



## Clinton-Glen Gardner Board of Education

June 17, 2015

CPS Library/Media Center 7:00pm

### **WORK SESSION AGENDA** **Action will be taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

#### **1. Call to Order**

#### **2. Opening Statement:**

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

#### **3. Roll Call**

#### **4. Monthly School Data:**

- A. Enrollment Data Report (Attachment #1)**
- B. Student Suspensions:**
  - 1. In-School Suspensions: **1**
  - 2. Out-of-School Suspensions: **0**
- C. School Nurse's Report (Attachment #2)**
- D. Violence and Vandalism (EVVRS Data), HIB**
- E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**Motion:** *To accept the aforementioned monthly school data report, items 4A-E.*

#### **5. Superintendent/Principal's Report**

#### **6. Public Comment**

## 7. Personnel

### A. Staff Appointments

<b>Motion:</b>				
Position	Name	Rate/ Salary	Effective Date	Att.

### B. Summer Custodial Helper

<b>Motion:</b> To approve the following staff appointment for the listed position for summer 2015.				
Position	Name	Rate/ Salary	Effective Date	Att.
Summer Custodial Help	Sonny Harris	\$10/hour, as needed	6/22/15	

### C. Staff FTE Changes & Assignment Transfers for 2015-16

<b>Motion:</b> To approve the following staff member for the listed positions:							
Staff Member	From	PCN	FTE	To	PCN	FTE	Change
Susan Haney	Grade 3	18	1.0	Grade 1 (New 3 <sup>rd</sup> Section)	107	1.0	
Hailey McGavisk	Grade 4	22	.5	Grade 3	18	1.0	.5 increase
Tracy Palomba	Basic Skills	104	.5	Grade 4	22	.5	
Donna Zaugg	Middle School	31	.5	Basic Skills	104	.5	

### D. Co-Curricular

<b>Motion:</b> To approve the following staff member for the listed position for the 2015-16 school year:		
Position	Name	Rate/Salary
Middle School Coordinator	Jessica Latanzio-Crespo	\$5,000
Aim High (Updated motion)	Jenine Kastner Carolyn Schorr Maria Buniva	\$ 866 each session. Kaster 1 Session Buniva 1 Session Schorr 2 Sessions
Grade 3 Musical Assistant Director	Pamela Lorenson	\$866

### E. Extended School Year

**Motion:** To approve the following staff member for the listed position for the 2015 Extended School Year:

Position	Name	Rate/Salary
PSD ESY Aide	Joani Iselin	\$15.56 per hour

### E. Administrative Stipends

**Motion:**  
To rescind the May approval for listed staff members and reapprove the following stipends for the 2015-16 school year:

Position	Name	Rate/Salary
Supervisor of Special Services	Jenine Kastner	\$13,525.20
Substitute Caller	Tonya Reese	\$3,570
Child Care Director	TBD	\$20,000

## 8. Curriculum, Instruction, Assessment, & Technology

### A. Professional Development

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
School & Campus Safety	8/2-8/6	Jennie Kastner Ryan Hoover Lynn Morang		\$1969.34 (\$1420 paid for by donations and grants) \$550 paid by BOE		\$550

### B. Field Trips

**Motion:** To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
None			

## 9. Policy and Regulations

**Motion:** To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings:

#	TITLE	M	SUMMARY	ACTION
None				

## 10. General Information: Business Administrator's Report

### A. Referendum Projects & Facility Update

- (i) Roof Permit
- (ii) Side Walk to Walker's Path

### B. AMCO HVAC Contract Change Order

**Motion:** To approve a change order with AMCO HVAC Equipment contract in the amount of \$6,950.92 for additional Ductwork and Relief Hoods.

### C. 2015-16 School Lunch Program

**Motion:** To approve a contract with Maschios Food Service for the 2015-16 school year at the annual fee of \$7,696.00 (**1% increase**) and profit guarantee of \$3,000.00 (**no change**) and annual school lunch price increase of 10 cents to \$2.75.

**Note:** The last price increase was in the 14-15 school year and was a 5 cent increase to \$2.65. The State has a minimum school lunch price so we are required to make price increases based on the mandated minimum calculation as participants of the National School Lunch Program.

### D. June Reserve Deposits

**Motion:** To approve the listed maximum deposits to reserves.

Reserve	Current Balance	Maximum Deposit
Capital	\$403,400	TBD
Emergency	\$ 75,200	None
Maintenance	\$ 100,000	None

### E. HVAC Compressor Repairs

**Motion:** To accept the proposal from Core Mechanical in the amount of \$\_\_\_\_\_ to replace compressors in 4 HVAC units.

### F. Paved Walkway to Walker's Path

**Motion:** To accept the proposal from \_\_\_\_\_ in the amount of \$\_\_\_\_\_ to install a paved walkway from rear dismissal door to walker's path.

### G. Donation of Furniture

**Motion:** To gratefully accept a donation of filing cabinets from the Layding Family.

**H. Donations for School Safety Conference**

**Motion:** To gratefully accept donations totaling \$1,420 from the following local organizations and businesses to support CPS staff attendance at the School and Campus Safety Conference in Hampton, Virginia this summer:

North Hunterdon Alliance  
Clinton Walmart  
Clinton Shoprite  
Wegmans

**I. Federal Grant Approval**

<b>Motion:</b> To approve application and submission of the following Federal Grants for the 2015-16 school year:		
<b>Grant</b>	<b>Amount</b>	<b>Allocation</b>
IDEA	\$127,288	Preschool
IDEA	\$5,440	Basic
NCLB	<b>\$28,350</b>	Title I
NCLB	<b>\$9,565</b>	Title II
NCLB	<b>\$2,123</b>	Title III (Consortium)
Title I Salary Funded – Pam Lorenson		<b>25%</b>

## **J. Monthly Minutes and Financial Approval**

**Motion:** *To approve the Minutes and monthly financial transactions and reports items 1-5:*

**1.** Approval of Board of Education Minutes *from the May 6, 2015 Board Retreat & Budget Hearing and Executive Sessions, and May 19, 2015 Business and Executive Sessions.* **(Attachment #4A,4B,5A,5B)**

**2.** *Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2014-2015 school year.* **(Attachment #6A,6B)**

**(a)** April, 2015 \$ 2,812,470.21

**3.** *Approval of the Bill List in the specified amounts* **(Attachment #7)**

**(a)** General Account: \$828,815.55

**(b)** Cafeteria Account: \$ 10,375.30

**4.** Checking Account Balances – Month, Year

**(a)** Student Activities: \$ 23,796.50

**(b)** Cafeteria: \$ 43,862.73

**(c)** Payroll Agency: \$ 83,037.52

**(d)** Unemployment: \$ 48,052.25

**5.** *Transfers in the amount of \$32,267.77 and \$96,548.11 for April & May 2015.* **(Attachment #8)**

**11. Correspondence**

**12. New Business**

**13. Old Business**

**A.** Dear Parents

**B.** Negotiations

**C.** Board Liaison Reports

**D. District Goals for 2014 – 2015/Action Plan**

1. To successfully implement the K-8 math program-educating parents to understand and enable them to support their children.
2. To identify opportunity to provide additional supports to students and staff in ELA, K to grade 5.
3. To continue implementation of the district Long Range Facilities plan with a focus on referendum and energy saving projects.

**E. Board Goals 2014-2015**

1. To work to ensure a successful transition for our new administrative team.
2. To create a professional development plan for the board
3. To successfully complete negotiations balancing the needs of the students, staff and community

**14. Public Comment**

**15. Executive Session**

**A.** Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

1. Negotiations
2. Superintendent/Principal Contract

**16. Adjournment**