

CLINTON-GLEN GARDNER BOARD OF EDUCATION**BUSINESS SESSION MEETING MINUTES**

July 17, 2013

Robert Pyle called the meeting together at 6:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Margaret Layding, and Brendan McIsaac

Absent: Robert Moul and Patricia Cooper

Also Present: Richard Katz, Superintendent/Principal
Lisa Craft, Business Administrator

RESOLUTION 2013-2014: 1**EXECUTIVE SESSION**

Margaret Layding moved, seconded by Brendan McIsaac, to adjourn to Executive Session at 6:30 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss CTA Grievance Hearing. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 2**RE-ENTER REGULAR SESSION**

Margaret Layding moved, seconded by Brendan McIsaac, to re-enter Regular Session at 7:00 p.m. Motion carried unanimously with all "ayes".

PRESENTATION FROM THE HUNTERDON COUNTY ESC:

Paraprofessional Initiative

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 2

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2013-2014: 3**ACCEPT SCHOOL DATA REPORTS**

Margaret Layding moved, seconded by Brendan McIsaac, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Dr. Katz thanked the Board staff and community for the great experience he has had at the school over the last 6 years.

ASSISTANT PRINCIPAL'S REPORT:

Police Training

Report Card Committee update

Math Curriculum- Finalizing and revising for August approval. Go Math materials received and distributed to K-5 staff.

SPECIAL SERVICES REPORT:

ESY update

Interview process for School Psychologist has begun

HIB data from 2012-13 school year

School Self-Assessment for Determining Grades

School Safety Committee Update: Committee is updating School Safety and Security Plans. The Committee met with Clinton Police Department Representatives and Sgt. Kevin Burd from the Hunterdon County Prosecutor's Office.

CLINTON TEACHER'S ASSOCIATION (CTA) REPORT: None**PUBLIC COMMENT:**

Heidi Singer commented on outsourcing of the aides. Barbara Plundeke, Suzanne Stidworthy, and Bill Render also commented.

PERSONNEL REPORT:**RESOLUTION 2013-2014: 4****ACCEPT ALVAREZ RESIGNATION**

Brendan McIsaac moved, seconded by Margaret Layding, to accept, with regret, the resignation of Heather Alvarez, school psychologist. Motion carried unanimously with all "ayes" by roll call vote.

RESOLUTION 2013-2014: 5**ADVANCE DESAVINO**

Brendan McIsaac moved, seconded by Margaret Layding, to advance the following teacher on the salary guide in accordance with CTA negotiated agreement. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Current Step and Salary	New Step and Salary	Effective	Att.
Teacher (PCN48)	AnneMarie DeSavino	BA \$61,362	BA+15 \$62,187	9/1/13	#5

RESOLUTION 2013-2014: 6**APPROVE STAFF MEMBER**

Brendan McIsaac moved, seconded by Margaret Layding, to approve the following staff member for the listed position for the 2013-14 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/ Salary	
Special Education Teacher (0.5FTE)(PCN104)	Karen Brownell	Step 6 MA \$28,011	Attachment #6

RESOLUTION 2013-2014: 7**APPROVE STIPEND POSITION**

Brendan McIsaac moved, seconded by Margaret Layding, to approve the following staff member for the 2013-14 school year for the following stipend position. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Character Education Coordinator (Grades K-4)	Amy Kagan	\$1,135

RESOLUTION 2013-2014: 8**APPROVE SUMMER POSITIONS**

Brendan McIsaac moved, seconded by Margaret Layding, to approve the following staff members for the following 2013 summer positions. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Powerschool Scheduling and Updating	Jennifer Merrigan	(not to exceed 30 hours) \$37 per hour
Powerschool Scheduling and Updating Training	Barbara Shaffer	(not to exceed 5 hours) \$37 per hour

RESOLUTION 2013-2014: 9**APPROVE INTERIM SUPT/PRINCIPAL**

Brendan McIsaac moved, seconded by Margaret Layding, to approve the following contract for the Interim Superintendent/Principal for the 2013-14 school year as approved by the Hunterdon County Executive Superintendent effective August 1, 2013. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Interim Supt/Principal	Judy Burd	\$519/day

RESOLUTION 2013-2014: 10**APPROVE CUSTODIAL STAFF**

Brendan McIsaac moved, seconded by Margaret Layding, to appoint the following Custodial staff as listed for the 2013-14 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary	FTE	Effective
Summer Custodian	Walter Smickle	\$15.00 per hour	25 Hrs/Week	08/01/13
Substitute Custodian	Curtis Saffold	\$12.00 per hour	25Hrs/week	07/17/13

Vacancies:

Chess Club
 Science Club
 3rd Grade Musical Director
 I&RS
 Character Education Program Development (1)

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**STAFF DEVELOPMENT****RESOLUTION 2013-2014: 11 APPROVE PROFESSIONAL DEVELOPMENT**

Brendan McIsaac moved, seconded by Margaret Layding, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried unanimously with all “ayes” by roll call vote.

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
Using the iPad as an Instructional Tool for English Language Arts	07/16/2013	Hanna Olczak		\$129	\$0.00	\$129

POLICY**RESOLUTION 2013-2014: 12 APPROVE POLICY**

Brendan McIsaac moved, seconded by Robert Moul, to approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Reading. Motion carried unanimously with all “ayes”.

#	TITLE	M	SUMMARY	ACTION
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants		Updated to include co-curricular volunteers.	2 nd Reading

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT:**Facility Update: Presentation on Long Range Facility Plan Funding**

Mary Lyons of Phoenix Advisors attended meeting to answer questions for the Board on funding options.

Discussion on Debt Service Aid vs ROD Grants.

Update on summer maintenance: Computer room, courtyard & tree removal.

Cafeteria Update: No Report

RESOLUTION 2013-2014: 13**COMPUTER DONATION**

Robert Pyle moved, seconded by Margaret Layding, to donate to the Urban Renewal Corporation, computer equipment that has been deemed unusable to CPS due to disrepair or obsolescence, as recommended by the Technology Coordinator. Motion carried unanimously with all "ayes".

A. Monthly Minutes and Financial Approval

RESOLUTION 2013-2014: 14**APPROVE MINUTES & FINANCIAL REPORTS**

Robert Pyle moved, seconded by Margaret Layding, to approve the Minutes and monthly financial transactions and reports as listed below. Motion carried unanimously with all "ayes".

A. **Approval of Board of Education Minutes** from the June 12, 2013 Work and Executive Sessions; the June 19, 2013 Business and Executive Sessions.

B. **Certification of the Secretary's and Treasurer's Reports** that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2012-2013 school year.

May, 2013 \$ 919,644.50

C. **Approval of the Bill List in the specified amounts.**

General Account: \$ 497,895.32

Cafeteria Account: \$ 16,697.42

D. Checking Account Balances – May, 2013

Student Activities:	\$ 52,650.62
Cafeteria:	\$ 39,102.01
Payroll Agency:	\$ 43,930.20
Unemployment:	\$ 66,491.28

E. Transfers and Amendments in the amount of \$60,305.41 and \$0 respectively for the month of May, 2013.

CORRESPONDENCE: None

NEW BUSINESS:

Presentation of HIB Self-Assessment

RESOLUTION 2013-2014: 15

APPROVE HIB SELF ASSESSMENT

Robert Pyle moved, seconded by Margaret Layding, to approve the submission of the HIB self-assessment. Motion carried unanimously with all “ayes”.

OLD BUSINESS:

2013-14 District Goals

PUBLIC COMMENT: None

RESOLUTION 2013-2014: 16

EXECUTIVE SESSION

Margaret Layding moved, seconded by Brendan McIsaac, to adjourn to Executive Session at 9:30 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Paraprofessional Contract Negotiations, and Special Education Legal Proceedings. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all “ayes”.

RESOLUTION 2013-2014: 17

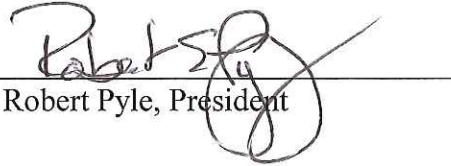
ADJOURNMENT

Margaret Layding moved, seconded by Brendan McIsaac, to adjourn the Board Meeting at 11:00 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Robert Pyle, President