

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

July 24, 2012

Robert Pyle called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Cara Morris, Patricia Cooper and Margaret Layding

Absent: Amanda DiRienz

Also Present: Richard Katz, Superintendent/Principal
Lisa Craft, Business Administrator

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data):

RESOLUTION 2012-2013: 1

ACCEPT SCHOOL DATA REPORTS

Margaret Layding moved, seconded by Cara Morris, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

- Black Potato Festival parking lot fundraiser
- Crisis Team planning update
- Vision, Initiatives and Expectations for 2012-13

ASSISTANT PRINCIPAL'S REPORT

- Curriculum update

SPECIAL SERVICES REPORT

- Elimination of MD program process discussed
- SEPAC and County initiatives
- Hunterdon County Director's Summer Committee

CLINTON TEACHER'S ASSOCIATION (CTA) UPDATE: None

PUBLIC COMMENT:

- Question about cancellation of the K-Care Program and reasons for the decision.

PERSONNEL REPORT

RESOLUTION 2012-2013: 2

ADVANCE LATANZIO-CRESPO

Cara Morris moved, seconded by Patricia Cooper, to advance the following teacher on the salary guide in accordance with CTA negotiated agreement. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Current Step and Salary	New Step and Salary	Effective	Att.
Teacher	Jessica Latanzio Crespo	Step D, MA +15 \$53,142	Step D, MA+30 \$54,067	9/1/12	#3

RESOLUTION 2012-2013: 3

APPROVE SUMMER WORK

Cara Morris moved, seconded by Margaret Layding, to approve the following staff members for 2012-13 school year for the following stipend position Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
Yearbook	Tonya Reese (0.5) Darlene Nardi (0.5)	CTA contracted rate

RESOLUTION 2012-2013: 4**APPROVE L.A. CURRICULUM HOURS**

Cara Morris moved, seconded by Margaret Layding, to approve the Elizabeth Hedden and Denise Grimm for an additional 10 hours each for Language Arts Curriculum writing accordance with CTA agreement. Motion carried unanimously with all "ayes" by roll call vote.

RESOLUTION 2012-2013: 5**APPROVE VIOTTO LEAVE**

Cara Morris moved, seconded by Patricia Cooper, to approve a child rearing leave of absence for Stacy Viotto for the 2012-13 School Year. Motion carried unanimously with all "ayes" by roll call vote.

RESOLUTION 2012-2013: 6**APPROVE ESY STAFF MEMBER**

Cara Morris moved, seconded by Margaret Layding, to approve Ceara Heft as a substitute teacher for 2012 Extended School Year in accordance with CTA agreement. Motion carried unanimously with all "ayes" by roll call vote.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**RESOLUTION 2012-2013: 7****STAFF DEVELOPMENT**

Patricia Cooper moved, seconded by Cara Morris, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
International Dyslexia 27 th Fall Festival	10/12/2012	Jenine Kastner		\$200.00	\$0.00	\$200.00
Midwest International Band Conference	12/18/2012 – 12/21/2012	Rob Stein		\$0.00	\$0.00	\$0.00
Autism New Jersey	10/11/2012 – 10/12/2012	Carolyn Schorr		\$415.00	\$255.00	\$670.00
The New Section 504 Understanding Sensory Sensitivities	09/20/2012 07/24/2012	Jenine Kastner Jenine Kastner		\$50.00 \$11.00	\$0.00 \$0.00	\$50.00 \$11.00
Introduction to Foundations	10/8/2012 – 10/10/2012	AnneMarie DeSavino		\$350.00	\$255.00	\$605.00

RESOLUTION 2012-2013: 8**ADOPT LANGUAGE ARTS PROGRAM**

Margaret Layding moved, seconded by Cara Morris, to adopt the Oxford-Sadler Vocabulary Program (grades 6-8) and Daily 5 Reading Café (grades 1-3) as primary instructional resources in the identified grades. Motion carried unanimously with all "ayes".

DISCUSSION TOPICS

- Report Card Revisions
- Newspaper Club
- North-Voorhees region curriculum supervisor position update & the lack of response from districts to move forward.

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

- Summer Facility Maintenance update
- Year End Financial update
- Architect for Facility Planning and Energy Projects

RESOLUTION 2012-2013: 9**APPOINT ARCHITECT**

Cara Morris moved, seconded by Margaret Layding, to appoint Design Resources Group Architects at the hourly rates as listed below, for Energy Projects for the 2012-13 school year. Motion carried unanimously with all "ayes".

- \$175 Principal
- \$150 Manager
- \$100 Engineer
- \$100 Architect

RESOLUTION 2012-2013: 10**BOARD MINUTES**

Cara Morris moved, seconded by Patricia Cooper, to approve the Board of Education Meeting minutes from the June 13, 2012 Work and Executive Sessions; and the June 19, 2012 Board Retreat & Business and Executive Sessions. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 11**SECRETARY AND TREASURER'S REPORTS**

Robert Pyle moved, seconded by Patricia Cooper, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$1,038,615.81 for May, 2012, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2011-2012 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 12**BILL LIST**

Robert Pyle moved, seconded by Patricia Cooper, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

Bill List

1.	General Account:	\$ 718,549.61
2.	Cafeteria Account:	\$ 14,074.57

RESOLUTION 2012-2013: 13**ACCOUNT BALANCES**

Robert Pyle moved, seconded by Patricia Cooper, to accept account balances as of May & June, 2012 as specified below. Motion carried unanimously with all "ayes".

Checking Account Balances for	May, 2012 & June, 2012	
1. Student Activities:	\$59,955.93	\$46,506.33
2. Cafeteria:	\$65,308.80	\$49,001.79
3. Payroll Agency:	\$17,978.05	\$ 5,933.33
4. Unemployment:	\$61,675.20	\$68,221.91

RESOLUTION 2012-2013: 14**TRANSFERS**

Robert Pyle moved, seconded by Patricia Cooper, to approve Transfers in the amount of \$171,987.52 for the month of June, 2012. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 15**ACCEPT DONATION**

Robert Pyle moved, seconded by Margaret Layding, to accept the donation of a drum set from Cara Morris. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 16**RENEW SHARED FACILITY MGR.**

Robert Pyle moved, seconded by Patricia Cooper, to renew the contract for a shared facility manager with Clinton Township for the 2012-13 school year at the annual amount of \$16,250. Motion carried unanimously with all "ayes".

CORRESPONDENCE: None

NEW BUSINESS: None

OLD BUSINESS:

Teacher Effectiveness Evaluation System update

PUBLIC COMMENT: None

RESOLUTION 2012-2013: 17

ENTER EXECUTIVE SESSION


Margaret Layding moved, seconded by Patricia Cooper, to adjourn to Executive Session at 9:45 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Contract Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

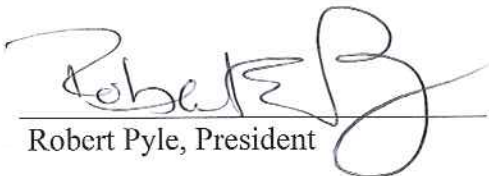
RESOLUTION 2012-2013: 18

ADJOURNMENT

Margaret Layding moved, seconded by Patricia Cooper, to adjourn the Board Meeting at 10:31 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,


Lisa Craft
Business Administrator


Robert Pyle, President