



**Clinton-Glen Gardner Board of Education**

*Tuesday, June 17, 2014*

*CPS Library/Media Center 5:00 pm*

**WORK SESSION AGENDA**  
**Action will be taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

*Adopted 11/2008*

**1. Call to Order**

**2. Opening Statement:**

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

**3. Roll Call**

**4. NJSBA Retreat – Gwen Thornton, Field Representative**

**5. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions: 0

2. Out-of-School Suspensions: 0

**C. School Nurse's Report (Attachment #2 )**

**D. Violence and Vandalism (EVVRS Data), HIB**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3 )**

**Motion:** *To accept the aforementioned monthly school data report, items 4A-E.*

**6. Superintendent/Principal's Report**

**7. Public Comment**

**8. Personnel**

**A. Staff Appointments**

**Motion:** To approve the following staff member for the listed position for the 2013-14 school year:

Position	Name	Rate/Salary	Effective Date	Att.
Custodial Substitute	Rosemary Hoffman	\$15 after 20 <sup>th</sup> day of service	06/01/14-06/30/14	
Before and Aftercare Staff and/or Substitute Staff	Corinne Covino	\$12.75/hour	2014-2015 school year	

**B. Co-Curricular Appointments**

**Motion:** To approve the following staff members for the 2014-15 school year for the following stipend positions:

Position	Name	Rate/Salary
Pam Lorenson	3 <sup>rd</sup> Grade Musical Assistant	\$866

**C. Extended School Year Staffing**

**Motion:** To approve the following staff members for the 2014 Extended School Year program positions:

Position	Name	Rate/Salary
Teacher	Denise Rella	\$40/hr
Substitute	Rosa Guzman	\$15.56/hr (paraprofessional) \$40/hr (teacher)

**D. Child Study Team Summer Work**

**Motion :** To approve the following staff members for summer 2014 IDEA mandated summer work:

Position	Name	Rate/Salary
LDTC	Jenine Kastner	Per diem rate
School Psychologist	Ryan Hoover	Per diem rate
School Social Worker	Lynn Morang	Per diem rate
Speech/Language Specialist	Camille Reilly	\$77/hr

Interpreter	Rosa Guzman	\$40/hr
Teachers	Rosa Guzman Denise Rella Alexandra Jordan Carolyn Schorr Kelly DeJesus	\$40/hr

**E. Curriculum/Committee Staffing**

**Motion:** *To approve the following staff members for summer curriculum/committee work:*

Position	Name	Rate/Salary
iPad Committee	Robert Adase	\$37/hr (not to exceed 10 hrs)
iPad Committee	Jessica Latanzio-Crespo	\$37/hr (not to exceed 10 hrs)
iPad Committee	Barbara Shaffer	\$37/hr (not to exceed 10 hrs)
Google docs PD development	Amy Santacross	\$37/hr (not to exceed 4 hours)
Google docs PD development	Robert Adase	\$37/hr (not to exceed 4 hours)
Google docs PD development	Kyle Rehrig	\$37/hr (not to exceed 4 hours)

**9. Curriculum, Instruction, Assessment, & Technology**

**A. Professional Development**

**Motion:** *To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:*

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
None						

**B. Student Observer Placement**

**Motion:** *To approve the following student teacher/intern/observation placement for the 2014-15 school year:*

Student/Placement/College	Teacher/Position	Placement Dates
Courtney Lawreck/Student Observer/Kean University	Tracy Reinhardt/Kindergarten	8/26/14-12/23/14



### C. Field Trips

<b>Motion:</b> To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student
None			

### 10. Policy and Regulations

<b>Motion:</b> To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings:				
#	TITLE	M	SUMMARY	ACTION
P8508	Lunch Offer Versus Serve		Policy for reimbursable meals which allows students to decline a certain number of food components to reduce waste and still allow reimbursement to the program	1 <sup>st</sup> Reading <b>Att. #4</b>
Bylaw 0000.0 2	Introduction (revised)		For districts with bylaw, policy and regulation manuals. Allows updates of titles or definitions without having to update every bylaw, policy and regulation that does not require a substantive change	2 <sup>nd</sup> reading
Bylaw 0141	Board Member number and term		Revised to amend school election laws accommodating November school elections.	2 <sup>nd</sup> Reading
P1240	Evaluation of Superintendent (revised)	M	Requires revisions to be consistent with the AchieveNJ administrative code	2 <sup>nd</sup> Reading
P1581	Victim of Domestic or Sexual Violence Leave (new)	M	"NJ SAFE Act" was adopted and codified in N.J.S.A. 34:11C-1.1 et seq. The Act requires political subdivisions of New Jersey to provide leave time to an employee who was a victim of domestic violence or sexually violent offense(s) or if the employee's child, parent, spouse, domestic partner, or civil union partner was a victim of such offense	2 <sup>nd</sup> Reading
P3125	Employment of Teaching Staff Members (revised)		Removed many terms and conditions of employment that are usually negotiated into a collective bargaining agreement or are included in an individual contract between the Board and the staff member and are not included in the district's policy manual	2 <sup>nd</sup> Reading

#	TITLE	M	SUMMARY	ACTION
P3142	Nonrenewal of Nontenured teaching staff member		AchieveNJ administrative code recodified N.J.A.C. 6A:32-4.6 - Procedure for Appearance of Nontenured Teaching Staff Members Before a District Board of Education Upon Receipt of a Notice of Non-reemployment to N.J.A.C. 6A-10-8.1	2 <sup>nd</sup> Reading
P3144	Certification of tenure charge	M	Significant changes in the TEACHNJ statutes and AchieveNJ administrative code concern filing of tenure charges for inefficiency.	2 <sup>nd</sup> Reading
P3221	Evaluation of Teachers (new)	M	The details of the new requirements of TEACHNJ and AchieveNJ for a teacher whose annual evaluation is subject to student growth percentiles and/or student growth objectives are outlined	2 <sup>nd</sup> Reading
P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (new)	M	These teaching staff members include educational services staff members, guidance counselors, child study team members, specialists, school nurses, library/media specialists, occupational therapists, and other teaching staff members working under an educational services certificate. This refers to these positions as "teaching staff members."	2 <sup>nd</sup> Reading
P3223	Evaluation of Administrators Excluding Principals, Asst. Principals, Vice Principals (new)	M	These administrator positions include supervisors, directors, or any other administrative position in the district working under an administrative certificate.	2 <sup>nd</sup> Reading
P3224	Evaluation of Principals, Vice Principals, and Assistant Principals (new)	M	The policy includes all the details and minimum requirements of TEACHNJ and AchieveNJ for Principals, Vice Principals, and Assistant Principals.	2 <sup>nd</sup> Reading
P3230	Outside Activities Teaching Staff(revised)		Revisions recommended as a resulted from a recent challenge of section 1 & 4	2 <sup>nd</sup> Reading
P3240	Professional Development for Teachers and School Leaders (revised)	M	Revisions on required professional development for teachers and now include professional development requirements for school leaders.	2 <sup>nd</sup> Reading



#	TITLE	M	SUMMARY	ACTION
P4125	Employment of Support Staff Members (revised)		Removed many terms and conditions of employment that are usually negotiated into a collective bargaining agreement or are included in an individual contract between the Board and the staff member and are not included in the district's policy manual	2 <sup>nd</sup> Reading
P4230	Outside Activities Support Staff (revised)		Revisions recommended as a result of a recent challenge of section 1 & 4	2 <sup>nd</sup> Reading
P 4433	Vacations		Clarification of vacation time for support and custodial staff	2 <sup>nd</sup> Reading
P6511	Direct Deposit (new)		Recently approved and provides the option for a Board of Education to have a mandatory direct deposit program	2 <sup>nd</sup> Reading
P5512.01	Harassment, Intimidation and Bullying		Old version	Repeal
P5512.02	Cyberbullying		Old version	Repeal

## 11. General Information: Business Administrator's Report

### A. Form and Resolution of School Bond Sale

**Motion:** To approve the attached resolution prepared by Lisa Gorab of Wilentz, Goldman & Spitzer, P.A. establishing the Form and details of \$2,104,000 aggregate principal amount of school bonds to be sold July 23, 2014.

**(Attachment #9)**

### B. 2014-15 School Lunch Program

**Motion:** To approve a contract with Maschio's Food Service for the 2014-15 school year at the annual fee of \$7,621.00 and profit guarantee of \$3,000.00; and to approve a mandated price increase of five cents (\$.05) from \$2.60 to \$2.65.

**Note:** The last price increase was in the 12-13 school year and was a 10 cent increase. The State has a minimum school lunch price so we are required to make this increase as participants of the National School Lunch Program.

**C. June Reserve Deposits**

**Motion:** To approve the listed maximum deposits to reserves.

Reserve	Current Balance	Maximum Deposit
Capital	\$256,414	
Emergency	\$ 75,031	
Maintenance	\$ 65,114	

**D. Donations for Colorado Briefings**

**Motion:** to gratefully accept donations totaling \$2,150 from the following local organizations and businesses to support CPS staff members June attendance at The Briefings, a National School Safety Symposium in Littleton, Colorado and sponsored by the "I Love You Guys Foundation".

- Shoprite of Clinton
- Walmart of Clinton
- Hunterdon County PBA
- Sunrise Rotary Club
- A&P of Clinton
- Hunterdon-Sussex-Warren County PBA
- Clinton Public School PTO

**E. Federal Grant Approval**

**Motion:** To approve the following Federal Grant Applications for the 2014-15 school year:

Grant	Amount	Allocation
IDEA FY 14	\$ 5,317	Preschool
IDEA FY 14	\$122,709	Basic
NCLB 14	\$ 27,454	Title I
NCLB 14	\$ 9,663	Title II
NCLB 14	\$ 1,535	Title III (Consortium)
Title I Salary Funded FY15 - Pam Lorenson		25%

**F. Monthly Minutes and Financial Approval**

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5:

1. Approval of Board of Education Minutes from the May 7, 2014 Work Session and Executive Session and May 27, 2014 Business and Executive Sessions. **(Attachment #5A,5B,5C,5D)**

2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year. **(Attachment #6A,6B)**

(a) April, 2014 \$ 404,970.60

3. Approval of the Bill List in the specified amounts **(Attachment # 10)**

(a) General Account: \$ 671,894.86

(b) Cafeteria Account: \$ 13,440.82

4. Checking Account Balances – April, 2014

(a) Student Activities: \$ 40,139.12

(b) Cafeteria: \$ 43,741.42

(c) Payroll Agency: \$ 61,771.04

(d) Unemployment: \$ 49,911.08

5. Transfers in the amount of \$27,879.92 for May. **(Attachment #7)**

**12. Correspondence**

**13. New Business**

**14. Old Business**

A. Negotiations

B. Assistant Principal/Curriculum Coordinator Search

**15. Public Comment**

**16. Executive Session**

A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

1. HIB Complaint

2. Personal Leave Request **(Attachment #8)**

3. Negotiations

**17. Adjournment**