



Clinton-Glen Gardner Board of Education

*Wednesday, August 21, 2013
7:00 PM, CPS Library/Media Center*

BUSINESS SESSION MEETING AGENDA
Action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

A. Enrollment Data Report (**Attachment #1**)

B. Student Suspensions:
In-School Suspensions: 0
Out-of-School Suspensions: 0

C. School Nurse's Report (**Attachment #2**)

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: *To accept the aforementioned monthly school data report, items 6A-E.*

5. Superintendent/Principal’s Report

Discussion: Handbooks for Substitutes and Volunteers

6. Assistant Principal’s Report

7. Special Services Report

- Letter from Peggy McDonald, Director Office of Special Education
(Attachment #4)
- Standard Response Protocol and School Safety Check List
- HIB Training

8. Clinton Teachers’ Association (CTA) Report

9. Public Comment

10. Personnel

A. Staff Appointments

Motion: To approve the following staff member for the listed position for the 2013-14 school year:

Position	Name	Rate/ Salary	Effective Date
Custodian	Scott Blazure Walter Smickle John DellaValle Gerard Gorman	\$15/Hour	09/01/13
Substitute Custodian	Walter Wright, Jr. Ann Vanella Janine McKinney	\$12/Hour	08/22/13
School Psychologist (PCR #84)	Ryan Hoover	\$54,872 (M+30 , 3Yrs)	08/27/13 Att. #5

B. Motion to approve the following for emergent hire:

Ryan Hoover
Judith Burd

C. Motion to approve the appointment of Judith Burd to represent the district as a member of the Representative Assembly of the Hunterdon County ESC.

D. Salary Increment

Motion: <i>To advance the following teacher on the salary guide in accordance with CTA negotiated agreement:</i>					
Position	Name	Current Step and Salary	New Step and Salary	Effective	Att.
Teacher	Bob Adase	BA \$52,547	BA+15 \$53,372	9/1/13	#6

E. Custodial Calendar Approval

Motion: *To approve the attached Custodial Calendar for the 2013-14 school year. (Attachment #7)*

F. Paraprofessional Agreement

Motion: *To ratify the memorandum of agreement reached between the Clinton-Glen Gardner Board of Education and the Clinton Town Borough Paraprofessional Association for a one year contract at 1.5% increase in salary.*

G. Paraprofessional Amended Appointments for 2013-14

Motion: *To amend the Paraprofessional appointments for 2013-14, as approved April 23, 2013 by Resolution 191, to reflect FTEs from .8 to 1.0.*

- Vacancies:
 - Chess Club
 - Science Club
 - 3rd Grade Musical Director
 - I&RS

11. Curriculum, Instruction, Assessment, & Technology

a. Staff Development

Motion: *To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12*

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
Active Shooters in School & Standard Response Protocol	08/07/2013	Sue Penn Jenine Kastner		\$0.00 + Mileage	\$0.00	\$0.00 + Mileage

b. 6-8 Mathematics Curriculum Adoption

Motion: To adopt the Mathematics (Grades 6-8) curriculum management system document (rewritten during the 2012-2013 school year).
(Attachment #8 see Math Curr.pdf)

c. Textbook Disposal

Motion: To dispose of the textbooks as listed on or after September 6, 2013 in accordance with N.J.S.A. 18A:34-3.

Mathematics

Publisher	Title	Copyright	ISBN	Qty.
McGraw-Hill	McGraw Hill Math Gr 3	2004	0-02-104004-4	75
McGraw-Hill	McGraw Hill Math Gr 4	2004	0-02-104005-2	90
McGraw-Hill	McGraw Hill Math Gr 5	2004	0-02-104006-0	78

d. Field Trips

Motion: To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
September 2013	(8) 4 th grade students	Point Mountain, Hunterdon Cty	\$5.00
October 2013	(7) 5 th grade students	Grounds for Sculpture	\$0.00
November 2013	Selected 7 th /8 th graders	Clinton Township School	\$0.00
December 2013	Selected 6 th graders	Hunterdon Museum of Art	\$6.00
January 2014	Selected 5 th 8 th graders	Bethlehem Township Connelly	\$0.00
February 2014	Selected 7 th /8 th graders	Clinton Township School	\$0.00
March 2014	Selected 3 rd graders	Valley View School	\$0.00
May 2014	Selected 6 th graders	High Bridge School	\$0.00
May 2014	Selected 7 th /8 th graders	Clinton Township School	\$0.00

12. Policy

Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings:

#	TITLE	M	SUMMARY	ACTION
B 0000.01	Introduction (revised)	M	Revised to allow updates of titles or definitions without having to update every policy or regulation that does not require a substantive change	1 st Reading Att. #9A

P 3232	Tutoring Services (new)		Makes distinction b/w additional help provided in school by a staff member and parent hiring services in excess of additional help	1 st Reading Att. #9B
P 5120	Assignment of Pupils (revised)	M	Updated to address classroom placement of twins or higher order multiples	1 st Reading Att. #9C
P 5300	AED Automated External Defibrillators (revised)	M	Janet's law takes effect 9/1/2014. Requirement of AEDs in school, an emergency action plan to include responding to cardiac event	1 st Reading Att. #9D
R 5300	AED Automated External Defibrillators (new)	M		1 st Reading Att. #9E
P 5533	Pupil Smoking (revised)	M	Updated to include electronic smoking devices as act of smoking	1 st Reading Att. #9F
P 7434	Smoking in School building and on School grounds (revised)	M	Updated to include electronic smoking devices as act of smoking	1 st Reading Att. #9G
P 7523	School district provided technology devices to pupils (new)		General guidelines on providing devices to pupils and obligations from the addition of Anti-big brother act that took effect July 1, 2013	1 st Reading Att. #9H

13. General Information: Business Administrator's Report

A. Summer Facility Update

B. Audit Update

C. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5.

1. Approval of Board of Education Minutes from the July 17, 2013 Work and Executive Sessions. **(Attachment #10)**

2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year. **(Attachment #11A, 11B)**

i. June, 2013 \$ 624,408.98

**3. Approval of the Bill List in the specified amounts.
(Attachment #12)**

- ii. General Account: \$ 604,033.87
- iii. Cafeteria Account: \$ 0.00

4. Checking Account Balances – June, 2013

- i. Student Activities: \$ 48,211.91
- ii. Cafeteria: \$ 38,608.28
- iii. Payroll Agency: \$ 55,903.83
- iv. Unemployment: \$ 66,496.75

**5. Transfers and Amendments in the amount of \$22,985.94 and \$237.10 respectively for the month of June, 2013, and \$286,491.14 and \$0 respectively for the month of July.
(Attachment #13)**

D. Special Education Settlement Agreement

Motion: To approve the Settlement Agreement reached prior to the Due Process Hearing between the Clinton – Glen Gardner Board of Education and M.I. and C.I. o/b/o M.I. **(Attachment #14)**

E. Tuition Contract Approvals

Motion: To approve the following tuition contracts for the 2013-14 school year:		
School	Tuition	Effective Date
Stepping Stone School	\$44,085.60	09/04/13
The Craig School	\$33,220.00	09/09/13

F. Federal Grant Approvals

Motion: To approve the following Federal Grant Applications for the 2013-14 school year:		
Grant	Amount	Allocation
IDEA FY 14	\$ 5,329	Preschool
IDEA FY 14	\$119,101	Basic
NCLB 14	\$ 28,958	Title I
NCLB 14	\$ 9,585	Title II
NCLB 14	\$ 1,546	Title III (Consortium)
Title I Salary Funded FY14 – Denise Grimm		29%

G. School Facility Project Application Approval

Motion: To approve the following resolution for submission of the School Facility Project Application to the Office of School Facilities and amendment to the Long Range Facility Plan: **(Attachment #15)**

WHEREAS, the district architect has updated the Long Range Facility Plan consistent with the Board of Education District Goals for 2013, and the Department of Education has announced another round of ROD grants funding 40% of facility projects with applications due September 4, 2013

RESOLVED, upon the recommendation of the Business Administrator, that the Clinton-Glen Gardner Board of Education, in the County of Hunterdon, Clinton, New Jersey authorizes Gianforcaro Architects Engineers Planner to submit all necessary plans and paperwork to the Department of Education concerning the following projects:

Renovations to the Clinton Public School

to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a "Regular Operating District Grant" project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through a future Referendum, Capital Reserve and/or a Lease Purchase

H. HCESC Contract for Paraprofessionals

Motion: To approve the Paraprofessional Contract with HCESC for the 2013-14 school year.

I. Alliance for Competitive Energy Services (ACES)

Motion: To approve the resolution to purchase Natural Gas Services through ACES Cooperative Pricing System through May, 2018.
(Attachment # 15)

14. Correspondence

15. New Business

16. Old Business

A. 2013-14 District Goals

17. Public Comment

18. Executive Session

A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

1. Paraprofessional Association Contract Negotiations

2. Special Education Legal Proceedings

20. Adjournment