



Clinton-Glen Gardner Board of Education

Wednesday, November 20, 2013
7:00 PM, CPS Library/Media Center

BUSINESS SESSION MEETING AGENDA
Action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

A. Enrollment Data Report (**Attachment #1**)

B. Student Suspensions:

In-School Suspensions:

Out-of-School Suspensions: 1

C. School Nurse's Report (**Attachment #2**)

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: To accept the aforementioned monthly school data report, items 4A-E.

5. Superintendent/Principal's Report

➤ NJ ASK – Spring 2013

6. Assistant Principal's Report

➤ 1:1 iPad Initiative

7. Special Services Report

8. Clinton Teachers' Association (CTA) Report

9. Public Comment

10. Personnel

A. Staff Appointments

***Motion:** To approve the following staff member for the listed position for the 2013-14 school year:*

Position	Name	Rate/ Salary	Effective Date	Att.
Substitute Custodian	Joseph Oneil	\$12 per hour	10/16/13	
Leave replacement teacher/Long term substitute	Renee Clark	\$150 per day	1/2/14 (+ 12/3,4 &9/2013)	#4
Leave replacement teacher/Long term substitute (PT)	Susan Haney	\$75 per day	11/25/13	
Leave replacement teacher/Long term substitute	Carlos Valencia	\$250/day through December 20	12/6-20/13	
Home Basketball Game Coverage	Teachers as assigned	\$61 per event		
Substitute Teachers	Jill Hermann Rosa Guzman Maureen Strohm	\$85.00 per day	11/20/13	

B. Staff Resignations/Retirements

***Motion:** To approve the following resignations/retirements 2013-2014 school year:*

Position	Name	Effective Date	Att.
Social Worker	Amy Kagan	12/16/13	#5
Spanish Teacher	Monica Berkman	12/01/13	#6
Child Care Director (Retirement)	Martha Orlando	06/30/14	#7

C. Motion: To appoint Christine Steiner as liaison to the Hunterdon County Prosecutor's Office and Town of Clinton Police Department

- Vacancies:
 - Chess Club
 - 3rd Grade Musical Director
 - 1 FTE Night Custodian

11. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
High Scope	11/15/13	Jeanne Steinberg		\$85.00 + mileage	\$85.00	\$170.00 + mileage
High Scope	01/09/14 04/11/14	Jeanne Steinberg		\$85.00 each + mileage	\$85.00 each	\$340.00 + mileage
High Scope	11/15/13	Susan DeSapio		\$85.00 + mileage	\$0.00	\$85.00 + mileage
Meaningful Social Interactions, Making Friends – FATE	11/14/2013	AnneMarie DeSavino Ryan Hoover Jenine Kastner Susan DeSapio Camille Reilly		\$0.00	\$0.00	\$0.00
School Safety Symposium	12/2/2013	Sue Penn Kelly DeJesus Jenine Kastner MaryEllen Bowlby		\$0.00	\$85.00 \$125.00	\$210.00

B. Field Trips

Motion: To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
November (revised)	4 th grade	Trenton, State House	\$7.75

12. Policy

Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings

#	TITLE	M	SUMMARY	ACTION
P 4124	Employment Contract (Revised)		Revised to remove provision that nontenured support staff contract will include probationary period as well as important contract provisions. (This probationary period <u>may</u> be included.)	1 st Reading (Att. #8A)
P 5117	Interdistrict Public School Choice		Includes all the requirements of the 2010 statutes and the new administrative code for school choice districts	1 st Reading (Att. #8B)
P 5512	Harassment, intimidation, bullying (Revised)	M	Revised to incorporate NJDOE updates. The revisions do not affect the manner in which school districts have been implementing the policy and do not affect the procedures that are included in previous versions of the Policy	1 st Reading (Att. #8C)
R 5512	Harassment, intimidation, bullying investigation procedures (Revised)	M	The Regulation Guide has been revised to reflect some of the revisions in the Policy Guide. These updates provide additional assistance to districts throughout school year. <i>A school district is required to submit an amended Harassment, Intimidation, and Bullying Policy to the Executive County Superintendent within thirty days of Board adoption.</i>	1 st Reading (Att. #8D)

13. General Information: Business Administrator's Report

A. Facility Projects Update

B. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5.

1. Approval of Board of Education Minutes from the October 15, 2013 Special and Executive Session; and October 16, 2013 Business and Executive Session. **(Attachment # 9A, 9B, 10A, 10B)**

2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year.

(Attachment #11A, 11B, 12A, 12B)

- i. August, 2013 \$ 1,528,941.38
- ii. September, 2013 \$ 1,293,796.54

**3. Approval of the Bill List in the specified amounts.
(Attachment #13)**

- i. General Account: \$ 843,235.86
- ii. Cafeteria Account: \$ 28,945.91

4. Checking Account Balances – September, 2013

- i. Student Activities: \$ 51,998.15
- ii. Cafeteria: \$ 51,178.08
- iii. Payroll Agency: \$ 33,697.59
- iv. Unemployment: \$ 73,841.96

**5. Transfers and Amendments in the amount of \$73,225.41 and \$0 respectively for the month of October, 2013.
(Attachment #14)**

C. Change Order on Hot Water Heater Contract

Motion: *To approve a change order for the Hot Water Heater Project to replace a tempering valve in the amount of \$2,875.*

14. Correspondence

15. New Business

16. Old Business

- 1. Dear Parents
- 2. Superintendent Search
- 3. Referendum
- 4. CPS Publicity **(Attachment #15)**

17. Public Comment

18. Executive Session

- A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- 1.**

20. Adjournment