



Clinton-Glen Gardner Board of Education

Wednesday, March 25, 2015

CPS Library/Media Center 7:00pm

BUSINESS SESSION AGENDA **Action will be taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

- A.** Enrollment Data Report (**Attachment #1**)
- B.** Student Suspensions:
 - 1. In-School Suspensions: 1
 - 2. Out-of-School Suspensions: 1
- C.** School Nurse's Report (**Attachment #2**)
- D.** Violence and Vandalism (EVVRS Data), HIB
- E.** Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: To accept the aforementioned monthly school data report, items 4A-E.

5. Superintendent/Principal's Report

- A.** PARCC Update
- B.** Spring Musical
- C.** Summer 2015

6. Public Comment

7. Policy and Regulations

Motion: To approve the listed First and **Second** Readings and Adopt or Repeal the Policies and By Laws with Second Readings:

#	TITLE	M	SUMMARY	ACTION
0142.1	NEPOTISM		Updated to reflect <i>Per diem</i> substitute teachers and student employees are excluded from this nepotism policy.	Att.# 3A

8. Personnel

A. Staff Appointments

Motion: To approve the following staff member for the listed position for the 2014-15 school year:

Position	Name	Rate/ Salary	Effective Date	Att.
Team Create	Amy Santacross	\$866	Spring Session	
Team Create	Kate Lascelle	\$866	Spring Session	
Home Instruction	Amy Santacross	\$40/per hr.	3/4/15	
Aide Substitute-High Bridge Placement	TBD	\$85	3/25/15	
Chess Club	Tom Larkin	\$866		
Substitute Teacher	Janet Sampson	\$85	3/25/15	

9. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Helping Challenging Kids	03/23/15	Sue Penn		\$0.00 + mileage	\$0.00	\$0.00 + mileage
NJALC – 50 th Celebration and Conference	04/24/15	Jenine Kastner		\$190.00 + mileage	\$0.00	\$190.00 + mileage

B. Field Trips

Motion: To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student
May 2015	8 th Grade Students	Camp Speers Eljabar	TBD
May 2015	7 th /8 th Grade Students	North Hunterdon High School Track and Field	\$0.00
April 2015	7 th Grade Students	Museum of Jewish Heritage	\$11.50
June 2015	1 st Grade Students	Lakota Wolf Preserve	\$14.50
May 2015	4 th Grade Students	Waterloo Village	TBD
April 2015	6 th , 7 th , 8 th Grade Students	WRNJ	\$0.00

10. General Information: Business Administrator’s Report

B. Referendum Projects & Facility Update

C. Reapprove 2015-16 Budget Resolution

Motion: To reapprove and amend the 2014-15 Resolution #106 to include mandated language for the use of Banked Cap for the 2015-16 Budget as listed:

2015-2016 Annual School Budget

The Board of Education of Clinton-Glen Gardner hereby adopts the following Tentative budget for the 2015-16 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

The proposed budget includes the use of banked cap in the amount of \$121,106 in the base budgeted needed for increased Special Education costs, and these costs will be expended by June 30, 2016.

Anticipated Enrollment 487

Expenditures

General Current Expense \$7,775,173
 Capital Outlay \$114,443

Revenue

Withdrawal from Capital Reserve \$100,000
 Local Tax Levy-General \$6,547,034
 Surplus Appropriation \$0
 Misc Revenue \$7,500
 Tuition \$10,800

		State Aid	<u>\$1,224,282</u>
Total Operating Budget	\$7,889,616	Total Operating Budget	\$7,889,616
Special Revenue Fund	<u>132,113</u>	Special Revenue Fund	<u>\$132,113</u>
Repayment of Debt	<u>372,482</u>	Debt Service Aid	<u>\$75,019</u>
		Local Tax Levy-Debt	<u>\$297,463</u>
Total Expenditures	<u><u>\$8,394,211</u></u>	Total Revenue	<u><u>\$8,394,211</u></u>

As per NJAC 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2015-16 tentative budget includes a maximum travel appropriation of \$25,000

The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Included in the 2015-16 proposed budget is a maximum regular business travel amount of \$1000 per employee

(total travel not to exceed \$1500 per employee)

D. Authorization to Bid Lighting Project

Motion: *To authorize bidding of School Lighting project and approve specifications prepared by Anthony Gianforcaro, Architect of Record.*

E. Monthly Minutes and Financial Approval

Motion: *To approve the Minutes and monthly financial transactions and reports items 1-5:*

1. Approval of Board of Education Minutes from the February 18, 2015 Work and Executive Sessions; and the February 24, 2015 Business and Executive Sessions. **(Attachment #5A, 5B, 6A, 6B)**

2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2014-2015 school year. **(Attachment #7A, 7B)**

(a) January, 2015 \$ 2,998,956.47

3. Approval of the Bill List in the specified amounts **(Attachment #8)**

(a) General Account: \$798,458.40

(b) Cafeteria Account: \$ 14,050.31

4. Checking Account Balances – January, 2015

- (a) Student Activities: \$ 20,375.82
- (b) Cafeteria: \$ 43,234.59
- (c) Payroll Agency: \$ 5,309.97
- (d) Unemployment: \$ 48,421.25

5. *Transfers in the amount of \$5,936.19, February, 2015 (Attachment #9)*

F. Special Education Tuition Placement

Motion: *To approve a special education autism placement through Warren County Special Services School District, and tuition and aide contracts in the amount of \$14,570 and \$10,644 respectively, prorated to enrollment date of 3/16/15. Transportation will also be provided through WCSSD at \$40 per day plus the cost of an Aide.*

10. **Correspondence – QSAC Waiver Approval Letter, NJDOE 2/17/2015 (Attachment #10)**

11. **New Business**

- A. 12 Month Employee Calendar & Custodial Calendar (**Attachment #11A, 11B**)

Motion: *To approve the 12 Month Employee Calendar and Custodial Calendar for the 2015-16 School Year.*

12. **Old Business**

- A. Dear Parents
- B. Negotiations
- C. Board Liaison Reports
- D. **District Goals for 2014 – 2015/Action Plan**
 - 1. To successfully implement the K-8 math program-educating parents to understand and enable them to support their children.
 - 2. To identify opportunity to provide additional supports to students and staff in ELA, K to grade 5.
 - 3. To continue implementation of the district Long Range Facilities plan with a focus on referendum and energy saving projects.
- E. **Board Goals 2014-2015**
 - 1. To work to ensure a successful transition for our new administrative team.
 - 2. To create a professional development plan for the board
 - 3. To successfully complete negotiations balancing the needs of the students, staff and community

13. Public Comment

14. Executive Session

- A.** Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- 1. Negotiations

15. Adjournment