



Clinton-Glen Gardner Board of Education

October 15, 2014

CPS Library/Media Center 6:30pm

BUSINESS & WORK SESSION AGENDA
Action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. NJSBA Professional Development – Gwen Thornton

5. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 3

2. Out-of-School Suspensions: 0

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data), HIB

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

6. Superintendent/Principal's Report

- A. Motion:** To approve Charlotte Danielson 2011 Teacher Evaluation Rubrics for the 2014-15 school year.
- B. NHVRSD Articulation Meetings**
- C. Action Plan for Goals 1&2 (Attachment #4)**
- D. Parent Survey Responses**

7. Assistant Principal/Curriculum Coordinator's Report

8. Special Services Report

9. CTA Report

10. Public Comment

11. Personnel

A. Staff Appointments

<i>Motion: To approve the following staff member for the listed position for the 2014-15 school year:</i>				
Position	Name	Rate/ Salary	Effective Date	Att.
Substitute Teacher	Stephanie Evans	\$85.00 per diem	10/15/14	
Substitute Nurse	Veronica Upwood	\$125.00 per diem	10/15/14	

12. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

<i>Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:</i>						
Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
The Transformation Process – Dyslexia Association	10/24/14	Kelly DeJesus Denise Grimm		\$223.00 Each + mileage	\$85.00	\$531.00 + mileage
AMTNJ Conference	10/23/14 10/24/14	Donna Zaugg Jen Merrigan		\$295.00 each + mileage	\$85.00 each	\$760.00 + mileage
NJECC Annual Conference	01/07/15	Barbara Shaffer		\$90.00 + mileage	\$85.00	\$175.00 + mileage
Next Generation Science Standards	10/21/14	Karen DiLollo Kate Lascelle		\$100.00 each + mileage	\$85.00 each	\$370.00 + mileage

NJECC – Update to PARCC	11/21/14	Barbara Shaffer		\$0.00 + mileage	\$85.00	\$85.00 + mileage
Rutgers 47 th Annual Conference on Reading & Writing	01/23/15	Jessica Crespo Barbara Shaffer Denise Grimm		\$180.00 each + mileage	\$85.00 each	\$710.00 + mileage
Bucks-Lehigh Education Summit	08/12/14	Barbara Shaffer Alex Jordan		\$0.00 + mileage	\$0.00	\$0.00 + mileage
Introduction to ABA	10/20/14 10/21/14	Jeanne Steinberg Nicole Vazquez Amanda Thomas		\$0.00 + mileage	\$85.00 each day	\$170.00 + mileage

B. Field Trips

Motion: To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student
May 2015	2 nd grade	Turtle Back Zoo	\$13.50
March 2015	2 nd grade	The Theatre at RVCC	\$10.75
January 2015	8 th grade	Voorhees High School	\$ 0.00
November 2014	4 th grade	Trenton State House	\$ 6.50

C. Job Descriptions

Motion: To approve all Job Descriptions as listed in **(Attachment #5)**

D. Curricula

Motion: To approve curricula revisions to include modifications for special education students, English language learners, students at risk of school failure and gifted students. **(Attachment #6)**

13. Policy and Regulations

Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings: NONE				
#	TITLE	M	SUMMARY	ACTION
P 1522	School Level Planning (abolished)	M	This code provision was repealed because the Quality Annual Assurance Report is no longer used by NJDOE to evaluate school districts it has been replaced by NJQSAC	Motion to abolish as no longer required

P 5305	Health Services Personnel (Revised)		Code re-adopted with minor revisions that eliminates the specific services a non-certified school nurse can provide and indicates the non-certified school nurse will perform services permitted under the non-certified nurse's license issued by the State Board of Nursing. Gives school districts increased flexibility to use these nurses to provide specialized care, as appropriate and as permitted by their license.	1 st Reading (Att.#7A)
P & R 5308	Student Health Records (Revised)	M	Code re-adopted with minor revisions to the school district's responsibility in maintaining and transferring student health records while limiting access to and disclosure of such information	1 st Reading (Att.#7B)
P & R 5310	Health Services (Revised)	M	Revised to align with the Scholastic Student-Athlete Safety Act	1 st Reading (Att.#7C)
P 5339	Screening for Dyslexia (New)	M	A new statute requires every school district to screen students who have exhibited one or more potential indicators of dyslexia or other reading disabilities with a screening instrument provided by the Commissioner of Education	1 st Reading (Att.#7D)
P & R 5530	Substance Abuse (Revised)	M	The re-adopted code provides clarification when the Superintendent "may" and "must" disclose the identity of a student to law enforcement authorities depending on whether the student is under the influence of alcohol or other drugs or has in their possession or distributes certain substances on school grounds	1 st Reading (Att.#7E)
P & R 5600	Student Discipline/Code of Conduct (Revised)	M	The Policy and Regulation Guide have been revised to align with the code sections and subsections and required development of a new Policy and Regulation Guide to replace the existing Guides.	1 st Reading (Att.#7F)
P 8505	Wellness Policy/Nutrient Standards for Meals and Other Foods (Revised)	M	The Model Nutrition Policy previously accepted as a Wellness Policy no longer meets the requirements of the USDOA and 2010 (HHFKA). This policy will replace the existing policy and will be revised as the new requirements are finalized	1 st Reading (Att.#7G)
P 5112	Entrance Age		Eligible age for kindergarten and first grade	1 st Reading (Att.#7H)

**14. General Information: Business Administrator's Report (8:00PM)
(Attachment #8)**

**A. Referendum Projects & Facility Update –Anthony Gianforcaro,
Mary Lyons, and Joe Santaiti (Gabel Associates)**

1. Results of Energy Analysis for HVAC and Lighting
2. Funding of 2014-15 Budgeted Lighting Project
(Summer 2015)

B. Monthly Minutes and Financial Approval

Motion: *To approve the Minutes and monthly financial transactions and reports items 1-5:*

1. Approval of Board of Education Minutes *from the September 17, 2014 Work and Executive Sessions, and September 23, 2014 Business and Executive Sessions. (Attachment #9A, 9B, 10A, 10B)*

2. *Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year. (Attachment #11A, 11B)*

(a) August, 2014 \$ 3,659,974.94

3. *Approval of the Bill List in the specified amounts (Attachment #12)*

(a) General Account: \$709,651.90

(b) Cafeteria Account: \$ 00.00

4. Checking Account Balances – August, 2014

(a) Student Activities: \$53,400.80

(b) Cafeteria: \$42,486.19

(c) Payroll Agency: \$ 6,484.49

(d) Unemployment: \$ 53,703.00

5. *Transfers in the amount of \$152,369.97 for the period August 1, 2014 to September 25, 2014 (Attachment #13)*

15. Correspondence

A. RVCC Student Teachers Thank you notes. **(Attachment #14A, 14B)**

16. New Business

A. NJQSAC Submission (Attachment #15)

Motion: To approve the NJQSAC Statement of Assurance School Year 2014-2015 for submission to the New Jersey Department of Education.

17. Old Business

A. District Goals for 2014 – 2015/Action Plan

1. To successfully implement the K-8 math program-educating parents to understand and enable them to support their children.
2. To identify opportunity to provide additional supports to students and staff in ELA, K to grade 5.
3. To continue implementation of the district Long Range Facilities plan with a focus on referendum and energy saving projects.

B. Board Goals 2014-2015

1. To work to ensure a successful transition for our new administrative team.
2. To create a professional development plan for the board
3. To successfully complete negotiations balancing the needs of the students, staff and community

C. Dear Parents

D. Calendar 2015-2016

E. Negotiations

18. Public Comment

19. Executive Session

A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

1. HIB Update
2. Superintendent Merit Goals
3. Negotiations

20. Adjournment