

## CLINTON-GLEN GARDNER BOARD OF EDUCATION

## BUSINESS SESSION MEETING MINUTES

May 7, 2014

Margaret Layding called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Margaret Layding, Robert Moul and Craig Sowell  
Brendan McIsaac (arrived at 7:30pm)

Absent: Patricia Cooper

Also Present: Judith Burd, Interim Superintendent/Principal (excused at 8:45pm)  
Lisa Craft, Business Administrator  
Dr. Seth Cohen, Incoming Superintendent/Principal (excused at 8:45pm)

**SUPERINTENDENT/PRINCIPAL'S REPORT:**

Speech Teacher Update

Craig Sowell commented on the outstanding Kindergarten Orientation.

**PUBLIC COMMENT:** None

**PERSONNEL REPORT:**

**RESOLUTION 2013-2014: 191**

**APPROVE STAFF MEMBER**

Robert Moul moved, seconded by Craig Sowell, to approve the creation of an elementary level Multiply Disabled Program and following Staffing Position for the 2014-15 school year. Motion carried unanimously with all "ayes" by roll call vote.

Newly Created Position	FTE	Staffing & Funding
Multiply Disabled Class Teacher	1.0	.4 Transfer –existing staff
		.6 Posting (new)

**CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY:**

**RESOLUTION 2013-2014: 192                    APPROVE KINDERGARTEN CLASS TRIP**

Robert Moul moved, seconded by Craig Sowell, to approve the Kindergarten class trip to the Crayola Factory in May, 2014 at a cost of \$15/student. Motion carried unanimously with all “ayes”.

**BUSINESS ADMINISTRATOR’S REPORT:**

- Referendum Projects Update
- Fire Alarm System Bidding Update
- Energy Consultant Proposal

**RESOLUTION 2013-2014: 193                    ADOPT 2014-15 SCHOOL BUDGET**

Brendan McIsaac moved, seconded by Craig Sowell, to adopt the 2014-15 school budget, as listed below. Motion carried unanimously with all “ayes” by roll call vote.

**2014-2015 Annual School Budget**

The Board of Education of Clinton-Glen Gardner hereby adopts the following budget for the 2014-15 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment	464		
<u>Expenditures</u>		<u>Revenue</u>	
General Current Expense	\$7,528,069	Withdrawal from Capital Reserve	\$150,000
Capital Outlay	\$164,443	Local Tax Levy-General	\$6,299,930
		Surplus Appropriation	\$0
		Misc Revenue	\$7,500
		Tuition	\$10,800
		State Aid	\$1,224,282
<b>Total Operating Budget</b>	<b>\$7,692,512</b>	<b>Total Operating Budget</b>	<b>\$7,692,512</b>
<b>Special Revenue Fund</b>	<b>130,377</b>	<b>Special Revenue Fund</b>	<b>\$130,377</b>

<b>Repayment of Debt</b>	<u>502,713</u>	<b>Debt Service Aid</b>	<u>\$917</u>
		<b>Local Tax Levy-Debt</b>	<u>\$501,796</u>
<b>Total Expenditures</b>	<u><u>\$8,325,602</u></u>	<b>Total Revenue</b>	<u><u>\$8,325,602</u></u>

As per NJAC 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2014-15 budget includes a maximum travel appropriation of \$15,000

The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Included in the 2014-15 proposed budget is a maximum regular business travel amount of

\$500 per employee

(total travel not to exceed \$1500 per employee)

**RESOLUTION 2013-2014: 194                      APPROVE ADMIN. SERVICES CONTRACT**

Brendan McIsaac moved, seconded by Craig Sowell, to approve a contract with The Work Family Connection to provide Administrative Services for the CPS Child Care Program for the 2014-15 school year at a fee of 5% of monthly tuition collections. Motion carried unanimously with all "ayes".

**NEW BUSINESS:** None

**OLD BUSINESS:**

Dear Parents

Negotiations – May 1<sup>st</sup> meeting and scheduled through the middle of June.

Board Self Evaluation and Superintendent Evaluation

May 20<sup>th</sup> Open House

**PUBLIC COMMENT:** None

**RESOLUTION 2013-2014: 195                      EXECUTIVE SESSION**

Robert Moul moved, seconded by Craig Sowell, to adjourn to Executive Session at 8:45 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

**RESOLUTION 2013-2014: 196**

**ADJOURNMENT**

Brendan McIsaac moved, seconded by Craig Sowell, to adjourn the Board Meeting at 9:48 p.m.  
Motion carried unanimously with all "ayes".

Respectfully submitted,

  
Lisa Craft  
Business Administrator

  
Margaret Layding, President