



**Clinton-Glen Gardner Board of Education**

*Wednesday, December 18, 2013*

*7:00 PM, CPS Library/Media Center*

**BUSINESS SESSION MEETING AGENDA**  
**Action will be taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

*Adopted 11/2008*

**1. Call to Order**

**2. Opening Statement:**

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

**3. Roll Call**

**4. Hearing on Annual Financial Audit – William Colantano, Auditor**

**5. Monthly School Data:**

- A. Enrollment Data Report (**Attachment #1**)
- B. Student Suspensions:
  - In-School Suspensions: 0
  - Out-of-School Suspensions: 1
- C. School Nurse's Report (**Attachment #2**)
- D. Violence and Vandalism (EVRS Data)
- E. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

**Motion:** *To accept the aforementioned monthly school data report, items 5A-E.*

**6. Superintendent/Principal's Report**

HIB Report – January–June 2013

**7. Assistant Principal's Report**

**8. Special Services Report**

**9. Clinton Teachers' Association (CTA) Report**

**10. Public Comment**

**11. Personnel**

**A. Staff Appointments**

**Motion:** *To approve the following staff member for the listed position for the 2013-14 school year:*

<b>Position</b>	<b>Name</b>	<b>Rate/ Salary</b>	<b>Effective Date</b>	<b>Att.</b>
<b>Character Education Coordinator</b>	Tim Bidwell	\$519.60 (\$866, prorated)	1/2/14	
<b>I &amp;RS Team member</b>	Kelly DeJesus	\$681 (\$1135, prorated)	1/2/14	
<b>Music Ensemble</b>	Rob Stein	\$866	1/2/14	
<b>Grade 3 Musical Director</b>	Laurie Ruch	\$866	1/2/14	
<b>Grade 3 Musical Asst. Director</b>	Margaret Blickenderfer	\$866	1/2/14	
<b>Spanish Teacher</b>	Carlos Valencia	\$250/day	12/21/13- 1/21/14	

**B. Staff Retirement**

**Motion:** *To approve the following Retirement:*

<b>Position</b>	<b>Name</b>	<b>Effective Date</b>	<b>Att.</b>
Speech Teacher <b>PCN 91</b>	Susan Kirby DeSapio	07/01/14	<b>#4</b>

**C. Leave of Absences**

**Motion:** *To approve the following Maternity Leave of Absence*

<b>Position</b>	<b>Name</b>	<b>Effective Date</b>	<b>Att.</b>
Third Grade Teacher <b>PCN 19</b>	Jamie Friedel	04/28/14- 06/30/14	<b>#5</b>

**D. Career Shadowing**

<b>Motion:</b> To approve the following observation for the 2013-14 school year:	
<b>Position</b>	<b>Name</b>
High School Student Career Shadowing	Katie Jeffries

**12. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
FEA – School Safety Team Training – Understanding the REAL role of the School Safety Team	02/14/14	Judy Liptak MaryEllen Bowlby Sue Penn Christine Steiner Jenine Kastner		\$50.00 each + mileage	\$85.00 \$125.00	\$460.00 + mileage
Rutgers 46 <sup>th</sup> Annual Conference on Reading and Writing	03/28/14	Barbara Shaffer Judy Liptak		\$180.00 + mileage	\$85.00	\$530.00 + mileage
Very Best Treatments for ADHD & Processing Disorders	2/19/14	Ryan Hoover		\$199.00 \$ 29.95 + mileage	\$0.00	\$228.95 + mileage
NJAHPERD	02/25/14	Tim Bidwell		\$60.00 + mileage	\$85.00	\$145.00 + mileage

**B. Calendar Approvals for 2014-2015**

**Motion:** To approve the attached 2014-15 Calendars; School, Board of Education Meeting, BOE Special Executive Session for Superintendent Search, Budget, 12 Month Staff Calendar, and Custodial Calendar. **(Attachment #6A, 6B, 6C, 6D, 6E, 6F)**

### 13. Policy

**Motion:** *To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings*

#	TITLE	M	SUMMARY	ACTION
P 4124	Employment Contract (Revised)		Revised to remove provision that nontenured support staff contract will include probationary period as well as important contract provisions. (This probationary period <u>may</u> be included.)	2nd Reading
P 5117	Interdistrict Public School Choice		Includes all the requirements of the 2010 statutes and the new administrative code for school choice districts	2nd Reading
P 5512	Harassment, intimidation, bullying (Revised)	M	Revised to incorporate NJDOE updates. The revisions do not affect the manner in which school districts have been implementing the policy and do not affect the procedures that are included in previous versions of the Policy	2nd Reading

### 14. General Information: Business Administrator's Report

#### A. Facility Update

#### B. Monthly Minutes and Financial Approval

**Motion:** *To approve the Minutes and monthly financial transactions and reports items 1-5.*

**1.** Approval of Board of Education Minutes from the November 6, 2013 Special and Executive Sessions; and the November 20, 2013 Business and Executive Sessions.

**(Attachment #7A, 7B, 8A, 8B)**

**2.** Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year.

**(Attachment #9A, 9B)**

i. October, 2013                      \$ 1,216,600.64

**3. Approval of the Bill List in the specified amounts.  
(Attachment #10)**

- i. General Account: \$ 738,899.13
- ii. Cafeteria Account: \$ 0.00

**4. Checking Account Balances – October, 2013**

- i. Student Activities: \$ 52,860.77
- ii. Cafeteria: \$ 43,562.67
- iii. Payroll Agency: \$ 51,489.58
- iv. Unemployment: \$ 73,766.68

**5. Transfers and Amendments in the amount of \$ 47,010.38  
and \$0 respectively for the month of November, 2013.  
(Attachment #11)**

**C. Acceptance of Annual Audit Report**

**Motion:** To accept the audit for the fiscal year ended June 30, 2013 with no findings/recommendations. **(Attachment #12)**

**D. Acceptance of Final Eligible Costs for School Facility Project**

**Motion:** To accept the NJDOE letter dated 12/12/13 for determination of Final Eligible Costs for the School Facility Project for Roof, HVAC and Fire Alarm System; and to accept Debt Service Aid as the State Funding Support for the project; and authorize the District as entity to construct the project.  
**(Attachment #13A, 13B)**

**E. Timeline and Resolution to Schedule March 11, 2014  
Referendum**

**Motion:** To approve the Resolution to Schedule the March 11, 2014 Referendum for the hours of 7:00 a.m. to 9:00 p.m.  
**(Attachment #14)**

**15. Correspondence**

**16. New Business**

**17. Old Business**

**A. Superintendent Search**

**B. Referendum**

**18. Public Comment**

**19. Executive Session**

**A.** Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

1. Grievance
2. Staffing Matter
3. Negotiations

**20. Adjournment**