

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

February 25, 2014

Margaret Layding called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Margaret Layding, Robert Moul, Patricia Cooper,
and Craig Sowell(arrived at 7:05pm)

Absent: Brendan McIsaac

Also Present: Judith Burd, Interim Superintendent/Principal(excused 9:32pm)
Lisa Craft, Business Administrator
Christine Steiner, Assistant Principal
Jenine Kastner, Supervisor of Special Services

FUTURE CITIES PRESENTATION BY MS. SANTACROSS' STUDENTS**GENERAL INFORMATION: MONTHLY SCHOOL DATA**

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data)
HIB

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2013-2014: 143

ACCEPT SCHOOL DATA REPORTS

Robert Moul moved, seconded by Patricia Cooper, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

January HIB incident – determined not to be HIB
 Kindergarten registration and orientation
 Interviews for 3rd grade maternity leave positions

RESOLUTION 2013-2014: 144**AFFIRM HIB DECISION**

Margaret Layding moved, seconded by Robert Moul, to affirm decision that January HIB was determined not to be bullying. Motion carried unanimously with all “ayes”.

CLINTON TEACHER'S ASSOCIATION (CTA) REPORT:

Amy Santacross and Susan DeSapio reported

PUBLIC COMMENT: None

PERSONNEL REPORT:**RESOLUTION 2013-2014: 145****APPROVE STAFF MEMBER**

Robert Moul moved, seconded by Patricia Cooper, to approve the following staff member for the listed position for the 2013-14 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary	Effective Date	Att.
Mentor for new staff	Evelyn Ferro	\$366.67	2/3/14	
Custodial Sub	Pam Cook	\$12 per Hour	2/12/14 (straw poll)	
Replacement Sub PCN22 (H.McGavisk)	Jill Arnold	\$250/day	01/30/14 – School Year End	
Middle School Coordinator	Jen Merrigan	\$1,500	January 3, 2014- May 1, 2014	
Middle School Coordinator	Jessica Crespo	\$3,500 Revised for LOA	Aug. 27-Dec 20 May 1 – June 30	
Aide – Child Care program	Megan Sheenan	\$12.75/hr	3/2/14	

RESOLUTION 2013-2014: 146**APPROVE PALOMBA LEAVE EXTENSION**

Patricia Cooper moved, seconded by Robert Moul, to approve the extension of Tracy Palomba's family leave to April 7, 2014. Motion carried unanimously with all “ayes” by roll call vote.

RESOLUTION 2013-2014: 147 APPROVE ALTAMIRANO OBSERVATION

Patricia Cooper moved, seconded by Robert Moul, to approve Lori Altamirano to observe an ELS class. Motion carried unanimously with all “ayes” by roll call vote.

RESOLUTION 2013-2014: 148 APPROVE SHEENAN

Patricia Cooper moved, seconded by Robert Moul, to approve the emergent hire of Megan Sheenan. Motion carried unanimously with all “ayes” by roll call vote.

RESOLUTION 2013-2014: 149 APPROVE BLAZURE LEAVE

Patricia Cooper moved, seconded by Robert Moul, to approve the unpaid medical leave of absence with Doctor’s certification through March 17, 2014 for Scott Blazure, Custodian. Motion carried unanimously with all “ayes” by roll call vote.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**PROFESSIONAL DEVELOPMENT****RESOLUTION 2013-2014: 150 APPROVE PROFESSIONAL DEVELOPMENT**

Robert Moul moved, seconded by Patricia Cooper, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried unanimously with all “ayes”.

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
Practical Strategies for Meeting the Rigorous CCSS for Reading 3-5	03/11/14	Evelyn Ferro Barb Smith		\$225.00 each + mileage	\$85.00 each	\$620.00 + mileage
Rutgers 46 th Annual Conference on Reading & Writing	03/28/14	Kelly DeJesus Sandy Adams Liz Hedden		\$150.00 Each + mileage	\$85.00 Each	\$705.00 + mileage
Positive Psychology & Mindfulness	04/04/14	Susan Penn		\$0.00 + mileage	\$0.00	\$0.00 + mileage
NJ School Nurse Conference	03/21/14 03/22/14	MaryEllen Bowlby		\$239.00 + mileage	\$125.00	\$364.00 + mileage
Theory of Mind: Going to the Heart of Autism Spectrum Disorder & Social Communication Disorder	03/07/14	Camille Reilly		\$179.99 + mileage	\$0.00	\$179.00 + mileage
Cognitive Rehabilitation	03/27/14	Camille Reilly		\$189.99 + mileage	\$0.00	\$189.99 + mileage

High Return Strategies for Improving Writing & Reading	03/19/14	Carolyn Schorr Jenine Kastner		\$175.00 each + mileage	\$85.00	\$435.00 + mileage
The NJ Association for Gifted Children	03/07/14	Denise Grimm Amy Santacross		\$199.00 + mileage	\$85.00	\$483.00 + mileage
NJCEC – Connecting Students to Success	03/17/14	Maria Buniva Lisa Rizzi Jenie Maksymovich		\$105 each + mileage	\$85.00 Each	\$570.00 + mileage
NJEEC 2014 ECCC	03/12/14	Barbara Shaffer		\$95.00 + mileage	\$85.00	\$180.00 + mileage

RESOLUTION 2013-2014: 151**APPROVE CALENDAR CHANGES**

Robert Moul moved, seconded by Patricia Cooper, to approve the following changes to the 2013-2014 School Calendar. Motion carried unanimously with all “ayes”.

February 17, 2014 – School open to make-up one snow day
April 24 and 25, 2014 – School open to make-up two snow days

POLICY**RESOLUTION 2013-2014: 152****APPROVE POLICY**

Robert Moul moved, seconded by Patricia Cooper, to approve the First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings. Motion carried unanimously with all “ayes”.

#	TITLE	M	SUMMARY	ACTION
P 7422	School Integrated Pest Management Plan (revised)	M	Revised to update name of Integrated Pest Management Coordinator	2 nd Reading
R 7422	School Integrated Pest Management Plan (revised)		Revised to update name of Integrated Pest Management Coordinator	2 nd Reading

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

Facility Update

RESOLUTION 2013-2014: 153**APPROVE FINANCIAL REPORTS**

Patricia Cooper moved, seconded by Robert Moul, to approve the monthly financial transactions and reports as listed below. Motion carried unanimously with all "ayes".

- A. Approval of Board of Education Minutes** from January 23, 2014 Business and Executive Sessions; and February 11, 2014 Special Open House Session; and January 29, 2014, January 30, 2014, February 6, 2014 and February 11, 2014 Executive Sessions.
- B. Certification of the Secretary's and Treasurer's Reports** that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year.

December 2013 \$1,015,609.25

- C. Approval of the Bill List in the specified amounts.**

General Account: \$ 1,101,061.69
Cafeteria Account: \$ 0.00

- D. Checking Account Balances – December, 2013**

Student Activities: \$ 54,614.74
Cafeteria: \$ 32,426.34
Payroll Agency: \$ 76,971.66
Unemployment: \$ 73,779.01

- D. Transfers and Amendments** in the amount of \$99,246.11 and \$120,565.96 respectively for the month of December, 2013 and January, 2014

RESOLUTION 2013-2014: 154**APPROVE SAFETY GRANT SUBMISSION**

Robert Moul moved, seconded by Patricia Cooper, to approve submission of a Safety Grant application to the New Jersey Insurance Group for \$4,100 to be used for additional security cameras within the school. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 155**APPROVE SPEC. ED. PLACEMENT**

Patricia Cooper moved, seconded by Robert Moul, to approve a special education placement on a tuition basis at Willowglenn Academy for the educational component at a rate of \$289 per diem. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 156**APPROVE WCSSSD TRANSPORTATION**

Robert Moul moved, seconded by Patricia Cooper, to approve the resolution to participate in coordinated transportation with the Warren County Special Services School District for the 2013-14 school year. Motion carried unanimously with all "ayes".

CORRESPONDENCE: None

NEW BUSINESS: None

OLD BUSINESS:

- A. School Budget: Lisa Craft presented
 - a. Budget Framework and CAP Discussion
 - b. Budget Calendar Revisions
 - c. Board Meeting Calendar Revisions
- B. Superintendent Search: No public report
- C. Referendum: Announce at upcoming Bulldog Bingo on March 7th
- D. Dear Parents:

PUBLIC COMMENT: None

RESOLUTION 2013-2014: 157**EXECUTIVE SESSION**

Robert Moul moved, seconded by Patricia Cooper, to adjourn to Executive Session at 9:20 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Negotiations and Superintendent Search. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 158


ADJOURNMENT

Robert Moul moved, seconded by Patricia Cooper, to adjourn the Board Meeting at 10:00 p.m.
Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Margaret Layding, President