

CLINTON-GLEN GARDNER BOARD OF EDUCATION**BUSINESS SESSION MEETING MINUTES**

May 27, 2014

Margaret Layding called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Margaret Layding, Robert Moul, Patricia Cooper,
Brendan McIsaac and Craig Sowell

Also Present: Judith Burd, Interim Superintendent/Principal(excused at 9:47pm)
Lisa Craft, Business Administrator
Christine Steiner, Assistant Principal
Jenine Kastner, Supervisor of Special Services

PRESENTATION: 7th/8th Grade Garage Band Compositions & Commercials

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data)

No Violence & Vandalism or HIB incident to report

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2013-2014: 197

ACCEPT SCHOOL DATA REPORTS

Patricia Cooper moved, seconded by Craig Sowell, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

ACCEPTABLE USE OF COMPUTER NETWORK PUBLIC HEARING:

Christine Steiner reported on the district's acceptable use policy and its implementation.

SUPERINTENDENT/PRINCIPAL'S REPORT:

ELS Three-Year Program Plan-School Years 2014-2017
Assistant Principal/Curriculum Coordinator Search
Mickelson ExxonMobil Teachers Academy

ASSISTANT PRINCIPAL'S REPORT:

NJASK is complete
Grade 6-8 Math Text Adoption

SPECIAL SERVICES REPORT:

Special Education Schedules
Reunification Drill Updates
HIB End of Year Report
HIB Survey Completed

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2013-2014: 198 APPROVE FTE CHANGES & TRANSFERS

Patricia Cooper moved, seconded by Brendan McIsaac, to approve the following staff members for the listed positions. Motion carried unanimously with all "ayes" by roll call vote.

Staff Member	From	PC N	FTE	To	PCN	FT E	Change
Susan Haney	Basic Skills	56	.5	Grade 3	18	1.0	.5
Jodi Lounds	Grade 3	18	1.0	Basic Skills	56	.5	
				Basic Skills	111	.5	
Denise Grimm	Basic Skills	111	.5	G&T /Enrichment	New	.5	
Annemarie DeSavino	Resource Center	48	1.0	Multiply Disabled	New	1.0	
Open Position		48	1.0	Resource Center	48	.6	(.4)
Hailey McGavisk	Grade 4	22	1.0	Grade 4 – Math/LA only	22	.5	(.5)
Corinne Covino	CST Admin Assist	75	.7	CST Admin Assist	75	.84	.14 w/Single EPO
Janine McKinney	Custodian	120	.6	Custodian	120	1.0	.4 /w Single EPO

RESOLUTION 2013-2014: 199**APPROVE STAFF**

Patricia Cooper moved, seconded by Brendan McIsaac, to approve the following staff member for the listed positions. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary	Effective Date	Att.
Substitute Teacher	Samantha Schaible	\$85.00	05/27/14-06/30/14	
Speech Teacher (PCN 91)	Amanda Fabish	MA Step 2 \$54,022	07/01/14-06/30/15	#4
Tech Coordinator (PCN 87)	Scott Reilly	\$71,066	07/01/14-06/30/15	#5
Supervisor of Buildings & Grounds (PCN 117)	Rick Trimmer	\$76,500	07/01/14-06/30/15	#6
Custodian (PCN121)	Scott Blazure	\$15.30/Hr & \$600 Boiler (.625 FTE)	07/01/14-06/30/15	
Custodian (PCN 119)	John DellaValle	\$15.30/Hr & \$600 Boiler	07/01/14-06/30/15	
Custodian (PCN 122)	Walter Smickle	\$15.30/Hr & \$600 Boiler	07/01/14-06/30/15	
Custodian (PCN 120)	Janine McKinney	\$15.30/Hr	07/01/14-06/30/15	
CST Admin Assist (PCN 75)	Corinne Covino	\$35,128 (.84FTE)	07/01/14-06/30/15	
Supt Admin Assist (PCN 78)	Lily Epstein	\$52,760	07/01/14-06/30/15	

SBA Admin Assist (PCN 80)	Darlene Nardi	\$46,036	07/01/14-06/30/15	
School Treasurer (PCN81)	Kathleen Olsen	\$5,735 (.1 FTE)	07/01/14-06/30/15	
School Admin Assist (PCN 76)	Tonya Reese	\$46,960	07/01/14-06/30/15	
Substitute Teachers, Nurses & Administrative Assistants	Complete list attached	Per Diem: Teacher- \$85 Nurse- \$125 Admin - \$11/hour	07/01/14-06/30/15	#7
Substitute Custodians	Glenn Cook Pam Cook Rosemary Hoffman	\$12/hour; \$15/hour after 20 days.	07/01/14-06/30/15	

OPEN POSITIONS:

Special Education- Resource Center – Teacher - .6 FTE(new)

RESOLUTION 2013-2014: 200**APPROVE STAFF MEMBER**

Patricia Cooper moved, seconded by Robert Moul, to approve the following staff member for the 2014-15 school year the following stipend positions. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Future Cities Club	Amy Santacross	\$866
Golf Club	Mary Bulger	\$866
Peer to Peer Instructors (2)	Tim Bidwell Sue Penn	\$1135 each
Science Club	Stacy Viotto	\$866
Spring Musical Director	Laurie Ruch	\$3414
Spring Musical Assistant Directors (3)	Donna Zaugg Kelly De Jesus Lisa Rizzi (1/2) Suzanne Lauricella (1/2)	\$1131 \$1131 \$1131 shared
Student Council (5/6)	Denise Grimm	\$1135
Student Council (7/8)	Lynn Morang	\$1135
4 th Grade Musical Director	Laurie Ruch	\$866
4 th Grade Musical Assistant Director	Lisa Rizzi (1/2) Evelyn Ferro (1/2)	\$866 shared
3 rd Grade Musical Director	Laurie Ruch	\$866
Aim High Instructor (2)	Jenine Kastner Carolyn Schorr	\$37/hour
I & RS (6)	MaryEllen Bowlby Kelly DeJesus Camille Reilly Denise Grimm Sue Penn	\$866 each

Music Ensemble	Rob Stein	\$866
Middle School Coordinator	Jessica Latanzio-Crespo	\$5,000
Character Education (2)	Tim Bidwell (K – 4) Sue Penn (5 – 8)	\$1135 each
Team Leaders/Administrative Council (6)	(K -2) Kelly De Jesus (3-4) Jamie Friedel (5 – 8) Jessica Latanzio-Crespo (5 – 8) Barbara Shaffer (Special Area) Tim Bidwell (Special Education) Judy Liptak	\$866 each
Athletic Director	Joe Harris	\$2247
Soccer Coach- Boys	Tim Bidwell	\$1878
Soccer Coach– Girls	Amy Santacross	\$1706
Cross Country Coach	Kate Fischer	\$1878
Volleyball Coach	Sue Penn	\$1878
Basketball Coach - Boys	Tim Bidwell	\$3414
Basketball Coach - Girls	Joe Harris	\$3414
Cheerleading Coach	Amy Santacross	\$3158
Baseball Coach	Tim Bidwell	\$1878
Softball Coach	Amy Santacross	\$1878
Home Basketball Game Supervision	Donna Zaugg Maria Buniva	\$61 per game

OPEN STIPEND POSITIONS:

I&RS (1)
Yearbook
3rd Grade Musical Assistant

RESOLUTION 2013-2014: 201**APPROVE ESY STAFF MEMBERS**

Patricia Cooper moved, seconded by Robert Moul, to approve the following staff members for the 2014 Extended School Year program positions. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Foundations Teacher	Carolyn Schorr	\$40/hr
Preschool Teacher	Lisa Rizzi	\$40/hr
K – 4 Teacher	Karen Brownell	\$40/hr
School Nurse	MaryEllen Bowlby	\$40/hr
Speech and Language Therapist	Amanda Fabish	\$77/hr
Behaviorist	Ryan Hoover	\$77/hr
Paraprofessionals	Laurel Kelly Suzanne Stidworthy Janet Traphagen Elizabeth Hedden Margaret Blickenderfer	\$15.56/hr

Substitutes	Kelly DeJesus Denise Rella Joe Harris Amy Miller	
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RESOLUTION 2013-2014: 202**APPROVE SPORTS CAMP STAFF**

Patricia Cooper moved, seconded by Robert Moul, to approve the following staff members for the 2014 Summer Sports Camps positions. Motion carried unanimously with all "ayes" by roll call vote.

Summer Sports Camp	Name	Rate/Salary
Summer Sports Camp Coordinator	Joe Harris	\$1,547
Baseball Soccer Basketball (G and B) All-Sports	Joe Harris Tim Bidwell	\$40 per hour
Volleyball	Lynn Morang	\$40 per hour
Substitutes	Tracy Palomba Jill Arnold	\$40 per hour

RESOLUTION 2013-2014: 203**APPROVE ADMINISTRATIVE STIPENDS**

Patricia Cooper moved, seconded by Robert Moul, to approve the following staff members for the 2014-15 school year for the following stipend positions. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
Supervisor of Special Services	Jenine Kastner	\$13,260
Substitute Caller	Tonya Reese	\$3,500

RESOLUTION 2013-2014: 204**APPROVE CURRICULUM/COMMITTEE**

Patricia Cooper moved, seconded by Robert Moul, to approve the following staff members for the 2014-15 curriculum/committee positions. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
Crisis Management Committee/Safety Team Leaders	Jenine Kastner Sue Penn	\$37 per hour (not to exceed 16 hours each)
Crisis Management Committee/Safety Team Members	Ryan Hoover MaryEllen Bowlby Kelly DeJesus Lynn Morang	\$37per hour (not to exceed 8 hours each)

HIB Coordinator	Jenine Kastner	\$37 per hour (not to exceed 8 hours)
HIB Specialist	Sue Penn	\$37 per hour (not to exceed 10 hours)
Character Education Program	Sue Penn Tim Bidwell	\$37 per hour (not to exceed 8 hours each)

RESOLUTION 2013-2014: 205 APPROVE SUMMER ADMIN. ASSIGNMENTS

Patricia Cooper moved, seconded by Robert Moul, to approve the following staff members for the following summer 2014 positions. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Health Office Records and Information Preparation	Mary Ellen Bowlby	\$37 per hour (not to exceed 20 hours)
Powerschool Scheduling and Updating	Jen Merrigan	\$37 per hour (not to exceed 30 hours)
Grade 5 – 8 Scheduling	Barbara Shaffer	\$37 per hour (not to exceed 25 hours)
Office/Clerical Assistance	Debbie Herold Janet Traphagen Barbara Plundeke	\$15.56 per hour (not to exceed 65 combined total hours)

RESOLUTION 2013-2014: 206 ACCEPT STEINER RESIGNATION

Robert Moul moved, seconded by Craig Sowell, to accept the resignation of Christine Steiner, Assistant Principal/Curriculum Coordinator, effective July 15, 2014. Motion carried unanimously with all “ayes” by roll call vote.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

PROFESSIONAL DEVELOPMENT

RESOLUTION 2013-2014: 207 APPROVE PROFESSIONAL DEVELOPMT BUDGET

Brendan McIsaac moved, seconded by Patricia Cooper, to approve a budget of \$20,000 for professional development for the 2014-15 school year. Motion carried unanimously with all “ayes”.

RESOLUTION 2013-2014: 208

ADOPT MATHEMATICS TEXTBOOK

Brendan McIsaac moved, seconded by Robert Moul, to approve the adoption of the following mathematics texts. Motion carried unanimously with all “ayes”.

Grade/Course	Title	Publisher
Grade 6 Math	Go Math	Houghton Mifflin Harcourt
Grade 7 General Math	Go Math	Houghton Mifflin Harcourt
Grade 7 Pre-Algebra	Prentice Hall Mathematics Common Core (2013) Accelerated 7	Pearson
Grade 8 Pre-Algebra	Prentice Hall Mathematics Common Core (2013) Course 3	Pearson
Grade 8 Algebra + Skippers	Algebra I Common Core (2015)	Pearson

RESOLUTION 2013-2014: 209

APPROVE PROFESSIONAL DEVELOPMENT

Brendan McIsaac moved, seconded by Robert Moul, to approve the following requests for professional development and travel related mileage in accordance with NJAC18A:11-12. Motion carried unanimously with all “ayes”.

Program Name	Date	# Employees	# BOE	Event Cost	Substitute Pay	Total Cost
NJDOE- Increasing SGO Quality	5/28/14	4		N/A	\$212.50	\$212.50+ mileage

FIELD TRIPS: None

RESOLUTION 2013-2014: 210

APPROVE POLICY

Brendan McIsaac moved, seconded by Robert Moul, to approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings. Motion carried unanimously with all “ayes”.

#	TITLE	M	SUMMARY	ACTION
Bylaw 0000.02	Introduction (revised)		For districts with bylaw, policy and regulation manuals. Allows updates of titles or definitions without having to update every bylaw, policy and regulation that does not require a substantive change	1st Reading Att. # 9A
Bylaw 0141	Board Member number and term		Revised to amend school election laws accommodating November school elections.	1st Reading Att. # 9B
P1240	Evaluation of Superintendent (revised)	M	Requires revisions to be consistent with the AchieveNJ administrative code	1st Reading Att. # 9C

P1581	Victim of Domestic or Sexual Violence Leave (new)	M	“NJ SAFE Act” was adopted and codified in N.J.S.A. 34:11C-1.1 et seq. The Act requires political subdivisions of New Jersey to provide leave time to an employee who was a victim of domestic violence or sexually violent offense(s) or if the employee’s child, parent, spouse, domestic partner, or civil union partner was a victim of such offense	1st Reading Att. # 9D
P3125	Employment of Teaching Staff Members (revised)		Removed many terms and conditions of employment that are usually negotiated into a collective bargaining agreement or are included in an individual contract between the Board and the staff member and are not included in the district’s policy manual	1st Reading Att. # 9E
P3142	Nonrenewal of Nontenured teaching staff member		AchieveNJ administrative code recodified N.J.A.C. 6A:32-4.6 - Procedure for Appearance of Nontenured Teaching Staff Members Before a District Board of Education Upon Receipt of a Notice of Non-reemployment to N.J.A.C. 6A-10-8.1	1st Reading Att. # 9F
P3144	Certification of tenure charge	M	Significant changes in the TEACHNJ statutes and AchieveNJ administrative code concern filing of tenure charges for inefficiency.	1st Reading Att. # 9G
P3221	Evaluation of Teachers (new)	M	The details of the new requirements of TEACHNJ and AchieveNJ for a teacher whose annual evaluation is subject to student growth percentiles and/or student growth objectives are outlined	1st Reading Att. # 9H
P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (new)	M	These teaching staff members include educational services staff members, guidance counselors, child study team members, specialists, school nurses, library/media specialists, occupational therapists, and other teaching staff members working under an educational services certificate. This refers to these positions as “teaching staff members.”	1st Reading Att. # 9I
P3223	Evaluation of Administrators Excluding Principals, Asst. Principals, Vice Principals (new)	M	These administrator positions include supervisors, directors, or any other administrative position in the district working under an administrative certificate.	1st Reading Att. # 9J
P3224	Evaluation of Principals, Vice Principals, and Assistant Principals (new)	M	The policy includes all the details and minimum requirements of TEACHNJ and AchieveNJ for Principals, Vice Principals, and Assistant Principals.	1st Reading Att. # 9K
P3230	Outside Activities Teaching Staff(revised)		Revisions recommended as a resulted from a recent challenge of section 1 & 4	1st Reading Att. # 9L
P3240	Professional Development for Teachers and School Leaders (revised)	M	Revisions on required professional development for teachers and now include professional development requirements for school leaders.	1st Reading Att. # 9M

P4125	Employment of Support Staff Members (revised)		Removed many terms and conditions of employment that are usually negotiated into a collective bargaining agreement or are included in an individual contract between the Board and the staff member and are not included in the district's policy manual	1st Reading Att. # 9N
P4230	Outside Activities Support Staff (revised)		Revisions recommended as a result of a recent challenge of section 1 & 4	1st Reading Att. # 9O
P 4433	Vacations		Clarification of vacation time for support and custodial staff	1st Reading Att. # 9P
P6511	Direct Deposit (new)		Recently approved and provides the option for a Board of Education to have a mandatory direct deposit program	1st Reading Att. # 9Q

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

Referendum Projects & Facility Update:

Fire Alarm Bids

Supervisor of Buildings and Grounds Report

RESOLUTION 2013-2014: 212

ACCEPT FIRE ALARM BID

Brendan McIsaac moved, seconded by Robert Moul, to accept the bid for Fire Alarm System Renovations and Replacement opened May 22, 2014, and award the contract to the lowest responsible bidder, Open Systems Integrators, Inc. in the amount of the base bid \$148,380. Project will be funded through the Bond Referendum of March 11, 2014. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 213

ACCEPT GABEL ASSOC. PROPOSAL

Brendan McIsaac moved, seconded by Patricia Cooper, to accept the proposal for Energy Efficiency Services dated April 18, 2014 from Gabel Associates to identify, quantify and prepare documents for the NJ Office of Clean Energy Smartstart Building program relative to the district's future HVAC and Lighting projects not to exceed \$5,000. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 214

ACCEPT EXXON MOBIL GRANT

Brendan McIsaac moved, seconded by Patricia Cooper, to accept a \$500 general designation grant from Exxon Mobil Foundation. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 215**ACKNOWLEDGE CHOICE STUDENTS**

Brendan McIsaac moved, seconded by Patricia Cooper, to acknowledge Choice Student anticipated enrollment for the 2014-15 school year, as listed. Motion carried unanimously with all “ayes”.

District to Attend	Number of Students Enrolled	Grades
Clinton Public	2 students	1 st & 8 th Grade
Clinton Township	3 students	1 st , 4 th , & 5 th
Franklin Township	1 student	1 st Grade
Hampton	2 students (Ineligible for Transportation)	PK & 1 st

RESOLUTION 2013-2014: 216**APPROVE FINANCIAL REPORTS**

Brendan McIsaac moved, seconded by Patricia Cooper, to approve the monthly financial transactions and reports as listed below. Motion carried unanimously with all “ayes”.

- A. Approval of Board of Education Minutes** from April 9, 2014 Business and Executive Sessions; and the April 15, 2014 Business Session.
- B. Certification of the Secretary’s and Treasurer’s Reports** that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year.

March, 2014 \$849,656.82

- C. Approval of the Bill List in the specified amounts.**

General Account: \$1,105,407.06
Cafeteria Account: \$ 11,587.11

- D. Checking Account Balances – March, 2014**

Student Activities: \$ 39,777.00
Cafeteria: \$ 57,175.41
Payroll Agency: \$ 45,029.74
Unemployment: \$ 63,436.37

- D. Transfers** in the amount of \$18,636.13

RESOLUTION 2013-2014: 217 ADOPTIONS, AUTHORIZATIONS, APPOINTMENTS

Robert Moul moved, seconded by Patricia Cooper, to approve the listed adoptions, authorizations, and appointments for the 2014-15 school year. Motion carried unanimously with all “ayes”.

1. To authorize the Superintendent/Principal to offer employment via a “Letter of Intent” to candidates for vacancies between regularly scheduled Board Meetings that require an emergent hire. This authority extends only to formerly approved Board of Education Positions, as represented on the district’s Position Control Roster. The Superintendent/Principal is required to “straw poll” all members of the Board to discuss the candidate, qualifications, salary requirements, and references. Candidates who receive three “individual approvals” will be placed on the next agenda for formal hire. Should any aspect of this process not be followed, the “Letter of Intent” is void as of midnight on the calendar date of the Board of Education Meeting.
2. To authorize the Business Administrator to requisition the taxes from the Town of Clinton and the Borough of Glen Gardner after the amounts to be raised have been certified.
3. To authorize the Superintendent/Principal and the Business Administrator to initiate any line item transfers as may be necessary to facilitate any unanticipated encumbrances/ expenditures that may arise between Board meetings, with disclosure to the Board at subsequent Board meetings.
4. To approve the following publications as official newspapers: <ol style="list-style-type: none"> a. Hunterdon County Democrat b. Courier News (alternate) c. Express Times (alternate)
5. To approve Matthew Giacobbe of Cleary, Giacobbe, Alfieri and Jacobs as general legal counsel and Wilenz Goldman & Spitzer as Bond Counsel.
6. To approve Pediatric Workshop and SAM’S Kids for physical therapy services; and Therapeutic Intervention, Inc. for occupational therapy services.
7. To appoint Behavioral Consultants, LLC, for BCBA behavioral services.
8. To approve the firm of William Colantano as Financial Auditor and Phoenix Advisors, LLC as Financial Advisors.
9. To approve Gianforcaro Architects and Engineers as Architect of Record.
10. To name ELES, Inc as the Board’s Broker of Record for medical insurance.
11. To name Brown & Brown as the Board’s Broker of Record for dental insurance.
12. To appoint G.R. Murray as our school commercial package insurance agent.
13. To approve Horizon of New Jersey for Health and Dental Insurance.
14. To appoint Educational Consortium as the E-Rate Consultant.
15. To appoint Dr. Ronald Frank, M.D. as School Physician.
16. To approve Bayada Nursing and Liberty Health Care Services for alternate mandated nursing services, as needed.
17. To appoint the Town of Clinton Police Chief as attendance officer.

<p>18. To authorize the following signatures for the depositories of the board of education:</p> <ul style="list-style-type: none"> a. General Account (3 Signatures) President, Business Administrator, Treasurer b. Payroll Account (1 Signature) Treasurer c. Payroll Agency Account (1 Signature) Treasurer d. Student Activities Account (2 Signatures) Supt/Principal, Business Administrator e. Cafeteria Account (2 Signatures) Supt/Principal, Business Administrator f. Unemployment Account (Any 1 Signature) Business Administrator, Treasurer g. Capital Reserve (Any 2 Signatures) President, Supt/Principal, Business Administrator, Treasurer h. Maintenance Reserve (Any 2 Signatures) President, Supt/Principal, Business Administrator, Treasurer i. Emergency Reserve (Any 2 Signatures) President, Supt/Principal, Business Administrator, Treasurer
<p>19. To designate the listed banks as approved depositories, while authorizing the School Business Administrator to select the depository offering the most financially beneficial services.</p> <ul style="list-style-type: none"> a. Peapack-Gladstone b. Team Capital c. PNC Bank
<p>20. To adopt the existing curriculum guides and Curriculum Evaluation Schedule (on file in Main Office).</p>
<p>21. To adopt Clinton-Glen Gardner Board of Education Policy Manual (on file in Main Office).</p>
<p>22. To adopt the textbook list (on file in Main Office).</p>
<p>23. To adopt the NJSBA Code of Ethics.</p>
<p>24. To set the petty cash account amount at \$150 and to appoint the Business Administrator as the disbursing agent, funds to be reviewed by another administrator before paid.</p>
<p>25. To designate the Business Administrator/Board Secretary as school funds investor.</p>
<p>26. To authorize Business Administrator to remit payment, as deemed necessary, between scheduled Board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees. All such expenditures shall be approved by the Superintendent/Principal or his designee.</p>
<p>27. To approve the listed Tuition Rates plus related services.</p> <ul style="list-style-type: none"> a. Preschool Integrated \$1,800
<p>28. To appoint the Superintendent/Principal, as district Affirmative Action Officer</p>
<p>29. To appoint the Assistant Principal as the 504 Compliance Officer.</p>
<p>30. To appoint the School Nurse as the Chemical Hygiene Officer.</p>
<p>31. To appoint the Guidance Counselor as the Anti-Bullying Specialist.</p>
<p>32. To appoint the Supervisor of Special Services as the Anti-Bullying Coordinator.</p>
<p>33. To approve purchasing and contracting through the Hunterdon County ESC and the Middlesex County Regional ESC, as listed.</p> <ul style="list-style-type: none"> a. Electricity b. General Supplies & Materials c. Equipment d. Janitorial Supplies e. Maintenance Contracting f. OT/PT Evaluations g. Paraprofessionals
<p>34. To participate in the Hunterdon County Educational Services Commission and Warren County Special Services transportation programs.</p>
<p>35. To appoint Lisa Craft as Board Secretary/ Business Administrator.</p>

36. To appoint the Vice-President of the Board as the Acting Secretary in the absence of the Board Secretary.		
37. To appoint the Supervisor of Building & Grounds as the Asbestos Management Officer, AHERA Officer, Safety & Health Designee, Indoor Air Quality Designee, Integrated Pest Management Coordinator, and Right to Know Officer.		
38. To appoint the School Business Administrator as the Qualified Purchasing Agent; and authorize to award contracts up to the bid threshold, and set quote threshold at 15% of bid threshold amount.		
39. To appoint the School Business Administrator as the Custodian of Records.		
40. To authorize Darlene Nardi to sign purchase orders, quarterly tax returns, and take minutes as needed in the absence of the Business Administrator/Board Secretary.		
41. To appoint Kathleen Olsen as the School Treasurer.		
42. To approve the rate of pay for leave replacements and long-term substitutes at \$150 per diem for the first 60 days, followed by a per diem equivalent of the first step, BA column, on the CTA negotiated agreement.		
43. To approve the Substitute Rate of \$85 per day.		
44. To appoint the Business Administrator as the Public Agency Compliance Officer for the purpose of affirmative action with public contracting.		
45. To approve time & material maintenance work with Hunterdon County Educational Services Commission, Middlesex Regional Educational Services Commission, Morris County Cooperative Purchasing, and as listed.		
Maintenance Contractor	Hourly Rate	Service
Jurin Roofing	\$72/hour	Roof
Cintas Fire	\$110/hour	Fire Alarm System
46. To approve the listed Tax Shelter Annuities as approved vendors in the district 403B Plan: a. AXA Equitable b. Ameriprise c. Lincoln Financial Group d. Lincoln National Life e. Siracusa f. Valic		
47. To adopt all other resolutions still in force as policy of the Board.		

CORRESPONDENCE:

Mrs. DeJesus' class wrote letters thanking the Board for supporting their zoo trip.

NEW BUSINESS:

Assistant Principal/Curriculum Coordinator Search discussion

OLD BUSINESS:

Board Retreat June 17th setting Superintendent Goals
 Negotiations: Continue to meet. Next meeting is June 5th.

PUBLIC COMMENT: None

RESOLUTION 2013-2014: 218

EXECUTIVE SESSION

Robert Moul moved, seconded by Brendan McIsaac, to adjourn to Executive Session at 9:47 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 219

ADJOURNMENT

Brendan McIsaac moved, seconded by Robert Moul, to adjourn the Board Meeting at 10:18 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator


Margaret Layding, President