

CLINTON-GLEN GARDNER BOARD OF EDUCATION**BUSINESS SESSION MEETING MINUTES**

July 16, 2014

Margaret Layding called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Margaret Layding, Brendan McIsaac and Craig Sowell

Absent: Patricia Cooper and Robert Moul

Also Present: Seth Cohen, Superintendent/Principal(excused at 8:20pm)
Lisa Craft, Business Administrator
Jenine Kastner, Supervisor of Special Services

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data), HIB

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2014-2015: 3

ACCEPT SCHOOL DATA REPORTS

Brendan McIsaac moved, seconded by Craig Sowell, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Centenary College PDS Learning Community

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2014-2015: 4 APPROVE STAFF RETIREMENT/RESIGNATIONS

Brendan McIsaac moved, seconded by Craig Sowell, to approve the following staff member resignations for the listed positions for the 2014-15 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name		Effective Date	Att.
Speech Teacher (PCN92)	Camille Reilly	Retirement	07/01/14	#4
Spanish Teacher (PCN45)	Rosa Guzman-Barrett	Resignation	08/26/14	#5
Science Teacher (PCN33)	Stacy Viotto	Resignation	08/26/14	#6

RESOLUTION 2014-2015: 5 APPOINT STAFF MEMBERS

Brendan McIsaac moved, seconded by Craig Sowell, to appoint the following staff member for the listed positions for the 2014-15 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Salary	Effective Date	Att.
ESY Teacher	Maria Buniva	\$40/hr	06/23/14	
Speech Therapist -Idea mandated summer work	Amanda Fabish	\$77/hr	06/23/14	
Speech Teacher (PCN92)	Nicole Vazquez	MA, Step 6 (\$56,022)	08/26/14	
Resource Center (PCN 115)	Karen Brownell	\$50,420 (.9FTE) MA, Step 6	08/26/14	
I&RS (1)	Carolyn Schorr	\$866		

RESOLUTION 2014-2015: 6 APPROVE DESAVINO

Brendan McIsaac moved, seconded by Craig Sowell, to advance the following teacher on the salary guide in accordance with CTA negotiated agreement. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Current Step and Salary	New Step and Salary	Effective	Att.
Multiply Disabled Teacher PCN(126)	Annemarie DeSavino	BA +15 \$62,187	BA+30 \$63,012	8/1/14	#7

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

STAFF DEVELOPMENT:**RESOLUTION 2014-2015: 7****APPROVE PROFESSIONAL DEVELOPMENT**

Brendan McIsaac moved, seconded by Craig Sowell, to approve the following for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Annual Superintendents Conference	09/25/14 09/26/14	Seth Cohen		\$166.45 + mileage		\$166.45 + mileage
Autism New Jersey Conference	10/23/14 10/24/14	Carolyn Schorr		\$500.00 + mileage	\$85.00 per day	\$670.00 + mileage

RESOLUTION 2014-2015: 8**APPROVE STUDENT TEACHER**

Brendan McIsaac moved, seconded by Craig Sowell, to approve the following student teacher/intern/observation placement for the 2014-15 school year. Motion carried unanimously with all "ayes".

Student/Placement/College	Teacher/Position	Placement Dates
Kristina Keefe/Student Teacher/Kean University	Kelly DeJesus/Grade 2	8/26/14-12/23/14

POLICY AND REGULATIONS**RESOLUTION 2014-2015: 9****APPROVE POLICY**

Patricia Cooper moved, seconded by Brendan McIsaac, to approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings. Motion carried unanimously with all "ayes".

#	Title	M	Summary	Action
P8508	Lunch Offer Versus Serve		Policy for reimbursable meals which allows students to decline a certain number of food components to reduce waste and still allow reimbursement to the program	2nd Reading Att. #8

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

Referendum Projects & Facility:

Standard & Poor's Bond Rating Interview: AA rating received for the district from S&P.
Two levels higher than the State.
Fire Alarm Replacement Contract
Energy Analysis Update

Fiscal Year End:

Audit the week of August 4th

RESOLUTION 2014-2015: 10**APPROVE SAFETY GRANT**

Brendan McIsaac moved, seconded by Craig Sowell, to accept the New Jersey Insurance Group ERIC West 2014 Safety Grant awarded in the amount of \$4,100 to be used for additional school security cameras. Motion carried unanimously with all "ayes".

RESOLUTION 2014-2015: 11**APPROVE FINANCIAL REPORTS**

Brendan McIsaac moved, seconded by Craig Sowell, to approve the financial transactions and reports. Motion carried unanimously with all "ayes".

A. Approval of Board of Education Minutes from June 11, 2014 and the June 17, 2014 Business Session and Executive Sessions.

B. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year.

May, 2014 \$805,004.29

C. Approval of the Bill List in the specified amounts.

General Account: \$ 423,566.81
Cafeteria Account: \$ 15,650.11

D. Checking Account Balances – May, 2014

Student Activities: \$ 60,277.85
Cafeteria: \$ 63,556.75
Payroll Agency: \$ 79,856.27
Unemployment: \$ 49,915.47

D. **Transfers** in the amount of \$85,878.73 for June, 2014.

CORRESPONDENCE: None

NEW BUSINESS:

Change in August Board meeting date to August 27th with a Special Meeting to Approve personnel on August 6th.

Brendan McIsaac suggested the school investigate FEA grants for the Arts through Dodge Foundation.

Special Services Report: Colorado Trip update

OLD BUSINESS:

Negotiations: Two meetings held in June. September meetings are scheduled.

Effective August 25th, Brendan McIsaac will move off of Negotiations and onto Policy; and Craig Sowell will move off of Policy and onto Negotiations.

Board & District Goals: Margaret Layding reviewed goal setting meeting, process forward and action plan.

PUBLIC COMMENT: None

RESOLUTION 2014-2015: 12**EXECUTIVE SESSION**

Brendan McIsaac moved, seconded by Craig Sowell, to adjourn to Executive Session at 8:00 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss HIB Update and Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all “ayes”.

RESOLUTION 2014-2015: 13

ADJOURNMENT

Brendan McIsaac moved, seconded by Robert Moul, to adjourn the Board Meeting at 8:46 p.m.
Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Margaret Layding, President