

## CLINTON-GLEN GARDNER BOARD OF EDUCATION

## BUSINESS SESSION MEETING MINUTES

November 20, 2012

Robert Pyle called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Amanda DiRienz, Cara Morris, Patricia Cooper and Margaret Layding

Also Present: Richard Katz, Superintendent/Principal

Absent: Lisa Craft, Business Administrator

**GENERAL INFORMATION: MONTHLY SCHOOL DATA**

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 0

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data )

E. Fire Drill and Bus Evacuation Drill Report

**RESOLUTION 2012-2013: 75****ACCEPT SCHOOL DATA REPORTS**

Margaret Layding moved, seconded by Amanda DiRienz, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

**SUPERINTENDENT/PRINCIPAL’S REPORT:**

Proposed 13-14 Calendar: Asking DOE to allow NJASK to begin one day later due to Spring Break

Updated on High School 2012-13 Calendar Adjustments due to Storm.  
Special Education Feasibility Study Report

**PUBLIC COMMENT:** None

**PERSONNEL REPORT**

**RESOLUTION 2012-2013: 76**

**APPROVE STAFF MEMBERS**

Cara Morris moved, seconded by Amanda DiRienz, to approve the following staff members for the 2012-13 school year for the listed position. Motion carried unanimously with all “ayes” by roll call vote.

Position	Name	Rate/ Salary	Effective	Att
Special Education Paraprofessional	Laurel Kelly	\$23,194 prorated	11/21/12	
Substitute Teacher	Stephanie Mondzak	\$85.00 per diem		

**CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**

**RESOLUTION 2012-2013: 77**

**STAFF DEVELOPMENT**

Amanda DiRienz moved, seconded by Margaret Layding, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all “ayes”.

Program Name	Date	Employee	Board Member	Event Cost	Substitute Pay	Total Cost
Experienced ESL/ELS Supervisors Training Information Session	11/27/2012	Hanna Olczak		\$0.00	\$0.00	\$0.00
Restraint Training & Strategies for Crisis Intervention & Prevention	11/28/2012	Sue Penn Jenine Kastner Amy Kagan		\$100.00 each	\$0.00	\$300.00
Museum of Jewish Heritage, NYC	12/13/2012	Jessica Crespo Bob Adase Alex Jordan		\$0.00	\$85.00 each	\$255.00

**RESOLUTION 2012-2013: 78****APPROVE FIELD TRIPS**

Patricia Cooper moved, seconded by Cara Morris, to approve the following requests for field trips as listed below. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per person
December 2012	4th grade students	State House of New Jersey	\$11.75

**POLICY:** None

**GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT****RESOLUTION 2012-2013: 79****BOARD MINUTES**

Cara Morris moved, seconded by Amanda DiRienz, to approve the Board of Education Meeting minutes from the October 16, 2012 Business Session. Motion carried unanimously with all "ayes".

**RESOLUTION 2012-2013: 80****SECRETARY AND TREASURER'S REPORTS**

Amanda DiRienz moved, seconded by Patricia Cooper, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$1,620,454.20 for August, 2012, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2012-2013 school year. Motion carried unanimously with all "ayes".

**RESOLUTION 2012-2013: 81****BILL LIST**

Amanda DiRienz moved, seconded by Patricia Cooper, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

## Bill List

1. General Account: \$1,125,269.41
2. Cafeteria Account: \$ 19,043.89

**RESOLUTION 2012-2013: 82****ACCOUNT BALANCES**

Amanda DiRienz moved, seconded by Patricia Cooper, to accept account balances as of September, 2012 as specified below. Motion carried unanimously with all "ayes".

Checking Account Balances for:

1.	Student Activities:	\$36,336.33
2.	Cafeteria:	\$58,227.80
3.	Payroll Agency:	\$15,339.83
4.	Unemployment:	\$67,761.29

**RESOLUTION 2012-2013: 83****TRANSFERS AND AMENDMENTS**

Amanda DiRienz moved, seconded by Cara Morris, to approve Transfers and Amendments in the amount of \$0 and \$15,159.33 respectively, for the month of October 2012. Motion carried unanimously with all "ayes".

**RESOLUTION 2012-2013: 84****EMERGENCY GYM ROOF REPLACEMENT**

Margaret Layding moved, seconded by Patricia Cooper, to declare the east side of the Gymnasium roof in need of emergency replacement as advised by the district architect, facility manager, and NJSBAIG claims adjuster, and to authorize roof replacement on the east side as of the earliest possible date with claims submitted through NJSBAIG. Proposal will be reviewed by district engineer prior to award. Motion carried unanimously with all "ayes".

**RESOLUTION 2012-2013: 85****COMPREHENSIVE MAINTENANCE PLAN**

Amanda DiRienz moved, seconded by Patricia Cooper, to approve comprehensive maintenance plan and related M-1 Report for the 2012-13 school year. Motion carried unanimously with all "ayes".

**CORRESPONDENCE:** None

**NEW BUSINESS:**

2013-14 Budget: Mid-year review at the County Office in December.

Discussion on Budget goals and priorities.

NJSBA Workshop Review: Dr. Katz and Patricia Cooper reported on workshops.

Discussion of Mentoring and Orientation for the new Board Members.

**OLD BUSINESS:**

CTA Contract Negotiations: Waiting for salary guide approval from tentative agreement.  
District Goals Update: Status of Parent Survey. Hoping to occur November 26 to  
December 9.

**PUBLIC COMMENT:**

Sherry Dineen asked if Brendan McIsaac is officially a new BOE member.


**RESOLUTION 2012-2013: 86****EXECUTIVE SESSION**

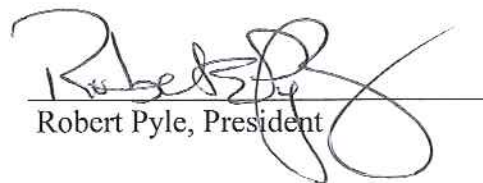
Amanda DiRienz moved, seconded by Cara Morris, to adjourn to Executive Session at 8:00 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

**RESOLUTION 2012-2013: 87****ADJOURNMENT**

Margaret Layding moved, seconded by Amanda DiRienz, to adjourn the Board Meeting at 8:02 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,

  
Richard Katz  
Superintendent/Principal

  
Robert Pyle, President