

CLINTON-GLEN GARDNER BOARD OF EDUCATION**BUSINESS SESSION MEETING MINUTES**

October 16, 2013

Robert Pyle called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Margaret Layding, Patricia Cooper, Robert Moul,
Robert Pyle, and Brendan McIsaac

Also Present: Judith Burd, Interim Superintendent/Principal
Christine Steiner, Assistant Principal
Jenine Kastner, Supervisor of Special Services

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 1
2. Out-of-School Suspensions: 2

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2013-2014: 70**ACCEPT SCHOOL DATA REPORTS**

Robert Pyle moved, seconded by Robert Moul, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Public Hearing - District Report of Violence and Vandalism for 2012-13 school year
 NJQSAC Statement of Assurance
 Interdistrict Public School Choice Approval: 6 seats approved
 HIB Reporting
 Glen Gardner High School Choice
 Notice from Mary Ellen Bowlby to parents about nut free snacks/birthday treats

ASSISTANT PRINCIPAL'S REPORT:

1:1 iPad Initiative Update
 Full Day Kindergarten Update
 October Professional Development

SPECIAL SERVICES REPORT:

High School Transition Preparation
 Special Ed Counts – ADR Special Ed Staff
 School Safety- Evacuation Drill
 MOA reviewed by Clinton Police Department
 SEPAC Parent Training November 4, 2013

CLINTON TEACHER'S ASSOCIATION (CTA) REPORT:

Mrs. Zaugg and Mrs. Adams updated on classroom projects and events

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2013-2014: 71

APPROVE STAFF MEMBER

Margaret Laying moved, seconded by Brendan McIsaac, to approve the following staff member for the listed position for the 2013-14 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/ Salary	Effective Date	Att.
Substitute Teacher	Geraldine Vitovitch	\$85.00 per diem	10/16/13	
Substitute Teacher	Cynthia Varamo	\$85.00 per diem	10/16/13	
Substitute Teacher	Lisa Uchrin	\$85.00 per diem	10/16/13	

Leave replacement teacher/long term substitute	Jill Arnold	\$150.00 per diem	10/16/13	#15
Leave replacement teacher/long term substitute	Ilisa Schertzer	\$150.00 per diem	11/18/13	#14
Substitute Custodian	Glenn Cook	\$12 per hour	10/16/13	
Substitute Custodian	Rosemary Hoffman	\$12 per hour	10/16/13	

RESOLUTION 2013-2014: 72**APPROVE PLACEMENTS**

Robert Pyle moved, seconded by Robert Moul, to approve the following student teacher/intern/observation placement for the 2013-2014 school year. Motion carried unanimously with all "ayes" by roll call vote.

Student/Placement/ College	Teacher/Position	Placement Dates
Nancy Craske/Student Observer/Centenary College	Sue Penn/Guidance	10/17/13-12/20/13
Helen Carabajal/Intern/ Caldwell College	Sue Penn/Guidance	1/2/14-6/16/14

RESOLUTION 2013-2014: 73**ADVANCE SCHORR**

Patricia Cooper moved, seconded by Brendan McIsaac, to advance the following teacher on the salary guide in accordance with CTA negotiated agreement. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Current Step and Salary	New Step and Salary	Effective	Att.
Teacher	Carolyn Schorr	BA+15 \$57,377	BA+30 \$58,202	11/1/13	#7

Vacancies:

Chess Club
3rd Grade Musical Director
1FTE Night Custodian

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**STAFF DEVELOPMENT**

RESOLUTION 2013-2014: 74**APPROVE PROFESSIONAL DEVELOPMENT**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
Best iPad Apps to Enhance Content Instruction	11/26/2013	Alex Jordan Jenine Kastner Judy Liptak		\$229.00 + mileage	\$85.00	\$857.00 + mileage
Making Best Use of iPad in World Language	11/19/2013	Jennifer Russo		\$229.00 + mileage	\$0.00	\$229.00 + mileage
HIB Prevention Training Program	10/31/2013	Sue Penn		\$100.00 + mileage	\$0.00	\$100.00 + mileage
Ethical Issues in Functional Assessment and Treatment Development	10/28/2013	AnneMarie DeSavino		\$0.00 + mileage	\$85.00	\$85.00 + mileage
Coming together to Raise Achievement in Writing: Addressing the PARCC assessment	10/23/2013	Denise Grimm		\$0.00 + mileage	\$0.00	+ mileage
How to Investigate HIB claims	11/13/2013	Jenine Kastner		\$100.00 + mileage	\$0.00	\$100.00 + mileage
Experienced ESL/ELS Supervisors Training Session	10/22/13	Hanna Olczak		\$0.00 + mileage	\$0.00	+ mileage
Breakthrough Solutions for Scattered, Disorganized & Highly Reactive students	11/20/13	Ryan Hoover		\$179.00 + mileage		\$179.00 + mileage
Soul Collage Training	11/15/13 – 11/18/13	Sue Penn		\$0.00	\$0.00	\$0.00
Healing in the Classroom	10/29/13 – 10/30/13	Ryan Hoover		\$100.00 + mileage	\$0.00	\$100.00 + mileage
The Challenges Our Youth Face	11/1/13	Ryan Hoover		\$25.00 + mileage	\$0.00	\$25.00 + mileage
Content and Instructional Look fors in the Common Core Classroom	10/21/2013	Christine Steiner		\$0.00 + mileage	\$0.00	\$0.00 + mileage
Autism New Jersey Annual Conference	10/17/2013 10/18/2013	AnneMarie DeSavino		\$450.00 + mileage	\$85.00	\$620.00 + mileage
School Emergency Triage Training	10/26/2013	MaryEllen Bowlby		\$30.00 + mileage	\$0.00	\$30.00 + mileage

RESOLUTION 2013-2014: 75**FIELD TRIPS**

Patricia Cooper moved, seconded by Brendan McIsaac, to approve the following requests for field trips as listed below. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per student
October	5th – 8th grade student council	The College of New Jersey	\$0.00
November	4th grade	Trenton, State House	\$0.00

RESOLUTION 2013-2014: 76**APPROVE NURSING SERVICES PLAN**

Patricia Cooper moved, seconded by Margaret Layding, to approve the Nursing Services Plan for the 2013-14 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 77**ATTEST AND APPROVE NJQSAC**

Robert Moul moved, seconded by Margaret Layding, to attest to the accuracy of and approve the NJQSAC (NJ Quality Single Accountability Continuum (Statement of Assurance)). Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 78**APPROVE MEMORANDUM OF AGREEMENT**

Brendan McIsaac moved, seconded by Robert Moul, to approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials. Motion carried unanimously with all "ayes".

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

Robert Pyle Reported

RESOLUTION 2013-2014: 79**APPROVE FINANCIAL REPORTS**

Margaret Layding moved, seconded by Patricia Cooper, to approve the monthly financial transactions and reports as listed below. Motion carried unanimously with all "ayes".

A. Approval of Board of Education Minutes from September 18, 2013 Work and Executive Sessions; and September 24, 2013 Business and Executive Sessions. Robert Pyle abstained.

B. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year.

July, 2013 - \$1,293,332.35

C. Approval of the Bill List in the specified amounts.

General Account: \$ 875,084.49

Cafeteria Account: \$ 0.00

D. Checking Account Balances – August, 2013

Student Activities: \$ 52,082.73

Cafeteria: \$ 41,723.35

Payroll Agency: \$ 15,688.12

Unemployment: \$ 73,835.89

D. Transfers and Amendments in the amount of \$189,983 and \$0 respectively for the month of September, 2013.

RESOLUTION 2013-2014: 80

TERMINATE RANCO MECHANICAL

Robert Moul moved, seconded by Patricia Cooper, to terminate the Contract with Ranco Mechanical, Inc. for the Hot Water Heater Installation due to failure to perform within the contract terms, and authorize the attorney and architect to provide notices of termination. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 81

APPROVE LIBERTY HEALTHCARE SVCS.

Margaret Layding moved, seconded by Robert Moul, to approve Liberty Healthcare Services for Nursing Services, as needed, at the rate of \$45 per hour for an LPN \$55 per hour for an RN for the 2013-14 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 82

APPROVE COMPREHENSIVE MAINT. PLAN

Margaret Layding moved, seconded by Brendan McIsaac, to approve the Comprehensive Maintenance Plan and M-1 Report for submission to the State as required annually. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 83 ACKNOWLEDGE CHOICE STUDENT APPROVAL

Patricia Cooper moved, seconded by Brendan McIsaac, to acknowledge notice of enrollment of Choice Students as listed. Waiver on deadline was approved by NJDOE. Motion carried unanimously with all “ayes”.

District to Attend	Number of Students Enrolled	Grades
Franklin Township	1 student	Kindergarten

CORRESPONDENCE: None

NEW BUSINESS:**RESOLUTION 2013-2014: 84 APPROVE R-PAT SOLUTIONS**

Patricia Cooper moved, seconded by Robert Moul, to accept the proposal for \$8,900 for a Superintendent Search from R-Pat Solutions. Motion carried unanimously with all “ayes”.

Health Benefit Broker Update – Steve Lance from ELES, Inc. presented
General Explanation of Preliminary Budget Calendar – R. Pyle

OLD BUSINESS:

A. Dear Parents

PUBLIC COMMENT: None

RESOLUTION 2013-2014: 85 EXECUTIVE SESSION

Robert Pyle moved, seconded by Margaret Layding, to adjourn to Executive Session at 9:21 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all “ayes”.

RESOLUTION 2013-2014: 86 RE-ENTER REGULAR SESSION

Brendan McIsaac moved, seconded by Margaret Layding, to re-enter the Board Meeting at 10:34 p.m. Motion carried unanimously with all “ayes”.

DISCUSSION OF SURETY AGREEMENT

RESOLUTION 2013-2014: 87

APPROVE SURETY AGREEMENT

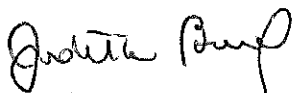
Patricia Cooper moved, seconded by Brendan McIsaac, to approve the Surety Completion Agreement for the Hot Water Heater Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 88

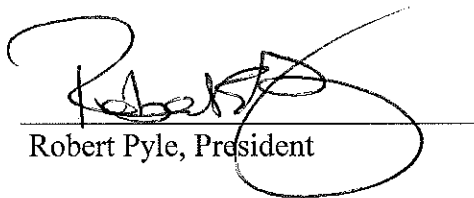
ADJOURNMENT

Robert Moul moved, seconded by Margaret Layding, to adjourn the Board Meeting at 10:52 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Judith Burd
Interim Superintendent



Robert Pyle, President