



Clinton-Glen Gardner Board of Education

Wednesday, October 16, 2013

7:00 PM, CPS Library/Media Center

BUSINESS SESSION MEETING AGENDA
Action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

A. Enrollment Data Report (**Attachment #1**)

B. Student Suspensions:

In-School Suspensions: 1

Out-of-School Suspensions: 2

C. School Nurse's Report (**Attachment #2**)

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: *To accept the aforementioned monthly school data report, items 4A-E.*

5. Superintendent/Principal's Report

- District report of Violence and Vandalism for 2012-13 school year (**Attachment #4**)
- NJQSAC (NJ Quality Single Accountability Continuum) Statement of Assurance (**Attachment #5**)
- Interdistrict Public Schools Choice Program
- HIB reporting
- Glen Gardner High School Choice (**Attachment #6**)

6. Assistant Principal's Report

- 1:1 iPad Initiative Update
- Full Day Kindergarten Update
- October Professional Development

7. Special Services Report

8. Clinton Teachers' Association (CTA) Report

9. Public Comment

10. Personnel

A. Staff Appointments

Motion: To approve the following staff member for the listed position for the 2013-14 school year:

Position	Name	Rate/Salary	Effective Date
Substitute Teacher	Geraldine Vitovitch	\$85.00 per diem	10/16/13
Substitute Teacher	Cynthia Varamo	\$85.00 per diem	10/16/13
Substitute Teacher	Lisa Uchrin	\$85.00 per diem	10/16/13
Leave replacement teacher/long term substitute	Jill Arnold	\$150.00 per diem	10/16/13
Substitute Custodian	Glenn Cook	\$12 per hour	10/16/13
Substitute Custodian	Rosemary Hoffman	\$12 per hour	10/16/13

B. Student Teacher/Intern/Observation Placements

Motion: To approve the following student teacher/intern/observation placement for the 2013-2014 school year:

Student/Placement/ College	Teacher/Position	Placement Dates
Nancy Craske/Student Observer/Centenary College	Sue Penn/Guidance	10/17/13-12/20/13

Helen Carabajal/Intern/ Caldwell College	Sue Penn/Guidance	1/2/14-6/16/14
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C. Salary Increment

Motion: To advance the following teacher on the salary guide in accordance with CTA negotiated agreement:					
Position	Name	Current Step and Salary	New Step and Salary	Effective	Att.
Teacher	Carolyn Schorr	BA+15 \$57,377	BA+30 \$58,202	11/1/13	#7

- Vacancies:
 - Chess Club
 - 3rd Grade Musical Director
 - 1 FTE Night Custodian

11. Curriculum, Instruction, Assessment, & Technology

a. Staff Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
Best iPad Apps to Enhance Content Instruction	11/26/2013	Alex Jordan Jenine Kastner Judy Liptak		\$229.00 + mileage	\$85.00	\$857.00 + mileage
Making Best Use of iPad in World Language	11/19/2013	Jennifer Russo		\$229.00 + mileage	\$0.00	\$229.00 + mileage
HIB Prevention Training Program	10/31/2013	Sue Penn		\$100.00 + mileage	\$0.00	\$100.00 + mileage
Ethical Issues in Functional Assessment and Treatment Development	10/28/2013	AnneMarie DeSavino		\$0.00 + mileage	\$85.00	\$85.00 + mileage
Coming together to Raise Achievement in Writing: Addressing the PARCC assessment	10/23/2013	Denise Grimm		\$0.00 + mileage	\$0.00	+ mileage
How to Investigate HIB claims	11/13/2013	Jenine Kastner		\$100.00 + mileage	\$0.00	\$100.00 + mileage

Experienced ESL/ELS Supervisors Training Session	10/22/13	Hanna Olczak		\$0.00 + mileage	\$0.00	+ mileage
Breakthrough Solutions for Scattered, Disorganized & Highly Reactive students	11/20/13	Ryan Hoover		\$179.00 + mileage		\$179.00 + mileage
Soul Collage Training	11/15/13 – 11/18/13	Sue Penn		\$0.00	\$0.00	\$0.00
Healing in the Classroom	10/29/13 – 10/30/13	Ryan Hoover		\$100.00 + mileage	\$0.00	\$100.00 + mileage
The Challenges Our Youth Face	11/1/13	Ryan Hoover		\$25.00 + mileage	\$0.00	\$25.00 + mileage
Content and Instructional Look fors in the Common Core Classroom	10/21/2013	Christine Steiner		\$0.00 + mileage	\$0.00	\$0.00 + mileage
Autism New Jersey Annual Conference	10/17/2013 10/18/2013	AnneMarie DeSavino		\$450.00 + mileage	\$85.00	\$620.00 + mileage
School Emergency Triage Training	10/26/2013	MaryEllen Bowlby		\$30.00 + mileage	\$0.00	\$30.00 + mileage

b. Field Trips

Motion: To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
October	5 th – 8 th grade student council	The College of New Jersey	\$0.00
November	4 th grade	Trenton, State House	\$0.00

c. Nursing Services Plan

Motion: To approve the Nursing Services Plan for the 2013-14 school year. **(Attachment #8)**

d. NJQSAC

Motion: To attest to the accuracy of and approve the NJQSAC (NJ Quality Single Accountability Statement of Assurance).

e. Memorandum of Agreement Between Education and Law Enforcement Officials

Motion: To approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials

12. General Information: Business Administrator's Report

A. Facility Projects Update

B. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5.

1. Approval of Board of Education Minutes from the September 18, 2013 Work and Executive Session and the September 24, 2013 Business and Executive Session.
(Attachment # 9A, 9B, 9C, 9D)

2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year.

(Attachment #10A, 10B)

i. July, 2013 \$ 1,293,332.35

Note: August Reports are forthcoming now that the Treasurer has returned from a medical leave.

3. Approval of the Bill List in the specified amounts.
(Attachment #11)

i. General Account: \$ 875,084.49
ii. Cafeteria Account: \$ 0.00

4. Checking Account Balances – August, 2013

i. Student Activities: \$ 52,082.73
ii. Cafeteria: \$ 41,723.35
iii. Payroll Agency: \$ 15,688.12

iv. Unemployment: \$ 73,835.89

5. Transfers and Amendments in the amount of \$189,983 and \$0 respectively for the month of September, 2013. (Attachment #12)

C. Termination of Contract with Ranco Mechanical, Inc.

Motion: To terminate the Contract with Ranco Mechanical, Inc. for the Hot Water Heater Installation due to failure to perform within the contract terms, and authorize the attorney and architect to provide notices of termination.

D. Nursing Services

Motion: To approve a contract with Liberty Healthcare Services for Nursing Services, as needed, at the rate of \$45 per hour for an LPN and \$55 for an RN for the 2013-14 school year.

E. Comprehensive Maintenance Plan and M-1 Report

Motion: To approve the Comprehensive Maintenance Plan and M-1 Report for submission to the State as required annually. (Attachment #13)

F. Choice Student Approval

District to Attend	Number of Students Enrolled	Grades
Franklin Township	1 student	Kindergarten

Motion: To acknowledge notice of enrollment of Choice Students as listed. Waiver on deadline was received by the NJDOE.

13. Correspondence

14. New Business

1. Superintendent Search
2. Health Benefit Broker Update – Steve Lance, ELES, Inc.

15. Old Business

1. Dear Parents

16. Public Comment

17. Executive Session

A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

1. Negotiations

20. Adjournment