



**Clinton-Glen Gardner Board of Education**

*Wednesday, August 27, 2014*

*CPS Library/Media Center 7:00pm*

**BUSINESS SESSION AGENDA**  
**Action will be taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

*Adopted 11/2008*

**1. Call to Order**

**2. Opening Statement:**

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

**3. Roll Call**

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2)**

**D. Violence and Vandalism (EVVRS Data), HIB**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**Motion:** *To accept the aforementioned monthly school data report, items 4A-E.*

**5. Superintendent/Principal's Report**

- A. National Science Foundation and Rutgers University
- B. Superintendent Professional Development Plan
- C. NAEP Grade 4
- D. Curriculum Revision Process to add new novels
- E. REBEL 2
- F. Opening of School for Staff and Students 2014-2015

**6. Special Services Report**

**7. Assistant Principal's Report**

**8. Public Comment**

**9. Personnel**

**A. Staff Appointments**

| <i>Motion: To approve the following staff member for the listed position for the 2014-15 school year:</i> |                    |                          |                       |             |
|---|--------------------|--------------------------|-----------------------|-------------|
| <b>Position</b>   | <b>Name</b>        | <b>Rate/<br/>Salary</b>  | <b>Effective Date</b> | <b>Att.</b> |
| Multiply Disabled Teacher<br><b>(PCN 6)</b>   | Allyson Castellano | MA , 0 Years<br>\$53,522 | 8/26/14               | <b>#4</b>   |
| Yearbook  | Tonya Reese        | \$801.50                 | 08/26/14              |             |
| Yearbook  | Darlene Nardi      | \$801.50                 | 08/26/14              |             |

**B. Staff Assignment Transfer**

| <i>Motion: To approve the following Assignment Transfer for the 2014-15 school year:</i> |             |            |            |                   |            |            |               |
|--|-------------|------------|------------|-------------------|------------|------------|---------------|
| <b>Staff Member</b>  | <b>From</b> | <b>PCN</b> | <b>FTE</b> | <b>To</b>         | <b>PCN</b> | <b>FTE</b> | <b>Change</b> |
| Carolyn Schorr   | Foundations | 6          | 1.0        | Multiply Disabled | 126        | 1.0        | n/a           |

**C. RVCC Student Observations**

**Motion:** To approve the following RVCC Students to complete classroom observation from 9/10/14-11/10/14. Observation will be once per week for a duration of 3 hours

| Position     | Name            | Rate/ Salary | Effective Date   | Att. |
|--------------|-----------------|--------------|------------------|------|
| RVCC Observe | Ritz, Christine | NA           | 9/10/14-11/10/14 |      |
| RVCC Observe | Stratton, Sarah | NA           | 9/10/14-11/10/14 |      |
| RVCC Observe | Ward, Alexander | NA           | 9/10/14-11/10/14 |      |

**10. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

**Position:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

| Program Name                  | Date                      | # Employees    | # BOE | Event Cost         | Substitute Pay | Total Cost         |
|-------------------------------|---------------------------|----------------|-------|--------------------|----------------|--------------------|
| The Transformation Process    | 10/24/14                  | Karen Brownell |       | \$223.00 + mileage | \$85.00        | \$308.00 + mileage |
| New Jersey Leadership Academy | 12/8/14; 2/25/15; 4/21/15 | Seth Cohen     |       | \$750.00 + mileage | \$0.00         | \$750.00 + mileage |

**B. Field Trips**

**Motion:** To approve the following requests for field trips as listed:

| Date    | Grade                                   | Destination                             | Cost per student |
|---------|---|---|------------------|
| 09/2014 | 1 <sup>st</sup> Grade                   | Walking trip through Clinton            | \$0.00           |
| 09/2014 | Selected students (grade 2-8)           | Hunterdon Art Museum                    | \$0.00           |
| 10/2014 | Selected Students (grades 2-8)          | Hunterdon Art Museum                    | \$0.00           |
| 10/2014 | Selected 4 <sup>th</sup> grade students | Point Mountain, Hunterdon Cty           | \$5.00           |
| 10/2014 | Selected 5 <sup>th</sup> grade students | Grounds for Sculpture                   | \$2.00           |
| 11/2014 | Selected students (grades 2-8)          | Hunterdon Art Museum                    | \$0.00           |
| 11/2014 | Selected students (grades 7-8)          | Clinton Township Middle School (Debate) | \$0.00           |
| 12/2014 | Selected students (grades 2-8)          | Hunterdon Art Museum                    | \$0.00           |
| 12/2014 | Selected 6 <sup>th</sup> grade students | Artline I – Hunterdon Art Museum        | \$6.00           |

**Motion:** To approve the following requests for field trips as listed (Cont.)

| Date    | Grade  | Destination   | Cost per student |
|---------|--|---|------------------|
| 1/2015  | Selected students (grades 2-8)                           | Hunterdon Art Museum                                  | \$0.00           |
| 01/2015 | Selected students (grades 5-8)                           | Bethlehem Township School (math enrichment)           | \$0.00           |
| 02/2015 | Selected students (grades 2-8)                           | Hunterdon Art Museum                                  | \$0.00           |
| 03/2015 | Selected students (grades 2 – 8)                         | Hunterdon Art Museum                                  | \$0.00           |
| 04/2015 | Selected 6 <sup>th</sup> grade students                  | Crime Scene Investigation – High Bridge Middle School | \$0.00           |
| 04/2015 | Selected students (grades 2-8)                           | Hunterdon Art Museum                                  | \$0.00           |
| 05/2015 | Selected students (grades 2 – 8)                         | Hunterdon Art Museum                                  | \$0.00           |
| 05/2015 | Selected 7 <sup>th</sup> /8 <sup>th</sup> grade students | Clinton Township Middle School – Film Festival        | \$0.00           |
| 06/2015 | Selected students (grades 2 – 8)                         | Hunterdon Art Museum                                  | \$0.00           |
| 06/2015 | Selected 6 <sup>th</sup> grade students                  | Artline II – High Bridge Middle School                | \$0.00           |

## 11. Policy and Regulations

**Motion:** To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings:

| #             | TITLE   | M | SUMMARY   | ACTION  |
|---------------|---|---|---|---|
| P & R<br>2412 | <b>Home Instruction Due to Health Condition (Revised)</b>   | M | Eliminates the requirement that the teacher providing home instruction must be certified for the subject, grade level, and/or special need of the student. Only requires that the teacher be a certified teacher. Additionally, the number of required instruction hours has been eliminated. | 1 <sup>st</sup> Reading<br><b>Att.#10A<br/>10B</b>  |
| P & R<br>2417 | <b>Student Intervention and Referral Services (Revised)</b>   | M | The revisions in the re-adoption are mostly language changes.   | 1 <sup>st</sup> Reading<br><b>Att.# 10C<br/>10D</b> |
| P & R<br>2481 | <b>Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (Revised)</b> | M | Eliminates the requirement that the teacher providing home instruction must be certified for the subject, grade level, and/or special need of the student. Only requires that the teacher be a certified teacher.   | 1 <sup>st</sup> Reading<br><b>Att.#10E<br/>10F</b>  |

**Motion:** To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings: (Cont.)

| #             | TITLE  | M | SUMMARY  | ACTION   |
|---------------|--|---|--|--|
| P 3283        | <b>Electronic Communications Between Teaching Staff Members and Students (New)</b>     | M | Public Law 2014, Chapter 2/S-441 was approved and requires every school district to adopt a written policy concerning electronic communications between school employees and students enrolled in the district.                            | 1 <sup>st</sup> Reading<br><b>Att.#10G</b>         |
| P 4283        | <b>Electronic Communications Between Support Staff Members and Students (New)</b>      | M | Public Law 2014, Chapter 2/S-441 was approved and requires every school district to adopt a written policy concerning electronic communications between school employees and students enrolled in the district.                            | 1 <sup>st</sup> Reading<br><b>Att.#10H</b>         |
| P & R<br>5200 | <b>Attendance (Revised)</b>  | M | The statute was re-codified and established three types of absences: excused absences, unexcused absences that count toward truancy and unexcused absences that do not count toward truancy.   | 1 <sup>st</sup> Reading<br><b>Att.#10I<br/>10J</b> |
| P & R<br>5610 | <b>Suspension (Revised)</b>  | M | Revised to incorporate the new administrative code provisions.   | 1 <sup>st</sup> Reading<br><b>Att.#10K<br/>10L</b> |
| P & R<br>5611 | <b>Removal of Students for Firearms Offenses (Revised)</b>                             | M | Revised to incorporate the revisions in the re-adoption. Regulation 5611 should replace the district's existing Regulation 5611 as the Regulation has been completely revised to better align with the requirements of N.J.A.C. 6A:16-5.5. | 1 <sup>st</sup> Reading<br><b>Att.#10M<br/>10N</b> |
| P & R<br>5612 | <b>Assaults on District Board of Education Members or Employees (P Revised, R New)</b> | M | Revised with additional language included in N.J.A.C. 6A:16-5.7. Regulation 5612 has been developed to align with the requirements of N.J.A.C. 6A:16-5.7.  | 1 <sup>st</sup> Reading<br><b>Att.#10O<br/>10P</b> |
| P & R<br>5613 | <b>Removal of Students for Assaults with Weapons Offenses (New)</b>                    | M | These provisions were included in Policy and Regulation 5611, but have been and are now addressed in this new Policy and Regulation 5613.  | 1 <sup>st</sup> Reading<br><b>Att.10Q<br/>10R</b>  |
| P & R<br>8462 | <b>Reporting Potentially Missing or Abused Children (Revised)</b>                      | M | The revisions in the re-adoption are mostly language changes.  | 1 <sup>st</sup> Reading<br><b>Att.#10S<br/>10T</b> |

**12. General Information: Business Administrator's Report**

- A. Referendum Projects & Facility Update
- B. Monthly Minutes and Financial Approval

**Motion:** *To approve the Minutes and monthly financial transactions and reports items 1-5:*

**1.** *Approval of Board of Education Minutes from the July 7, 2014 Special Session; July 16, 2014 Business and Executive Sessions. (Attachment #5A, 5B, 5C)*

**2.** *Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year. (Attachment #6A, 6B)*

(a) June, 2014 \$ 742,283.71

**3.** *Approval of the Bill List in the specified amounts (Attachment #7)*

(a) General Account: \$578,978.84

(b) Cafeteria Account: \$ 00.00

**4.** *Checking Account Balances – June, 2014*

(a) Student Activities: \$ 57,665.16

(b) Cafeteria: \$ 37,322.11

(c) Payroll Agency: \$ 4,589.53

(d) Unemployment: \$ 57,908.26

**5.** *Transfers in the amount of \$2,232.30 for July. (Attachment #8)*

**13. Correspondence**

**14. New Business**

- A. Presentation of HIB Self-Assessment (**Attachment #9**)

**Motion:** *To approve the submission of the HIB self-assessment.*

- B. Merit Goal Process
- C. Adoption of Board and District Goals

**District Goals for 2014 – 2015**

1. To successfully implement the K-8 math program-educating parents to understand and enable them to support their children.
2. To identify opportunity to provide additional supports to students and staff in ELA, K to grade 5.
3. To continue implementation of the district Long Range Facilities plan with a focus on referendum and energy saving projects.

**Board Goals 2014-2015**

1. To work to ensure a successful transition for our new administrative team.
2. To create a professional development plan for the board
3. To successfully complete negotiations balancing the needs of the students, staff and community

**D. Board Professional Development**

**15. Old Business**

- A.** Dear Parents
- B.** Negotiations

**16. Public Comment**

**17. Executive Session**

**A.** Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

1. Negotiations

**18. Adjournment**