

CLINTON-GLEN GARDNER BOARD OF EDUCATION**BUSINESS SESSION MEETING MINUTES**

November 20, 2013

Robert Pyle called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Margaret Layding, Patricia Cooper, Robert Moul,
Robert Pyle, and Brendan McIsaac

Also Present: Judith Burd, Interim Superintendent/Principal
Lisa Craft, Business Administrator
Christine Steiner, Assistant Principal

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 1

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2013-2014: 91**ACCEPT SCHOOL DATA REPORTS**

Patricia Cooper moved, seconded by Robert Pyle, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

NJ ASK – Spring 2013 Presentation
 ESEA Annual Progress Target
 CPS Informational Brochure
 School Choice Update

ASSISTANT PRINCIPAL'S REPORT:

1:1 iPad Initiative Update

SPECIAL SERVICES REPORT: Judy Burd reported in Jenine Kastner's absence

CLINTON TEACHER'S ASSOCIATION (CTA) REPORT:

Mrs. Ahart and Ms. Viotto updated on classroom projects and events

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2013-2014: 92

APPROVE STAFF MEMBER

Margaret Layding moved, seconded by Brendan McIsaac, to approve the following staff member for the listed position for the 2013-14 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/ Salary	Effective Date	Att
Substitute Custodian	Joseph Oneil	\$12 per hour	10/16/13	
Leave replacement teacher(PCR 34) /Long term substitute	Renee Clark	\$150 per day	1/2/14 (+ 12/3,4 &9/2013	#4
Leave replacement teacher (PCR 104) /Long term substitute (PT)	Susan Haney	\$75 per day	11/25/13	
Leave replacement teacher (PCR 45) /Long term substitute	Carlos Valencia	\$250/day through December 20	12/6-20/13	
Home Basketball Game Coverage	Teachers as assigned	\$61 per event		
Substitute Teachers	Jill Hermann Rosa Guzman Maureen Strohm	\$85.00 per day	11/20/13	

RESOLUTION 2013-2014: 93 APPROVE RESIGNATIONS/RETIREMENTS

Brendan McIsaac moved, seconded by Robert Moul, to approve the following resignations/retirements for the 2013-2014 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Effective Date	Att.
Social Worker (PCN 82)	Amy Kagan	12/16/13	#5
Spanish Teacher (PCN 45)	Monica Berkman	12/01/13	#6
Child Care Director (Retirement) (PCN 94)	Martha Orlando	06/30/14	#7

RESOLUTION 2013-2014: 94 APPOINT STEINER AS LIAISON

Robert Moul moved, seconded by Brendan McIsaac, to appoint Christine Steiner as liaison to the Hunterdon County Prosecutor’s Office and Town of Clinton Police Department. Motion carried unanimously with all “ayes” by roll call vote.

RESOLUTION 2013-2014: 95 APPROVE STAFF MEMBERS

Margaret Layding moved, seconded by Robert Moul, to approve the following staff member for the listed position for the 2013-14 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/ Salary	Effective Date	Att
Home instruction	Nadine Noonan	\$40/hr	11/14/13	
School Social Worker (PCR82)	Lynn Morang	Step 6, MA \$56,022, prorated	12/16/13	
Custodian (PCR120) 90 Day Probationary	Janine McKinney	\$15/Hr	11/1/13- 1/31/14	

Vacancies:

- Chess Club
- 3rd Grade Musical Director

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

PROFESSIONAL DEVELOPMENT**RESOLUTION 2013-2014: 96****APPROVE PROFESSIONAL DEVELOPMENT**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
High Scope	11/15/13	Jeanne Steinberg		\$85.00 + mileage	\$85.00	\$170.00 + mileage
High Scope	01/09/14 04/11/14	Jeanne Steinberg		\$85.00 each + mileage	\$85.00 each	\$340.00 + mileage
High Scope	11/15/13	Susan DeSapio		\$85.00 + mileage	\$0.00	\$85.00 + mileage
Meaningful Social Interactions, Making Friends – FATE	11/14/2013	AnneMarie DeSavino Ryan Hoover Jenine Kastner Susan DeSapio Camille Reilly		\$0.00	\$0.00	\$0.00
School Safety Symposium	12/2/2013	Sue Penn Kelly DeJesus Jenine Kastner MaryEllen Bowlby		\$0.00	\$85.00 \$125.00	\$210.00

RESOLUTION 2013-2014: 97**FIELD TRIPS**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following requests for field trips as listed below. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per student
November (revised)	4th grade	Trenton, State House	\$7.75

POLICY**RESOLUTION 2013-2014: 98****APPROVE POLICY**

Brendan McIsaac moved, seconded by Robert Moul, to approve the First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings. Motion carried unanimously with all “ayes”.

#	TITLE	M	SUMMARY	ACTION
P 4124	Employment Contract (Revised)		Revised to remove provision that nontenured support staff contract will include probationary period as well as important contract provisions. (This probationary period <u>may</u> be included.)	1 st Reading (Att. #8A)
P 5117	Interdistrict Public School Choice		Includes all the requirements of the 2010 statutes and the new administrative code for school choice districts	1 st Reading (Att. #8B)
P 5512	Harassment, intimidation, bullying (Revised)	M	Revised to incorporate NJDOE updates. The revisions do not affect the manner in which school districts have been implementing the policy and do not affect the procedures that are included in previous versions of the Policy	1 st Reading (Att. #8C)
R 5512	Harassment, intimidation, bullying investigation procedures (Revised)	M	The Regulation Guide has been revised to reflect some of the revisions in the Policy Guide. These updates provide additional assistance to districts throughout school year. A school district is required to submit an amended Harassment, Intimidation, and Bullying Policy to the Executive County Superintendent within thirty days of Board adoption.	1 st Reading (Att. #8D)

GENERAL INFORMATION: BUSINESS ADMINISTRATOR’S REPORT

Facility Project Update:

ROD Grant Applications-State asked for detailed budget per project on bundled applications.

Debt Aid Application should be approved after ROD grants decisions.

Windows are being installed over next two weeks in the 1926 wing.

Hot Water Heater has been installed by Surety Company and waiting final inspections.

Report from Supervisor of Building & Grounds distributed.

RESOLUTION 2013-2014: 99**APPROVE FINANCIAL REPORTS**

Patricia Cooper moved, seconded by Robert Moul, to approve the monthly financial transactions and reports as listed below. Motion carried unanimously with all “ayes”.

A. Approval of Board of Education Minutes from October 15, 2013 Special and Executive Sessions; and October 16, 2013 Business and Executive Sessions.

B. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year.

August, 2013	\$1,528,941.38
September 2013	\$1,293,796.54

C. Approval of the Bill List in the specified amounts.

General Account:	\$ 843,235.86
Cafeteria Account:	\$ 28,945.91

D. Checking Account Balances – September, 2013

Student Activities:	\$ 51,998.15
Cafeteria:	\$ 51,178.08
Payroll Agency:	\$ 33,697.59
Unemployment:	\$ 73,841.96

D. Transfers and Amendments in the amount of \$73,225.41 and \$0 respectively for the month of October, 2013.

RESOLUTION 2013-2014: 100

WATER HEATER CHANGE ORDER

Margaret Layding moved, seconded by Robert Moul, to approve a change order for the hot water heater project to replace a tempering valve in the amount of \$2,875. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 101

APPROVE TRANSPORTATION CONTRACT

Robert Moul moved, seconded by Brendan McIsaac, to approve a Transportation Contract with HCESC for the Glen Gardner Routes for the 2013-14 school year as listed. Motion carried unanimously with all "ayes".

Route Name	Annual Cost
GG1	\$36,112.23
GG2	\$36,112.23
GG3	\$36,112.23
GG4	\$36,112.23
Fee for Route Coordination	\$2,500.00

CORRESPONDENCE: None

NEW BUSINESS: None

OLD BUSINESS:

- A. Dear Parents – Parent Survey needs to be live December 1st.
- B. Superintendent Search- Ad placed in Star Ledger
- C. Referendum – Mayor meeting and Lisa Gorab kick off meeting

PUBLIC COMMENT: None

RESOLUTION 2013-2014: 102

EXECUTIVE SESSION

Brendan McIsaac moved, seconded by Robert Moul, to adjourn to Executive Session at 9:30 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all “ayes”.

RESOLUTION 2013-2014: 103

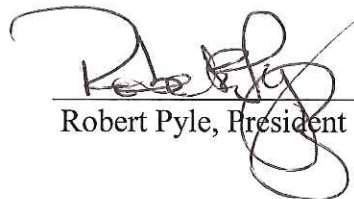
ADJOURNMENT

Margaret Layding moved, seconded by Brendan McIsaac, to adjourn the Board Meeting at 10:25 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,



Lisa Craft
Business Administrator



Robert Pyle, President