



**Clinton-Glen Gardner Board of Education**

*Wednesday, April 9, 2014*

*CPS Library/Media Center*

**WORK SESSION MEETING AGENDA**  
**Action will not be taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

*Adopted 11/2008*

**1. Call to Order**

**2. Opening Statement:**

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

**3. Roll Call**

**4. Monthly School Data:**

- A.** Enrollment Data Report (**Attachment #1**)
- B.** Student Suspensions:
  - 1. In-School Suspensions: 0
  - 2. Out-of-School Suspensions: 0
- C.** School Nurse's Report (**Attachment #2**)
- D.** Violence and Vandalism (EVVRS Data), HIB
- E.** Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

**Motion:** *To accept the aforementioned monthly school data report, items 4A-E.*

**5. Superintendent/Principal's Report**

**6. Assistant Principal's Report**

**7. Special Services Report**

**8. Public Comment**

**9. Personnel**

**A. Tenure Recommendations**

**Motion:** To approve the following staff members for tenure recommendation effective the 2014-15 school year:

<b>Position</b>	<b>Name</b>
Middle School/Math Enrichment (PCN 28 & 55)	Amy Santacross
Learning Consultant (PCN 102)	Jenine Kastner
Music Instrumental (PCN 40)	Robert Stein

**B. Increment Approval R. Adase**

**Motion:** To approve a change in salary guide position for Robert Adase (PCN 32) from BA+15 Step 6 (\$53,372) to BA+30 Step 6 (\$54,197) effective May 1, 2014. (Attachment #4)

**C. Teaching & Paraprofessional Staff Appointments for 2014-15**

**Motion:** To approve the tenured and non-tenured Teaching Staff and Paraprofessional Staff for the 2014-15 school year per attached listing. Years of service and salary reflect pre-negotiated 2013-14 amounts. (Attachment #5)

**D. School Business Administrator Contract**

**Motion:** To approve the 2014-15 contract for Lisa Craft, Business Administrator, as approved by the Hunterdon County Interim Executive County Superintendent on March 27, 2014, representing an increase from 4 days per week to 5 days per week at the annual salary of \$125,000. (PCN 73) (Attachment #6)

**E. Assistant Principal Contract**

**Motion:** To approve the 2014-15 contract for Christine Steiner at the salary of \$101,576, and to change the title of Assistant Principal to Assistant Principal/Curriculum Coordinator (PCN 71). (Attachment #7)

## F. Stipend Approval

**Motion:** To approve the following staff member for the listed position for the 2013-14 school year:

Position	Name	Rate/ Salary	Effective Date	Att.
Custodian (PCR 122)	Walter Smickle	\$600 Boiler Stipend	3/15/14 Prorated	

## 10. Curriculum, Instruction, Assessment, & Technology

### A. Professional Development

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Hunterdon County Speech/Language Spring Meeting	05/22/ 2014	Susan DeSapio Camille Reilly		\$0.00	\$0.00	\$0.00
Active/Associate Education 52nd Annual Conference	06/04/ 2014 – 06/06/ 2014	Lisa Craft		\$150.00 + lodging + mileage	\$0.00	\$150.00 + lodging + mileage
Early Intervention for Social-Em Dev	06/11/ 2014	Jeanne Steinberg		\$189.00 + mileage	\$85.00	\$274.00 + mileage
Powerschool Training	05/01/ 2014 – 05/02/ 2014	Lily Epstein Tonya Reese Corinne Covino			\$85.00	\$170.00
The Briefings – A National School Safety Symposium	06/16/ 2014- 06/20/ 2014	Ryan Hoover Jenine Kastner MaryEllen Bowlby Sue Penn		\$200.00 each	\$125.00	\$925.00
NJTESOL/NJBE 2014 Spring Conference	05/28/ 2014	Hanna Olczak		\$179.00 + mileage	\$0.00	\$179.00 + mileage

## B. Field Trips

<b>Motion:</b> To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student
May	8th	Camp Speers-Eljabar YMCA	\$145.00
May	4th	Waterloo Village	\$17.50

## 11. Policy and Regulations

<b>Motion:</b> To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings:				
#	TITLE	M	SUMMARY	ACTION
	<i>None</i>			

## 12. General Information: Business Administrator's Report

### A. Referendum Projects & Facility Update

1. Gabel Associates (ACES) Energy Consultant
2. Fire Alarm Project Bidding and Specifications
3. NJ Schools Insurance Group Playground Inspection

### B. Monthly Minutes and Financial Approval

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the March 17, 2014 Work and Executive Sessions, and March 19, 2014 Business and Executive Sessions. **(Attachment #8A, 8B, 9A, 9B)**
2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year. **(Attachment #10A, 10B)**

**(a)** February, 2014                      \$ 983,347.61

3. Approval of the Bill List in the specified amounts  
**(Attachment #11)**

(a) General Account: \$487,885.44

(b) Cafeteria Account: \$ 10,837.36

4. Checking Account Balances – February, 2014

(a) Student Activities: \$ 39,381.81

(b) Cafeteria: \$ 60,692.31

(c) Payroll Agency: \$ 26,710.90

(d) Unemployment: \$ 63,430.98

5. Transfers in the amount of 14,821.52 **(Attachment #12)**

**C. Authorize Bidding of Fire Alarm**

**Motion:** To authorize bidding of the Fire Alarm System upon consultation with Architect, Business Administrator, Supervisor of Building and Grounds and Town Fire Code Official on Project Specifications.

**13. Correspondence**

- A. Business Administrator Contract Approval Letter – March 27, 2014 from the Hunterdon County Department of Education. **(Attachment #13)**

**14. New Business**

- A. NJSBA Retreat

1. Model for Interim Superintendent/Principal Evaluation

**15. Old Business**

- A. Negotiations Status Update  
B. Dear Parents Newsletter

**16. Public Comment**

**17. Executive Session**

1. Administrative Contracts
2. Child Care Director Replacement Candidates
3. Teacher and Paraprofessional Negotiations

**18. Adjournment**