

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

April 9, 2014

Margaret Layding called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Margaret Layding, Robert Moul, Patricia Cooper (arrived at 7:30pm) Brendan McIsaac and Craig Sowell

Also Present: Judith Burd, Interim Superintendent/Principal(excused at 9:16pm)
Lisa Craft, Business Administrator
Christine Steiner, Assistant Principal
Jenine Kastner, Supervisor of Special Services

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data)

No Violence & Vandalism or HIB incident to report

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2013-2014: 174

ACCEPT SCHOOL DATA REPORTS

Brendan McIsaac moved, seconded by Robert Moul, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL’S REPORT:

Dress Code Update
 Professional Development: Concussion in the Classroom

ASSISTANT PRINCIPAL’S REPORT:

PARCC Field Test
 NJASK

SPECIAL SERVICES REPORT:

Preschool Lottery
 Safety Team Initiative: Raise money for training in Colorado

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2013-2014: 175 APPROVE TENURE RECOMMENDATIONS

Robert Moul moved, seconded by Brendan McIsaac, to approve the following staff members for tenure recommendation effective the 2014/2015 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name
Middle School/Math Enrichment (PCN 28 & 55)	Amy Santacross
Learning Consultant (PCN 102)	Jenine Kastner
Music Instrumental (PCN 40)	Robert Stein

RESOLUTION 2013-2014: 176 APPROVE ADASE INCREMENT

Robert Moul moved, seconded by Brendan McIsaac, to approve a change in salary guide position for Robert Adase (PCN 32) from BA+15 Step 6 (\$53,372) to BA+30 Step 6 (\$54,197) effective May 1, 2014. Motion carried unanimously with all “ayes” by roll call vote.

RESOLUTION 2013-2014: 177

14/15 STAFF APPOINTMENTS

Robert Moul moved, seconded by Brendan McIsaac, to approve the tenured and non-tenured Teaching Staff and Paraprofessional Staff for the 2014-15 school year per attached listing. Years of service and salary reflect pre-negotiated 2013-14 amounts. Motion carried unanimously with all “ayes” by roll call vote.

RESOLUTION 2013-2014: 178

APPROVE BUSINESS ADMIN. CONTRACT

Brendan McIsaac moved, seconded by Robert Moul, to approve the 2014-15 contract for Lisa Craft, Business Administrator, as approved by the Hunterdon County Interim Executive County Superintendent on March 27, 2014, representing an increase from 4 days to 5 days per week at the annual salary of \$125,000. (PCN 73) Motion carried unanimously with all “ayes” by roll call vote.

RESOLUTION 2013-2014: 179

APPROVE STAFF MEMBER

Robert Moul moved, seconded by Brendan McIsaac, to approve the following staff member for the listed position for the 2013-14 school year. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/ Salary	Effective Date	Att.
Custodian (PCR 122)	Walter Smickle	\$600 Boiler Stipend	3/15/14 Prorated	

RESOLUTION 2013-2014: 180

APPROVE OBSERVATION PLACEMENT

Patricia Cooper moved, seconded by Brendan McIsaac, to approve the following observation for the 2013/2014 school year. Motion carried unanimously with all “ayes” by roll call vote.

Student/Placement/ College	Teacher/Position	Placement Dates
Kristina Keefe/Student Observer/Kean University	Tracy Reinhardt/ Kindergarten	4/16/14-5/23/14

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

PROFESSIONAL DEVELOPMENT**RESOLUTION 2013-2014: 181****APPROVE PROFESSIONAL DEVELOPMENT**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried unanimously with all “ayes”.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
Hunterdon County Speech/Language Spring Meeting	05/22/2014	Susan DeSapio Camille Reilly		\$0.00	\$0.00	\$0.00
Active/Associate Education 52nd Annual Conference	06/04/2014 – 06/06/2014	Lisa Craft		\$150.00 + lodging + mileage	\$0.00	\$150.00 + lodging + mileage
Early Intervention for Social-Em Dev	06/11/2014	Jeanne Steinberg		\$189.00 + mileage	\$85.00	\$274.00 + mileage
Powerschool Training	05/01/2014 – 05/02/2014	Lily Epstein Tonya Reese Corinne Covino			\$85.00	\$170.00
The Briefings – A National School Safety Symposium	06/16/2014- 06/20/2014	Ryan Hoover Jenine Kastner MaryEllen Bowlby Sue Penn		\$200.00 each	\$125.00	\$925.00
NJTESOL/NJBE 2014 Spring Conference	05/28/2014	Hanna Olczak		\$179.00 + mileage	\$0.00	\$179.00 + mileage
Introduction to Foundations	5/7/14	Karen Brownell		\$350.00	\$42.50	\$392.50
Common Core Standards	6 sessions 6/18/14- 7/23/14	Denise Rella		\$99.00	\$0.00	\$99.00
Intervention for Social/Emotional Development	06/11/14	Lynn Morang		\$189.00 + mileage	\$0.00	\$189.00+ mileage

FIELD TRIPS

RESOLUTION 2013-2014: 182

APPROVE FIELD TRIPS

Patricia Cooper moved, seconded by Brendan McIsaac, to approve the following requests for field trips as listed. Motion carried unanimously with all “ayes”.

Date	Grade	Destination	Cost per student
May	8th	Camp Speers-Eljabar YMCA	\$145.00
May	4th	Waterloo Village	\$17.50

GENERAL INFORMATION: BUSINESS ADMINISTRATOR’S REPORT

Referendum Projects & Facility Update:

- Gabel Associates (ACES) Energy Consultant
- Fire Alarm Project Bidding and Specifications
- NJ Schools Insurance Group Playground Inspection
- Final Tuition Adjustment Recommendation
- Bond Sale Timeline
- Recognition to Rick Trimmer for an excellent job refreshing the infield.

RESOLUTION 2013-2014: 183

APPROVE FINANCIAL REPORTS

Brendan McIsaac moved, seconded by Robert Moul, to approve the monthly financial transactions and reports as listed below. Motion carried unanimously with all “ayes”.

- A. Approval of Board of Education Minutes** from March 17, 2014 Work and Executive Sessions; and March 19, 2014 Business and Executive Sessions.
- B. Certification of the Secretary’s and Treasurer’s Reports** that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year.

February, 2014 \$983,347.61

C. Approval of the Bill List in the specified amounts.

General Account: \$ 487,885.44
 Cafeteria Account: \$ 10,837.36

D. Checking Account Balances – February, 2014

Student Activities: \$ 39,381.81
Cafeteria: \$ 60,692.31
Payroll Agency: \$ 26,710.90
Unemployment: \$ 63,430.98

D. **Transfers** in the amount of \$14,821.52

RESOLUTION 2013-2014: 184**AUTHORIZE FIRE ALARM BIDDING**

Robert Moul moved, seconded by Brendan McIsaac, to authorize bidding of the Fire Alarm System upon consultation with Architect, Business Administrator, Supervisor of Building and Grounds, and Town Fire Code Official on Project Specifications. Motion carried unanimously with all “ayes”.

CORRESPONDENCE:

Business Administrator Contract Approval Letter – March 27, 2014 from the Hunterdon County Department of Education.

NEW BUSINESS:

NJSBA Retreat: Model for Interim Superintendent/Principal Evaluation

OLD BUSINESS:

Negotiations Status Update: Parties have met three times to date and have meetings scheduled through June.

Dear Parents Newsletter: Open House and Budget Hearing

PUBLIC COMMENT: None

RESOLUTION 2013-2014: 185**EXECUTIVE SESSION**

Brendan McIsaac moved, seconded by Robert Moul, to adjourn to Executive Session at 8:45 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Administrative Contracts, Child Care Director Replacement Candidates, and Teacher and Paraprofessional Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all “ayes”.

RESOLUTION 2013-2014: 186**RE-ENTER REGULAR SESSION**

Brendan McIsaac moved, seconded by Robert Moul, to re-enter Regular Session at 10:05 p.m. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 187**APPROVE ASST. PRINCIPAL CONTRACT**

Patricia Cooper moved, seconded by Brendan McIsaac, to approve the 2014-15 contract for Christine Steiner at the salary of \$101,576, and to change the title of Assistant Principal to Assistant Principal/Curriculum Coordinator (PCN 71). Motion carried unanimously with all "ayes" by roll call vote.

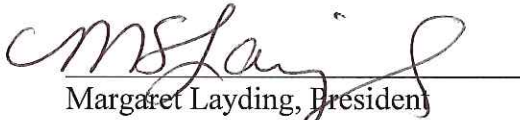
RESOLUTION 2013-2014: 188**ADJOURNMENT**

Robert Moul moved, seconded by Brendan McIsaac, to adjourn the Board Meeting at 10:10 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator


Margaret Layding, President