

#### **Clinton-Glen Gardner Board of Education**

Tuesday, May 27, 2014 CPS Library/Media Center 7:00pm

# BUSINESS MEETING AGENDA Action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our everchanging world.

Adopted 11/2008

#### 1. Call to Order

#### 2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

#### 3. Roll Call

4. Presentation -7<sup>th</sup>/8<sup>th</sup> Grade Garage Band Compositions & Commercials

# 5. Monthly School Data:

- A. Enrollment Data Report (Attachment #1)
- **B.** Student Suspensions:
  - 1. In-School Suspensions: 0
  - 2. Out-of-School Suspensions: 0
- C. School Nurse's Report (Attachment #2)
- D. Violence and Vandalism (EVVRS Data), HIB
- E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

Motion: To accept the aforementioned monthly school data report, items 5A-E.

- 6. Acceptable Use of Computer Network Public Hearing
- 7. Superintendent/Principal's Report
- 8. Assistant Principal's Report

Grade 6 – 8 Math Text Adoption

- 9. Special Services Report
- 10. Clinton Teacher's Association Report
- 11. Public Comment
- 12. Personnel

# A. Staff FTE Changes & Assignment Transfers

Staff Member	From	PCN	FTE	To	PCN	FTE	Change
Susan Haney	Basic Skills	56	.5	Grade 3	18	1.0	.5
Jodi Lounds	Grade 3	18	1.0	Basic Skills	56	.5	
				Basic Skills	111	.5	
Denise Grimm	Basic Skills	111	.5	G&T /Enrichment	New	.5	
Annemarie DeSavino	Resource Center	48	1.0	Multiply Disabled	New	1.0	
Open Position		48	1.0	Resource Center	48	.6	(.4)
Hailey McGavisk	Grade 4	22	1.0	Grade 4 – Math/LA only	22	.5	(.5)
Corinne Covino	CST Admin Assist	75	.7	CST Admin Assist	75	.84	.14 w/Single EPO
Janine McKinney	Custodian	120	.6	Custodian	120	1.0	.4 /w Single EPO

# **B.** Staff Appointments

Position	Name	Rate/Salary	Effective Date	Att.
Substitute Teacher	Samantha Schaible	\$85.00	05/27/14- 06/30/14	
Speech Teacher ( <b>PCN 91)</b>	Amanda Fabish	MA Step 2 \$54,022	07/01/14- 06/30/15	#4
Tech Coordinator (PCN 87)	Scott Reilly	\$71,066	07/01/14- 06/30/15	#5
Supervisor of Buildings & Grounds (PCN 117)	Rick Trimmer	\$76,500	07/01/14- 06/30/15	#6
Custodian (PCN121)	Scott Blazure	\$15.30/Hr & \$600 Boiler (.625 FTE)	07/01/14- 06/30/15	
Custodian (PCN 119)	John DellaValle	\$15.30/Hr & \$600 Boiler	07/01/14- 06/30/15	
Custodian (PCN 122)	Walter Smickle	\$15.30/Hr & \$600 Boiler	07/01/14- 06/30/15	
Custodian (PCN 120)	Janine McKinney	\$15.30/Hr	07/01/14- 06/30/15	
CST Admin Assist (PCN 75)	Corinne Covino	\$35,128 (.84FTE)	07/01/14- 06/30/15	
Supt Admin Assist (PCN 78)	Lily Epstein	\$52,760	07/01/14- 06/30/15	
SBA Admin Assist (PCN 80)	Darlene Nardi	\$46,036	07/01/14- 06/30/15	
School Treasurer (PCN81)	Kathleen Olsen	\$5,735 (.1 FTE)	07/01/14- 06/30/15	
School Admin Assist (PCN 76)	Tonya Reese	\$46,960	07/01/14- 06/30/15	
Substitute Teachers, Nurses & Administrative Assistants	Complete list attached	Per Diem: Teacher- \$85 Nurse- \$125 Admin - \$11/hour	07/01/14- 06/30/15	#7
Substitute Custodians	Glenn Cook Pam Cook Rosemary Hoffman	\$12/hour; \$15/hour after 20 days.	07/01/14- 06/30/15	

# **Open Positions:**

> Special Ed - Resource Center- Teacher - .6 FTE (new)

# C. Co-Curricular Staffing

Motion: To approve the following staff members for the 2014-15 school year for the following stipend positions:

Position	Name	Rate/Salary
-uture Cities Club	Amy Santacross	\$866
Golf Club	Mary Bulger	\$866
Peer to Peer Instructors (2)	Tim Bidwell	\$1135 each
	Sue Penn	
Science Club	Stacy Viotto	\$866
Spring Musical Director	Laurie Ruch	\$3414
Spring Musical Assistant	Donna Zaugg	\$1131
Directors (3)	Kelly De Jesus	\$1131
	Lisa Rizzi (1/2)	\$1131 shared
	Suzanne Lauricella (1/2)	
Student Council (5/6)	Denise Grimm	\$1135
Student Council (7/8)	Lynn Morang	\$1135
4 <sup>th</sup> Grade Musical Director	Laurie Ruch	\$866
4 <sup>th</sup> Grade Musical Assistant	Lisa Rizzi (1/2)	\$866 shared
Director	Evelyn Ferro (1/2)	
3 <sup>rd</sup> Grade Musical Director	Laurie Ruch	\$866
Aim High Instructor (2)	Jenine Kastner	\$37/hour
	Carolyn Schorr	
I &RS (6)	MaryEllen Bowlby	\$866 each
	Kelly DeJesus	
	Camille Reilly	
	Denise Grimm	
	Sue Penn	4055
Music Ensemble	Rob Stein	\$866
Middle School Coordinator	Jessica Latanzio-Crespo	\$5,000
Character Education (2)	Tim Bidwell (K – 4)	\$1135 each
	Sue Penn (5 – 8)	+0.c.c. I
Team	(K -2) Kelly De Jesus	\$866 each
Leaders/Administrative	(3-4) Jamie Friedel	
Council (6)	(5 – 8) Jessica Latanzio-Crespo	
	(5 – 8) Barbara Shaffer	·
	(Special Area) Tim Bidwell	
Athletic Director	(Special Education) Judy Liptak Joe Harris	\$2247
Athletic Director	Tim Bidwell	\$1878
Soccer Coach- Boys Soccer Coach- Girls	Amy Santacross	\$1706
	Kate Fischer	\$1878
Cross Country Coach Volleyball Coach	Sue Penn	\$1878
	Tim Bidwell	\$3414
Basketball Coach - Boys Basketball Coach - Girls	Joe Harris	\$3414 \$3414
Cheerleading Coach		\$3158
	Amy Santacross	\$1878
	I LIPO RICIMON	
Baseball Coach	Tim Bidwell	1
	Amy Santacross  Donna Zaugg	\$1878 \$61 per game

Open Stipend Positions:
I&RS (1)
Yearbook
3<sup>rd</sup> Grade Musical Assistant

# **D. Extended School Year Staffing**

Position	Name	Rate/Salary
Foundations Teacher	Carolyn Schorr	\$40/hr
Preschool Teacher	Lisa Rizzi	\$40/hr
K - 4 Teacher	Karen Brownell	\$40/hr
School Nurse	MaryEllen Bowlby	\$40/hr
Speech and Language Therapist	Amanda Fabish	\$77/hr
Behaviorist	Ryan Hoover	\$77/hr
Paraprofessionals	Laurel Kelly	\$15.56/hr
	Suzanne Stidworthy	
	Janet Traphagen Elizabeth Hedden	
	Margaret Blickenderfer	
Substitutes	Kelly DeJesus	
	Denise Rella	
	Joe Harris	
	Amy Miller	

# E. Sports Camp Staffing

Motion: To approve the following	ng staff members fo	r the following 2014 Summer
Sports Camps positions:		
Summer Sports Camp	Name	Rate/Salary
Summer Sports Camp Coordinator	Joe Harris	\$1547
Baseball	Joe Harris	\$40 per hour
Soccer	Tim Bidwell	
Basketball (G and B)		
All-Sports		
Volleyball	Lynn Morang	\$40 per hour
Substitutes	Tracy Palomba	\$40 per hour
	Jill Arnold	

# F. Administrative Stipends

Motion: To approve the	following staff member for th	he 2014-15 school year for
the following stipend posit	tion:	
Position	Name	Rate/Salary
Supervisor of Special	Jenine Kastner	\$13,260
Services		
Substitute Caller	Tonya Reese	\$3,500

# G. Curriculum/Committee Staffing

<b>Motion:</b> To approve the following staff members for the following 2014-15 curriculum/committee positions:				
Crisis Management Committee/Safety Team Leaders	Jenine Kastner Sue Penn	\$37 per hour (not to exceed 16 hours each)		
Crisis Management Committee/Safety Team Members	Ryan Hoover MaryEllen Bowlby Kelly DeJesus Lynn Morang	\$37per hour (not to exceed 8 hours each)		
HIB Coordinator	Jenine Kastner	\$37 per hour (not to exceed 8 hours)		
HIB Specialist	Sue Penn	\$37 per hour (not to exceed 10 hours)		
Character Education Program	Sue Penn Tim Bidwell	\$37 per hour (not to exceed 8 hours each)		

# H. Summer Administrative Assignments

<b>Motion:</b> To approve the following staff members for the following summer 2014				
positions:				
Position	Name	Rate/Salary		
Health Office Records and	Mary Ellen Bowlby	\$37 per hour		
Information Preparation		(not to exceed 20 hours)		
Powerschool Scheduling	Jen Merrigan	\$37 per hour		
and Updating		(not to exceed 30 hours)		
Grade 5 - 8 Scheduling	Barbara Shaffer	\$37 per hour		
		(not to exceed 25 hours)		
Office/Clerical Assistance	Debbie Herold	\$15.56 per hour		
	Janet Traphagen	(not to exceed 65 combined		
	Barbara Plundeke	total hours)		

## I. Child Care Program Staffing

<b>Motion:</b> To approve the	e following staff members	for the 2014-15 school year
Child Care Program:		
Position	Name	Rate/Salary
Before and After Care	Debbie Herold	\$16.00
	Barbara Plundeke	\$16.00
	Heidi Singer	\$16.00
	Patti Weiss	\$16.00
	Janet Traphagen	\$15.40

#### J. Resignation Acceptance

**Motion:** To accept the resignation of Christine Steiner, Assistant Principal/Curriculum Coordinator, effective July 15, 2014. **(Attachment #8)** 

### 13. Curriculum, Instruction, Assessment, & Technology

### A. Professional Development Budget

**Motion:** To approve a budget of \$20,000 for professional development for the 2014-15 school year.

# B. Mathematics Textbook Adoption

Motion: To approve the adoption of the following mathematics texts:			
Grade/Course	Title	Publisher	
Grade 6 Math	Go Math	Houghton Mifflin Harcourt	
Grade 7 General Math	Go Math	Houghton Mifflin Harcourt	
Grade 7 Pre-Algebra	Prentice Hall Mathematics Common Core (2013) Accelerated 7	Pearson	
Grade 8 Pre-Algebra	Prentice Hall Mathematics Common Core (2013) Course 3	Pearson	
Grade 8 Algebra + Skippers	Algebra I Common Core (2015)	Pearson	

# C. Professional Development

Motion: To appro travel related mile						and
Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
NJDOE	5/28/14	4		N/A	\$212.50	\$212.50 + mileage

# D. Field Trips

Motion: To approve the following requests for field trips as listed:					
Date	Grade	Destination	Cost per student		
None					

# 14. Policy and Regulations

<b>Motion:</b> To approve the listed First and Second Readings and Adopt or Repeal the					
Policies	Policies and By Laws with Second Readings:				
#	TITLE	М	SUMMARY	ACTION	
Bylaw	Introduction		For districts with bylaw, policy and regulation	1 <sup>st</sup>	
0.000	(revised)		manuals. Allows updates of titles or	Reading	
2			definitions without having to update every	Att. # 9A	
			bylaw, policy and regulation that does not		
			require a substantive change		
Bylaw	Board Member		Revised to amend school election laws	1 <sup>st</sup>	
0141	number and		accommodating November school elections.	Reading	
	term	ļ	·	Att. # 9B	
P1240	Evaluation of	М	Requires revisions to be consistent with the	1 <sup>st</sup>	
	Superintendent		AchieveNJ administrative code	Reading	
	(revised)	<u> </u>		Att. # 9C	
P1581	Victim of	M	"NJ SAFE Act" was adopted and codified in	1 <sup>st</sup>	
	Domestic or		N.J.S.A. 34:11C-1.1 et seq. The Act requires	Reading	
	Sexual Violence		political subdivisions of New Jersey to provide	Att. # 9D	
	Leave (new)		leave time to an employee who was a victim		
			of domestic violence or sexually violent		
			offense(s) or if the employee's child, parent,		
			spouse, domestic partner, or civil union		
			partner was a victim of such offense		
P3125	Employment of		Removed many terms and conditions of	1 <sup>st</sup>	
	Teaching Staff		employment that are usually negotiated into	Reading	
	Members		a collective bargaining agreement or are	Att. # 9E	
	(revised)		included in an individual contract between		
			the Board and the staff member and are not		
			included in the district's policy manual		

#	TITLE	М	SUMMARY	ACTION
P3142	Nonrenewal of		AchieveNJ administrative code recodified	<u>1</u> st
	Nontenured		N.J.A.C. 6A:32-4.6 - Procedure for	Reading
	teaching staff		Appearance of Nontenured Teaching Staff	Att. # 9F
	member		Members Before a District Board of	
			Education Upon Receipt of a Notice of Non-	
			reemployment to N.J.A.C. 6A-10-8.1	
P3144	Certification of	М	Significant changes in the TEACHNJ statutes	$1^{st}$
	tenure charge		and AchieveNJ administrative code concern	Reading
			filing of tenure charges for inefficiency.	Att. # 9G
P3221	Evaluation of	М	The details of the new requirements of	1 <sup>st</sup>
	Teachers (new)		TEACHNJ and AchieveNJ for a teacher whose	Reading
			annual evaluation is subject to student	Att. # 9H
			growth percentiles and/or student growth	
			objectives are outlined	_
P3222	Evaluation of	М	These teaching staff members include	1 <sup>st</sup>
	Teaching Staff		educational services staff members,	Reading
	Members,		guidance counselors, child study team	Att. # 9I
	Excluding		members, specialists, school nurses,	
	Teachers and		library/media specialists, occupational	
	Administrators		therapists, and other teaching staff	
	(new)		members working under an educational	
			services certificate. This refers to these	
			positions as "teaching staff members."	
P3223	Evaluation of	M	These administrator positions include	1 <sup>st</sup>
	Administrators		supervisors, directors, or any other	Reading
	Excluding		administrative position in the district	Att. # 9J
	Principals, Asst.		working under an administrative certificate.	:
	Principals, Vice			
	Principals (new)			. ~ <del>t</del>
P3224	Evaluation of	М	The policy includes all the details and	1 <sup>st</sup>
	Principals, Vice		minimum requirements of TEACHNJ and	Reading
	Principals, and		AchieveNJ for Principals, Vice Principals, and	Att. # 9K
	Assistant		Assistant Principals.	
<b>DOCCO</b>	Principals (new)			<b>₄</b> c+
P3230	Outside		Revisions recommended as a resulted from a	1 <sup>st</sup>
	Activities		recent challenge of section 1 & 4	Reading
	Teaching			Att. # 9L
DDC 40	Staff(revised)			₄ c+
P3240	Professional	М	Revisions on required professional	1 <sup>st</sup>
	Development for		development for teachers and now include	Reading
	Teachers and		professional development requirements for	Att. # 9M
	School Leaders		school leaders.	
	(revised)			

#	TITLE	М	SUMMARY	ACTION
P4125	Employment of Support Staff Members (revised)		Removed many terms and conditions of employment that are usually negotiated into a collective bargaining agreement or are included in an individual contract between the Board and the staff member and are not included in the district's policy manual	1 <sup>st</sup> Reading <b>Att. #</b> <b>9N</b>
P4230	Outside Activities Support Staff (revised)		Revisions recommended as a resulted from a recent challenge of section 1 & 4	1 <sup>st</sup> Reading <b>Att. #</b> <b>90</b>
P 4433	Vacations	***************************************	Clarification of vacation time for support and custodial staff	1 <sup>st</sup> Reading <b>Att. # 9P</b>
P6511	Direct Deposit (new)		Recently approved and provides the option for a Board of Education to have a mandatory direct deposit program	1 <sup>st</sup> Reading <b>Att.</b> # <b>9Q</b>

#### 15. General Information: Business Administrator's Report

#### A. Referendum Projects & Facility Update

- > Fire Alarm Bids
- > Supervisor of Buildings & Grounds Report (Attachment #10)

#### B. Award of Bid for Fire Alarm Project

**Motion:** To accept the bid for Fire Alarm System Renovations and Replacement opened May 22, 2014, and award the contract for to the lowest responsible bidder, Open Systems Integrators. Inc., in the amount of the base bid \$148,380. Project will be funded through the Bond Referendum of March 11, 2014. (Attachment #11)

# C. Energy Consultant Contract Approval

**Motion:** To accept the proposal for Energy Efficiency Services dated April 18, 2014 from Gabel Associates to identify, quantify and prepare documents for the NJ Office of Clean Energy Smartstart Building program relative to the district's future HVAC and Lighting projects not to exceed \$5,000. (Attachment #12)

#### D. Exxon Mobil Foundation Grant

**Motion:** To accept a \$500 general designation grant from Exxon Mobil Foundation.

#### E. Choice Student enrollments for 2014-15

Motion: To acknowledge Choice Student anticipated enrollment for the 2014-15 school year, as listed.

District to Attend

Number of Students

Grades

50,100, 700, 700, 700, 700, 700, 700, 700					
District to Attend	Number of Students Enrolled	Grades			
	Enrolled				
Clinton Public	2 students	1 <sup>st</sup> & 8 <sup>th</sup> Grade			
Clinton Township	3 students	1 <sup>st</sup> , 4 <sup>th</sup> , & 5 <sup>th</sup>			
Franklin Township	1 student	1 <sup>st</sup> Grade			
Hampton	2 students (Ineligible for	PK & 1 <sup>st</sup>			
•	Transportation)				

#### F. Monthly Minutes and Financial Approval

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

- 1. Approval of Board of Education Minutes from the April 9, 2014 Business and Executive Sessions, and the April 15, 2014 Business Session. (Attachment #13A, 13B, 14)
- 2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year. (Attachment #15A, 15B)
  - (a) March, 2014 \$849,656.82
- 3. Approval of the Bill List in the specified amounts (Attachment #16)

(a) General Account: \$1,105,407.06

(b) Cafeteria Account: \$ 11,587.11

4. Checking Account Balances - March, 2014

(a) Student Activities: \$ 39,777.00

(b) Cafeteria: \$ 57,175.41

(c) Payroll Agency: \$ 45,029.74

(d) Unemployment: \$ 63,436.37

5. Transfers in the amount of 18,636.13 (Attachment #17)

#### 16. Adoptions, Authorizations & Appointments for the 2014-15 SY

**Motion:** To approve the listed adoptions, authorizations and appointments for the 2014-15 school year:

- 1. To authorize the Superintendent/Principal to offer employment via a "Letter of Intent" to candidates for vacancies between regularly scheduled Board Meetings that require an emergent hire. This authority extends only to formerly approved Board of Education Positions, as represented on the district's Position Control Roster. The Superintendent/Principal is required to "straw poll" all members of the Board to discuss the candidate, qualifications, salary requirements, and references. Candidates who receive three "individual approvals" will be placed on the next agenda for formal hire. Should any aspect of this process not be followed, the "Letter of Intent" is void as of midnight on the calendar date of the Board of Education Meeting.
- 2. To authorize the Business Administrator to requisition the taxes from the Town of Clinton and the Borough of Glen Gardner after the amounts to be raised have been certified.
- 3. To authorize the Superintendent/Principal and the Business Administrator to initiate any line item transfers as may be necessary to facilitate any unanticipated encumbrances/ expenditures that may arise between Board meetings, with disclosure to the Board at subsequent Board meetings.
- 4. To approve the following publications as official newspapers:
  - a. Hunterdon County Democrat
  - b. Courier News (alternate)
  - c. Express Times (alternate)
- 5. To approve Matthew Giacobbe of Cleary, Giacobbe, Alfieri and Jacobs as general legal counsel and Wilenz Goldman & Spitzer as Bond Counsel.
- 6. To approve Pediatric Workshop and SAM'S Kids for physical therapy services; and Therapeutic Intervention, Inc. for occupational therapy services.
- 7. To appoint Behavioral Consultants, LLC, for BCBA behavioral services.
- 8. To approve the firm of William Colantano as Financial Auditor and Phoenix Advisors, LLC as Financial Advisors.
- 9. To approve Gianforcaro Architects and Engineers as Architect of Record.
  - 10. To name ELES, Inc as the Board's Broker of Record for medical insurance.
  - 11. To name Brown & Brown as the Board's Broker of Record for dental insurance.
  - 12. To appoint G.R. Murray as our school commercial package insurance agent.
  - 13. To approve Horizon of New Jersey for Health and Dental Insurance.
  - 14. To appoint Educational Consortium as the E-Rate Consultant.
  - 15. To appoint Dr. Ronald Frank, M.D. as School Physician.

- 16. To approve Bayada Nursing and Liberty Health Care Services for alternate mandated nursing services, as needed.
- 17. To appoint the Town of Clinton Police Chief as attendance officer.
- 18. To authorize the following signatures for the depositories of the board of education:
  - a. <u>General Account</u> (3 Signatures) President, Business Administrator, Treasurer
  - b. Payroll Account (1 Signature) Treasurer
  - c. Payroll Agency Account (1 Signature) Treasurer
  - d. <u>Student Activities Account</u> (2 Signatures) Supt/Principal, Business Administrator
  - e. <u>Cafeteria Account (</u>2 Signatures) Supt/Principal, Business Administrator
  - f. <u>Unemployment Account (</u>Any 1 Signature) Business Administrator, Treasurer
  - g. <u>Capital Reserve</u> (Any 2 Signatures) President, Supt/Principal, Business Administrator, Treasurer
  - h. <u>Maintenance Reserve (Any 2 Signatures)</u> President, Supt/Principal, Business Administrator, Treasurer
  - i. <u>Emergency Reserve (Any 2 Signatures)</u> President, Supt/Principal, Business Administrator, Treasurer
- 19. To designate the listed banks as approved depositories, while authorizing the School Business Administrator to select the depository offering the most financially beneficial services.
  - a. Peapack-Gladstone
  - b. Team Capital
  - c. PNC Bank
- 20. To adopt the existing curriculum guides and Curriculum Evaluation Schedule (on file in Main Office).
- 21. To adopt Clinton-Glen Gardner Board of Education Policy Manual (on file in Main Office).
- 22. To adopt the textbook list (on file in Main Office).
- 23. To adopt the NJSBA Code of Ethics.
- 24. To set the petty cash account amount at \$150 and to appoint the Business Administrator as the disbursing agent, funds to be reviewed by another administrator before paid.
- 25. To designate the Business Administrator/Board Secretary as school funds investor.
- 26. To authorize Business Administrator to remit payment, as deemed necessary, between scheduled Board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees. All such expenditures shall be approved by the Superintendent/Principal or his designee.
- 27. To approve the listed Tuition Rates plus related services.
  - a. Preschool Integrated
- \$1,800

- 28. To appoint the Superintendent\Principal, as district Affirmative Action Officer
- 29. To appoint the Assistant Principal as the 504 Compliance Officer.
- 30. To appoint the School Nurse as the Chemical Hygiene Officer.
- 31. To appoint the Guidance Counselor as the Anti-Bullying Specialist.
- 32. To appoint the Supervisor of Special Services as the Anti-Bullying Coordinator.
- 33. To approve purchasing and contracting through the Hunterdon County ESC and the Middlesex County Regional ESC, as listed.
  - a. Electricity
  - b. General Supplies & Materials
  - c. Equipment
  - d. Janitorial Supplies
  - e. Maintenance Contracting
  - f. OT/PT Evaluations
  - g. Paraprofessionals
- 34. To participate in the Hunterdon County Educational Services Commission and Warren County Special Services transportation programs.
- 35. To appoint Lisa Craft as Board Secretary/ Business Administrator.
- 36. To appoint the Vice-President of the Board as the Acting Secretary in the absence of the Board Secretary.
- 37. To appoint the Supervisor of Building & Grounds as the Asbestos Management Officer, AHERA Officer, Safety & Health Designee, Indoor Air Quality Designee, Integrated Pest Management Coordinator, and Right to Know Officer.
- 38. To appoint the School Business Administrator as the Qualified Purchasing Agent; and authorize to award contracts up to the bid threshold, and set quote threshold at 15% of bid threshold amount.
- 39. To appoint the School Business Administrator as the Custodian of Records.
- 40. To authorize Darlene Nardi to sign purchase orders, quarterly tax returns, and take minutes as needed in the absence of the Business Administrator/Board Secretary.
- 41. To appoint Kathleen Olsen as the School Treasurer.
- 42. To approve the rate of pay for leave replacements and long-term substitutes at \$150 per diem for the first 60 days, followed by a per diem equivalent of the first step, BA column, on the CTA negotiated agreement.
- 43. To approve the Substitute Rate of \$85 per day.
- 44. To appoint the Business Administrator as the Public Agency Compliance Officer for the purpose of affirmative action with public contracting.

45. To approve time & material maintenance work with Hunterdon County Educational Services Commission, Middlesex Regional Educational Services Commission, Morris County Cooperative Purchasing, and as listed.

Maintenance	Hourly Rate	Service
Contractor		
Jurin Roofing	\$72/hour	Roof
Cintas Fire	\$110/hour	Fire Alarm System

- 46. To approve the listed Tax Shelter Annuities as approved vendors in the district 403B Plan:
  - a. AXA Equitable
  - b. Ameriprise
  - c. Lincoln Financial Group
  - d. Lincoln National Life
  - e. Siracusa
  - f. Valic
- 47. To adopt all other resolutions still in force as policy of the Board.

#### 17. Correspondence

#### 18. New Business

A. Assistant Principal/Curriculum Coordinator Search

#### 19. Old Business

- A. Board Retreat
- **B.** Negotiations

#### 20. Public Comment

#### 21. Executive Session

- **A.** Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.
- Negotiations

# 22. Adjournment