

CLINTON-GLEN GARDNER BOARD OF EDUCATION**BUSINESS SESSION MEETING MINUTES**

May 15, 2012

Robert Pyle called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Cara Morris, Amanda DiRienz, Patricia Cooper and Margaret Layding

Also Present: Lisa Craft, Business Administrator

Absent: Richard Katz, Superintendent/Principal

MASCHIO'S FOOD SERVICE PRESENTATION

- A. New Meal Requirements for 2012-13
- B. School Lunch Price Recommendation

GENERAL INFORMATION: MONTHLY SCHOOL DATA

- C. Enrollment Data Report
- D. Student Suspensions:
 - In-School Suspensions: 0
 - Out-of-School Suspensions: 0
- E. School Nurse's Report:
- F. Violence and Vandalism (EVVRS Data):
- G. Fire Drill Report and Bus Evacuation Drill Report

RESOLUTION 2011-2012: 217**ACCEPT SCHOOL DATA REPORTS**

Cara Morris moved, seconded by Amanda DiRienz, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT: None

CLINTON TEACHER'S ASSOCIATION (CTA) UPDATE:

Mrs. Latanzio-Crespo was present to give a report on grade level activities.

PUBLIC COMMENT: None

PERSONNEL REPORT**RESOLUTION 2011-2012: 218****APPROVE STAFF MEMBERS**

Cara Morris moved, seconded by Margaret Layding, to approve the following staff member for the listed positions below. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
Supervisor of Special Services	Jenine Kastner	\$13,260

RESOLUTION 2011-2012: 219**APPROVE STAFF MEMBERS**

Margaret Layding moved, seconded by Patricia Cooper, to approve the following staff members for the 2012-13 School Year for the following stipend positions (compensation for all approvals is in accordance with CTA agreement). Motion carried unanimously with all "ayes" by roll call vote.

Position	Name
Chess Club	<i>Vacant</i>
Golf Club	Mary Bulger
Peer to Peer	Tim Bidwell Susan Penn
Science Club	Stacy Viotto
3rd Grade Musical Director	Jodi Lounds
3rd Grade Musical Assistant Director	Laurie Ruch
4th Grade Musical Director	Laurie Ruch
4th Grade Musical Assistant Director	Lisa Rizzi (0.5) Evelyn Ferro (0.5)
Spring Musical Director	Laurie Ruch

Spring Musical Assistant Director (3)	Kelly DeJesus Donna Zaugg Lisa Rizzi (0.5) Suzanne Lauricella (0.5)
Student Council 5-6	Vacant
Student Council 7-8	Jessica Crespo (0.5) Denise Grimm (0.5)
Yearbook	Vacant
Aim High (2)	Carolyn Schorr
Intervention & Referral Services Committee	Heather Alvarez Amy Kagan Susan Penn Denise Grimm Mary Ellen Bowlby Susan DeSapio
Middle School Coordinator	Jessica Crespo
Team Leaders K-2 3-4 5-8	Kelly DeJesus Jodi Lounds Jessica Crespo Barbara Shaffer Tim Bidwell Judy Liptak
Special Area Special Education	
Character Education Coordinator	Heather Alvarez (K-4) Susan Penn (5-8)
Athletic Director	Joe Harris
Boys' Soccer	Tim Bidwell
Girls' Soccer	Amy Santacross
Cross Country	Stacy Viotto
Volleyball	Susan Penn
Boys' Basketball	Tim Bidwell
Girls' Basketball	Joe Harris
Cheerleading	Evelyn Ferro (0.5) Jennifer Merrigan (0.5)
Baseball	Tim Bidwell
Softball	Amy Santacross

RESOLUTION 2011-2012: 220**APPROVE CURRICULUM WRITING**

Margaret Layding moved, seconded by Patricia Cooper, to approve the following staff member for the following curriculum writing position. Motion carried unanimously with all "ayes" by roll call vote.

<i>Position</i>	<i>Name</i>	<i>Rate/Salary</i>
Language Arts (10 additional hours each to complete consortium work)	Denise Grimm Elizabeth Hedden	In accordance with CTA Agreement

RESOLUTION 2011-2012: 221**APPROVE ESY STAFF MEMBERS**

Margaret Layding moved, seconded by Cara Morris, to approve the following staff members for 2012 Extended School Year positions. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
Behaviorist (not to exceed 12 hrs)	Heather Alvarez	\$75/hr
Paraprofessional	Karen Brownell	\$15.26/hr

RESOLUTION 2011-2012: 222**APPROVE CHILD CARE STAFF**

Cara Morris moved, seconded by Margaret Layding, to approve the following staff members for the 2012-13 School Year Child Care Program. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary	Guide Step	Effective
K-Care	Karen Brownell	\$12.75	1 YOE	
Before and After Care	Deb Herold	\$16.00	17 YOE	9/1/12
	Barbara Plundeke	\$16.00	17 YOE	
	Heidi Singer	\$16.00	13 YOE	
	Patti Weiss	\$15.40	9 YOE	
	Janet Traphagen	\$15.40	6 YOE	

RESOLUTION 2011-2012: 223**CREATE & ADVERTISE SUMMER POSITIONS**

Cara Morris moved, seconded by Patricia Cooper, to approve the following staff members for the 2012-13 School Year Child Care Program. Motion carried unanimously with all "ayes" by roll call vote.

Position	Hourly Rate	Hrs/week	Effective	Position Control #
Summer Custodial Helpers	\$7.25	40 hrs/wk	06/12/12 to 08/31/13 not to exceed 10 paid weeks	114 & 115

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**RESOLUTION 2011-2012: 224****STAFF DEVELOPMENT**

Amanda DiRienz moved, seconded by Patricia Cooper, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	Employees	Event Cost	Substitute Pay	Total Cost
Managing Problem Behavior in School and Home Settings	05/22/2012 05/23/2012	Kate Fischer Suzanne Stidworthy	\$190.00	\$340.00	\$530.00
Model Programs Recognition – Learning from the Best	05/15/2012	Hanna Olczak	\$55.00	\$0.00	\$55.00
NJASBO Annual Conference	06/06/12- 06/08/12	Lisa Craft	\$150.00 \$200/ lodging		\$350.00

RESOLUTION 2011-2012: 225**APPROVE FIELD TRIPS**

Margaret Layding moved, seconded by Cara Morris, to approve the following field trips as listed. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per person
May 2012	7th grade - Quest students	Red Mill Museum	\$5.00

RESOLUTION 2011-2012: 226**ADOPT SPEECH & LANGUAGE CURRICULUM**

Margaret Layding moved, seconded by Cara Morris, to adopt the Speech and Language content area curriculum management system document. Motion carried unanimously with all "ayes".

POLICY**RESOLUTION 2011-2012: 226****ADOPT POLICIES**

Margaret Layding moved, seconded by Cara Morris, to approve the listed First and Second Readings and Adopt the Policies with Second Readings. Motion carried unanimously with all "ayes".

#	TITLE	M	SUMMARY	ACTION
5600	Pupil Discipline/Code of Conduct (Revised)	M	The new dating violence at school law requires consequences and remedial/intervention measures for acts or incidents of dating violence at school.	2nd Reading
9270	Home Schooling and Equivalent Education (Revised)	M	When children are educated at home and are not enrolled in a school, the school district will not provide any of the entitlements or privileges of pupils enrolled in the school district unless specifically provided in the federal special education laws.	2nd Reading
0132	Executive Authority		Establishes that Superintendent is the executive officer and is a non-voting member of the Board. Also gives Superintendent the right to prepare regulations which are not inconsistent with policy, and gives Board the right to overrule regulations by a majority vote.	1st Reading Attachment #5A
0143	Board Member Election and Appointment		Provides that election and appointment will be held in compliance with the law and codifies the current rules on filling a Board vacancy.	1st Reading Attachment #5B
0145	Board Member Resignation and Removal		Defines, in accordance with the law, termination conditions for a Board member.	1st Reading Attachment #5C
0146	Board Member Authority		Codifies that a Board member does not individually possess the authority to speak for the Board except as authorized by Policy 9120. Requires a Board member making a formal expression of opinion (letters to editor, etc.) that his/her opinion does not necessarily represent that of the Board.	1st Reading Attachment #5D

0151	Organization Meeting	Provides for an annual organization meeting to be held in the first or second week of January at which time a President and Vice-President will be elected.	1 st Reading Attachment #5E
0152	Board Officers	Provides that a President and Vice-President are elected by majority via a verbal roll call and if the office becomes vacant the Board will fill the vacancy within 30 days.	1 st Reading Attachment #5F
0155	Board Committees	Formalizes that we will have two standing committees (Policy and Negotiations) and that other Committees may be formed on an ad-hoc basis by either the President or a majority of Board members.	1 st Reading Attachment #5G
0164	Conduct of Board Meetings	Formalizes timing of agendas and conduct of meetings via parliamentary procedure.	1 st Reading Attachment #5H
0167	Public Participation in Meetings	Defines how public participation will be included in the meeting, limits comments to 5 minutes per person	1 st Reading Attachment #5I

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

RESOLUTION 2011-2012: 227

BOARD MINUTES

Amanda DiRienz moved, seconded by Patricia Cooper, to approve the Board of Education Meeting minutes from the April 18, 2012 Work and Executive Session, Patricia Cooper abstained; and the April 24, 2012 Business and Executive Sessions. Motion carried unanimously with all "ayes".

RESOLUTION 2011-2012: 228

SECRETARY AND TREASURER'S REPORTS

Amanda DiRienz moved, seconded by Patricia Cooper, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$908,109.17 for March, 2012, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2011-2012 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2011-2012: 229**BILL LIST**

Amanda DiRienz moved, seconded by Patricia Cooper, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

Bill List

1.	General Account:	\$ 416,162.68
2.	Cafeteria Account:	\$ 0.00

RESOLUTION 2011-2012: 230**ACCOUNT BALANCES**

Amanda DiRienz moved, seconded by Patricia Cooper, to accept account balances as of March, 2012 as specified below. Motion carried unanimously with all "ayes".

Checking Account Balances for March, 2012:

1.	Student Activities:	\$46,344.55
2.	Cafeteria:	\$53,786.96
3.	Payroll Agency:	\$32,678.49
4.	Unemployment:	\$65,794.51

RESOLUTION 2011-2012: 231**TRANSFERS**

Amanda DiRienz moved, seconded by Patricia Cooper, to approve Transfers and Amendments in the amount of \$27,289.27 for the month of April, 2012. Motion carried unanimously with all "ayes".

RESOLUTION 2011-2012: 232**MORRIS COUNTY COOP. PRICING COUNCIL**

Patricia Cooper moved, seconded by Amanda DiRienz, to approve the Resolution for joining the Morris County Cooperative Pricing Council at the annual fee of \$1,100 to benefit from the various goods and services to its members through the cooperative public bidding process. Motion carried unanimously with all "ayes".

CORRESPONDENCE

Letter from Gregory Voronov, Managing Director, Program Operations & Grants Administration
RE: Section 15 Grant Agreement.

NEW BUSINESS: None

OLD BUSINESS:

District Goals and Action Plans

Communication Plan: Margaret had a draft of the school brochure and questions regarding permissions for students in promotional photos.

Negotiations: Amanda DiRienz reported on last week's mediation session with the fact finder.

North Cluster Board Presidents and Business Administrators Meeting: Reported on meeting discussing shared services.

PUBLIC COMMENT: None

RESOLUTION 2011-2012: 233

ENTER EXECUTIVE SESSION

Margaret Layding moved, seconded by Cara Morris, to adjourn to Executive Session at 7:50 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2011-2012: 234

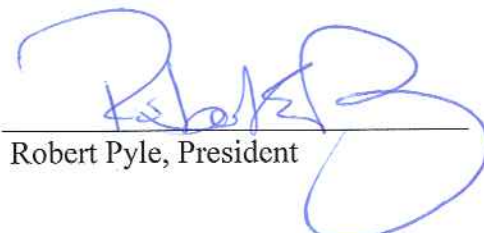
ADJOURNMENT

Cara Morris moved, seconded by Patricia Cooper, to adjourn the Board Meeting at 8:46 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Robert Pyle, President