

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

June 17, 2014

Margaret Layding called the meeting together at 5:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Margaret Layding, Robert Moul, Patricia Cooper,
Brendan McIsaac and Craig Sowell

Also Present: Judith Burd, Interim Superintendent/Principal(excused at 8:30pm)
Lisa Craft, Business Administrator
Seth Cohen, Incoming Superintendent/Principal
Gwen Thornton, NJSBA Field Representative

NJSBA RETREAT:

Gwen Thornton from NJSBA led discussion of 2014-2015 District and Board Goals.

RESOLUTION 2013-2014: 222**EXECUTIVE SESSION**

Robert Moul moved, seconded by Brendan McIsaac, to adjourn to Executive Session at 6:50 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Interim Superintendent Evaluation. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Lisa Craft was excused from Executive Session. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 223**RE-ENTER REGULAR SESSION**

Brendan McIsaac moved, seconded by Robert Moul, to re-enter Regular Session at 7:15 p.m. Motion carried unanimously with all "ayes".

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data), HIB

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2013-2014: 224**ACCEPT SCHOOL DATA REPORTS**

Robert Moul moved, seconded by Brendan McIsaac, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Graduation: Well attended and impressive ceremony
 Second interviews held yesterday
 Last day for teachers

PUBLIC COMMENT: None**PERSONNEL REPORT:****RESOLUTION 2013-2014: 225****APPROVE STAFF**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following staff member for the listed positions. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/ Salary	Effective Date	Att
Custodial Substitute	Rosemary Hoffman	\$15 after 20 th day of service	06/01/14-06/30/14	
Before and Aftercare Staff and/or Substitute Staff	Corinne Covino	\$12.75/hour	2014-2015 school year	

RESOLUTION 2013-2014: 226**APPROVE CO-CURRICULAR STIPEND**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following staff member for the 2014-15 school year the following stipend positions. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Pam Lorenson	3rd Grade Musical Assistant	\$866

RESOLUTION 2013-2014: 227**APPROVE ESY POSITIONS**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following staff member for the 2014 Extended School Year program positions. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
Teacher	Denise Rella	\$40/hr
Substitute	Rosa Guzman	\$15.56/hr (paraprofessional) \$40/hr (teacher)

RESOLUTION 2013-2014: 228**APPROVE CST SUMMER WORK**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following staff member for the Summer 2014 IDEA mandated summer work. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
LDTC	Jenine Kastner	Per diem rate
School Psychologist	Ryan Hoover	Per diem rate
School Social Worker	Lynn Morang	Per diem rate
Speech/Language Specialist	Camille Reilly	\$77/hr
Interpreter	Rosa Guzman	\$40/hr
Teachers	Rosa Guzman Denise Rella Alexandra Jordan Carolyn Schorr Kelly DeJesus	\$40/hr

RESOLUTION 2013-2014: 229 APPROVE CURRICULUM/COMMITTEE WORK

Brendan McIssac moved, seconded by Robert Moul, to approve the following staff members for Summer. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/Salary
iPad Committee	Robert Adase	\$37/hr (not to exceed 10 hrs)
iPad Committee	Jessica Latanzio-Crespo	\$37/hr (not to exceed 10 hrs)
iPad Committee	Barbara Shaffer	\$37/hr (not to exceed 10 hrs)
Google docs PD development	Amy Santacross	\$37/hr (not to exceed 4 hours)
Google docs PD development	Robert Adase	\$37/hr (not to exceed 4 hours)
Google docs PD development	Kyle Rehrig	\$37/hr (not to exceed 4 hours)

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**RESOLUTION 2013-2014: 230****APPROVE STUDENT TEACHER**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following student teacher/intern/observation placement for the 2014-15 school year. Motion carried unanimously with all “ayes”.

Student/Placement/College	Teacher/Position	Placement Dates
Courtney Lawreck/Student Observer/Kean University	Tracy Reinhardt/Kindergarten	8/26/14-12/23/14

POLICY AND REGULATIONS**RESOLUTION 2013-2014: 231****APPROVE POLICY**

Patricia Cooper moved, seconded by Brendan McIsaac, to approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings. Motion carried unanimously with all “ayes”.

#	TITLE	M	SUMMARY	ACTION
P8508	Lunch Offer Versus Serve		Policy for reimbursable meals which allows students to decline a certain number of food components to reduce waste and still allow reimbursement to the program	1 st Reading Att. #4
Bylaw 0000.02	Introduction (revised)		For districts with bylaw, policy and regulation manuals. Allows updates of titles or definitions without having to update every bylaw, policy and regulation that does not require a substantive change	2 nd reading
Bylaw 0141	Board Member number and term		Revised to amend school election laws accommodating November school elections.	2 nd Reading
P1240	Evaluation of Superintendent (revised)	M	Requires revisions to be consistent with the AchieveNJ administrative code	2 nd Reading
P1581	Victim of Domestic or Sexual Violence Leave (new)	M	"NJ SAFE Act" was adopted and codified in N.J.S.A. 34:11C-1.1 et seq. The Act requires political subdivisions of New Jersey to provide leave time to an employee who was a victim of domestic violence or sexually violent offense(s) or if the employee's child, parent, spouse, domestic partner, or civil union partner was a victim of such offense	2 nd Reading
P3125	Employment of Teaching Staff Members (revised)		Removed many terms and conditions of employment that are usually negotiated into a collective bargaining agreement or are included in an individual contract between the Board and the staff member and are not included in the district's policy manual	2 nd Reading
P3142	Nonrenewal of Nontenured teaching staff member		AchieveNJ administrative code recodified N.J.A.C. 6A:32-4.6 - Procedure for Appearance of Nontenured Teaching Staff Members Before a District Board of Education Upon Receipt of a Notice of Non-reemployment to N.J.A.C. 6A-10-8.1	2 nd Reading
P3144	Certification of tenure charge	M	Significant changes in the TEACHNJ statutes and AchieveNJ administrative code concern filing of tenure charges for inefficiency.	2 nd Reading
P3221	Evaluation of Teachers (new)	M	The details of the new requirements of TEACHNJ and AchieveNJ for a teacher whose annual evaluation is subject to student growth percentiles and/or student growth objectives are outlined	2 nd Reading
P3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (new)	M	These teaching staff members include educational services staff members, guidance counselors, child study team members, specialists, school nurses, library/media specialists, occupational therapists, and other teaching staff members working under an educational services certificate. This refers to these positions as "teaching staff members."	2 nd Reading

P3223	Evaluation of Administrators Excluding Principals, Asst. Principals, Vice Principals (new)	M	These administrator positions include supervisors, directors, or any other administrative position in the district working under an administrative certificate.	2 nd Reading
P3224	Evaluation of Principals, Vice Principals, and Assistant Principals (new)	M	The policy includes all the details and minimum requirements of TEACHNJ and AchieveNJ for Principals, Vice Principals, and Assistant Principals.	2 nd Reading
P3230	Outside Activities Teaching Staff(revised)		Revisions recommended as a resulted from a recent challenge of section 1 & 4	2 nd Reading
P3240	Professional Development for Teachers and School Leaders (revised)	M	Revisions on required professional development for teachers and now include professional development requirements for school leaders.	2 nd Reading
P4125	Employment of Support Staff Members (revised)		Removed many terms and conditions of employment that are usually negotiated into a collective bargaining agreement or are included in an individual contract between the Board and the staff member and are not included in the district's policy manual	2 nd Reading
P4230	Outside Activities Support Staff (revised)		Revisions recommended as a resulted from a recent challenge of section 1 & 4	2 nd Reading
P 4433	Vacations		Clarification of vacation time for support and custodial staff	2 nd Reading
P6511	Direct Deposit (new)		Recently approved and provides the option for a Board of Education to have a mandatory direct deposit program	2 nd Reading
P5512.01	Harassment, Intimidation and Bullying		Old version	Repeal
P5512.02	Cyberbullying		Old version	Repeal

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

RESOLUTION 2013-2014: 232

APPROVE BOND SALE FORM & RESOLUTION

Brendan McIsaac moved, seconded by Robert Moul, to approve the attached resolution prepared by Lisa Gorab of Wilentz, Goldman, & Spitzer, P.A. establishing the Form and details of \$2,104,000 aggregate principal amount of school bonds to be sold July 23, 2014. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 233**APPROVE MASCHIO'S CONTRACT**

Brendan McIsaac moved, seconded by Robert Moul, to approve a contract with Maschio's Food Service for the 2014-15 school year at the annual fee of \$7,621.00 and profit guarantee of \$3,000.00; and to approve a mandated price increase of five cents (\$.05) from \$2.60 to \$2.65. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 234**APPROVE RESERVE DEPOSITS**

Brendan McIsaac moved, seconded by Robert Moul, to approve the listed maximum deposits to reserves Motion carried unanimously with all "ayes".

Reserve	Current Balance	Maximum Deposit
Capital	\$301,414	\$100,000
Emergency	\$ 75,031	None
Maintenance	\$ 65,114	\$35,000

RESOLUTION 2013-2014: 235**ACCEPT DONATIONS**

Brendan McIsaac moved, seconded by Robert Moul, to gratefully accept donations totaling \$2,150 from the following local organizations and businesses to support CPS staff members June attendance at The Briefings, A National School Safety Symposium in Littleton, Colorado and sponsored by "I Love You Guys Foundation". Motion carried unanimously with all "ayes".

Shoprite of Clinton
Walmart of Clinton
Hunterdon County PBA
Sunrise Rotary Club
A&P of Clinton
Hunterdon-Sussex-Warren County PBA
Clinton Public School PTO

RESOLUTION 2013-2014: 236**APPROVE FEDERAL GRANT APPLICATIONS**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following Federal Grant Applications for the 2014-15 school year. Motion carried unanimously with all "ayes".

Grant	Amount	Allocation
IDEA FY 14	\$ 5,317	Preschool
IDEA FY 14	\$122,709	Basic
NCLB 14	\$ 27,454	Title I
NCLB 14	\$ 9,663	Title II
NCLB 14	\$ 1,535	Title III (Consortium)
Title I Salary Funded FY15 – Pam Lorenson		26%

RESOLUTION 2013-2014: 237**APPROVE FINANCIAL REPORTS**

Brendan McIsaac moved, seconded by Robert Moul, to approve the financial transactions and reports. Motion carried unanimously with all "ayes".

A. Approval of Board of Education Minutes from May 7, 2014 Work and Executive Sessions; and the May 27, 2014 Business Session and Executive Sessions.

B. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2013-2014 school year.

April, 2014 \$404,970.60

C. Approval of the Bill List in the specified amounts.

General Account: \$ 671,894.86
Cafeteria Account: \$ 13,440.82

D. Checking Account Balances – April, 2014

Student Activities: \$ 40,139.12
Cafeteria: \$ 43,741.42
Payroll Agency: \$ 61,771.04
Unemployment: \$ 49,911.08

D. Transfers in the amount of \$27,879.92 for May.

CORRESPONDENCE: None

NEW BUSINESS: None

OLD BUSINESS:

Negotiations: Continue to meet. Next meeting is June 5th.
Assistant Principal/Curriculum Coordinator Search: Judy Burd updated

PUBLIC COMMENT: None

RESOLUTION 2013-2014: 238

EXECUTIVE SESSION

Brendan McIsaac moved, seconded by Robert Moul, to adjourn to Executive Session at 8:08 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss HIB Complaint, Personal Leave Request and Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2013-2014: 239

ADJOURNMENT

Brendan McIsaac moved, seconded by Robert Moul, to adjourn the Board Meeting at 8:46 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator


Margaret Layding, President