the 2016-17 NJSIG Safety Grant in the amount of \$2,600 for the purchase of additional security cameras. Motion carried unanimously with all “ayes”.

RESOLUTION 2015-2016: 186 APPROVE SPECIAL ED TUITION CONTRACT

Carl Sabatino moved, seconded by Craig Sowell, to approve the following Special Education Tuition Contract for 2016-17. Motion carried unanimously with all “ayes”.

School	# of Students	Tuition Amount	Effective Date
Children’s Center of Monmouth County	1	\$64,377.24 plus Aide \$35,040	7/01/2016-06/30/2017

RESOLUTION 2015-2016: 187 APPROVE MINUTES & FINANCIAL REPORTS

Craig Sowell moved, seconded by Carl Sabatino, to approve the Minutes and monthly financial transactions and reports. Motion carried unanimously with all “ayes”.

- A. **Approval of Board of Education Minutes** from May 24, 2016 Business and Executive Sessions.
- B. **Certification of the Secretary’s and Treasurer’s Reports** that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2015-2016 school year.

April, 2016 \$1,926,780.74

C. Approval of the Bill List in the specified amounts.

General Account: \$798,912.07
Cafeteria Account: \$ 0.00

D. Checking Account Balances – April, 2016

Student Activities: \$ 40,825.12
Cafeteria: \$ 42,490.96
Payroll Agency: \$ 17,317.50
Unemployment: \$ 52,517.46

E. Transfers and Budget Amendments in the amount of \$64,488.19 for May, 2016.

RESOLUTION 2015-2016: 188 APPROVE ED. DATA AND WALKWAY CONTRACT

Carl Sabatino moved, seconded by Lorraine Linfante, to approve a resolution to join Educational Data Services of Morris County Educational Services Commission; and award a contract to Diamond Construction of Brick, NJ for installation of replacement concrete walkway and ramps along the front of the school in the amount of \$26,686 for approximately 2,426 SF of work area. Motion carried unanimously with all “ayes”.

CORRESPONDENCE:

NJSBA Dues

NEW BUSINESS: None

OLD BUSINESS:

Dear Parents: June – Referendum was addressed
Board Liaison Reports: Carl Sabatino updated on grants
Board Goals 2015-16:
 To work with the Administrative Team to develop a strategic plan for the district.
District Goals for 2015 – 2016
 Continue to implement the math program and improving articulation with the high school.
 Review the language arts program with a focus on curriculum and professional development.
 Revise the facilities plan to reimagine and optimize the learning spaces in and around the building.
 Develop a plan to provide service learning opportunities to all CPS students

RESOLUTION 2015-2016: 189

EXECUTIVE SESSION

Carl Sabatino moved, seconded by Lorraine Linfante, to adjourn to Executive Session at 8:40p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Superintendents's Evaluation. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2015-2016: 190

ADJOURNMENT

Carl Sabatino moved, seconded by Lorraine Linfante, to adjourn the Board Meeting at 9:00p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,


Lisa Craft
Business Administrator


Brendan McIsaac, President