

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

December 18, 2012

Robert Pyle called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Amanda DiRienz, Cara Morris, Patricia Cooper and Margaret Layding

Also Present: Richard Katz, Superintendent/Principal
Lisa Craft, Business Administrator

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 1

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2012-2013: 90**ACCEPT SCHOOL DATA REPORTS**

Cara Morris moved, seconded by Patricia Cooper, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Dr. Katz thanked the Crisis Committee for their response in the last week and he reviewed the action taken in the school.

Thank you to Amanda DiRienz and Cara Morris for their many years and contributions.

PUBLIC COMMENT: None

PERSONNEL REPORT

RESOLUTION 2012-2013: 91

APPROVE STAFF MEMBERS

Cara Morris moved, seconded by Amanda DiRienz, to approve the following staff members for the 2012-13 school year for the listed position. Motion carried unanimously with all "ayes" by roll call vote.

| Position | Name | Rate/ Salary | Effective | Att. |
|---|-----------------------|------------------|-----------------|-----------|
| Special Education Paraprofessional | Karen Brownell | \$12,032 | 11/28/12 | #4 |
| Substitute Teacher | Taylor Covino | \$85/diem | 12/19/12 | |
| Volunteer Basketball Coach | Taylor Covino | N/A | 12/19/12 | |

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

RESOLUTION 2012-2013: 92

STAFF DEVELOPMENT

Amanda DiRienz moved, seconded by Margaret Layding, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

| Program Name | Date | Employees | Board Member | Event Cost | Substitute Pay | Total Cost |
|--|-----------------|--|-----------------|--------------------------|-------------------|-----------------|
| Legal One – Law, Ethics, and Governance for All Leaders | Online | Christine Steiner | | \$270.00 | | \$270.00 |
| Rutgers Literacy Conference | 04/12/13 | Barbara Shaffer Jessica Crespo Denise Grimm | | \$150.00 each | \$170.00 | \$620.00 |

POLICY:**RESOLUTION 2012-2013: 93****APPROVE POLICY**

Margaret Layding moved, seconded by Patricia Cooper, to approve the listed First and Second Readings and Adopt the Policies with Second Readings. Motion carried unanimously with all "ayes".

| # | TITLE | M | SUMMARY | ACTION |
|--------|---|---|---|-------------------------------------|
| B 0167 | Public Participation at Board Meetings | | Review of existing bylaw | Att. #5A |
| P 2363 | Pupil Use of Privately-Owned Technology (New) | | Pupils using their own technology in school | 1 st Reading Att. #5B |

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

CAFETERIA UPDATE: Participation has rebounded back to last year's level. We had 5 more students on average participating than last November, representing a 27% increase over October and a 70% increase over September.

AUDITOR PRESENTATION ON THE 2011/12 SCHOOL YEAR:

William Colantano presented the audit synopsis to the Board for the 2011/12 year.

RESOLUTION 2012-2013: 94**ACCEPT AUDIT**

Amanda DiRienz moved, seconded by Cara Morris, to accept the audit for the fiscal year ended June 30, 2012 with no findings/recommendations; and approve the Corrective Action with no areas identified in need of correction. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 95**BOARD MINUTES**

Amanda DiRienz moved, seconded by Cara Morris, to approve the Board of Education Meeting minutes from the October 10, 2012 and November 14, 2012 Work and Executive Sessions; and the November 20, 2012 Business and Executive Sessions. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 96**SECRETARY AND TREASURER'S REPORTS**

Amanda DiRienz moved, seconded by Cara Morris, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$1,483,899.80 for October, 2012, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2012-2013 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 97**BILL LIST**

Amanda DiRienz moved, seconded by Cara Morris, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

Bill List

- | | | |
|----|--------------------|--------------|
| 1. | General Account: | \$722,556.52 |
| 2. | Cafeteria Account: | \$ 15,332.23 |

RESOLUTION 2012-2013: 98**ACCOUNT BALANCES**

Amanda DiRienz moved, seconded by Cara Morris, to accept account balances as of October, 2012 as specified below. Motion carried unanimously with all "ayes".

Checking Account Balances for:

- | | | |
|----|---------------------|-------------|
| 1. | Student Activities: | \$34,021.66 |
| 2. | Cafeteria: | \$48,805.38 |
| 3. | Payroll Agency: | \$27,059.10 |
| 4. | Unemployment: | \$67,767.03 |

TRANSFERS AND AMENDMENTS: None**RESOLUTION 2012-2013: 99****ACCEPT DONATION**

Amanda DiRienz moved, seconded by Cara Morris to accept the donation of a treadmill from the Taylor Family and send a letter of acknowledgement from the Board of Education. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 100 **APPROVE THERAPEUTIC INTERVENTION**

Cara Morris moved, seconded by Amanda DiRienz, to approve the OT contract with Therapeutic Intervention, Inc. at the hourly rate of \$87.75 for the remainder of the 2012-13 school year. Motion carried unanimously with all "ayes".

CORRESPONDENCE:

Letter from Jeff Scott, Hunterdon County DOE Interim County Superintendent/ECSBA regarding Budget Review.

NEW BUSINESS:**RESOLUTION 2012-2013: 101** **APPROVE BOARD MEETING CALENDAR**

Margaret Layding moved, seconded by Patricia Cooper, to approve the Board Meeting Calendar for the 2013-14 school year. Motion carried unanimously with all "ayes".

The Board reviewed the Budget Calendar for 2013-14

OLD BUSINESS:

District Goals Update: Margaret Layding updated.

RESOLUTION 2012-2013: 102 **APPROVE PERFORMANCE RUBRIC**

Margaret Layding moved, seconded by Patricia Cooper, to approve the Multidimensional Principal Performance Rubric as our model for principal evaluations in compliance with Excellent Educators for New Jersey (EE4NJ). This approval allows for the purchase of related software, licensing, training, and other related costs. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 103 **APPROVE 2013-14 SY CALENDAR**

Margaret Layding moved, seconded by Patricia Cooper, to approve the 2013-14 School Year Calendar as modified. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 104 **APPROVE 12 MONTH CALENDAR**

Amanda DiRienz moved, seconded by Patricia Cooper, to approve the 2013-14 12 Month Employee Calendar as modified. Motion carried unanimously with all "ayes".

PUBLIC COMMENT: The settlement between the Board and CTA was announced.

RESOLUTION 2012-2013: 105

EXECUTIVE SESSION

Amanda DiRienz moved, seconded by Cara Morris, to adjourn to Executive Session at 8:05 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Personnel. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 106

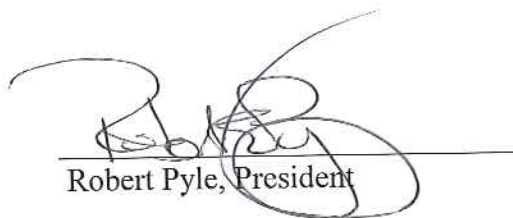
ADJOURNMENT

Margaret Layding moved, seconded by Amanda DiRienz, to adjourn the Board Meeting at 8:12 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator


Robert Pyle, President