

CLINTON-GLEN GARDNER BOARD OF EDUCATION**BUSINESS SESSION MEETING MINUTES**

January 22, 2013

Robert Pyle called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Patricia Cooper, Margaret Layding, Robert Moul, and Brendan McIsaac

Also Present: Richard Katz, Superintendent/Principal
Lisa Craft, Business Administrator

LRF P PRESENTATION AND CLASSROOM TOUR

Anthony Gianforcaro presented the results of his evaluation of the building infrastructure. Lisa Craft provided a brief history of building additions, capital planning and budgeting.

SAFETY COMMITTEE

Dr. Katz introduced the committee, the mission, and recommendations.

Concerns about safe waiting areas outside of building at dismissal.

Discussion on not dismissing from the front doors due to limited sidewalk space and parking lot activity a safety concern.

Question of whether we have reviewed our security professionally.

Jim Kramer, Clinton Police, responded in detail on areas of training and preparation.

Appreciation expressed to the committee for talking about these important issues.

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 1
2. Out-of-School Suspensions: 0

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2012-2013: 111

ACCEPT SCHOOL DATA REPORTS

Margaret Layding moved, seconded by Patricia Cooper, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

- Update on Novice Teacher Induction Program
- Report on accomplishments from new Character Education Coordinator Stipend
- Update on concussion letter sent to parents for injuries
- Common Core Implementation Team information from NJDOE

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2012-2013: 112

ACCEPT IVANKEVICH RESIGNATION

Margaret Layding moved, seconded by Patricia Cooper, to accept with regret, the resignation of Arleen Ivankevich, teacher, for the purpose of retirement, effective June 30, 2013. Dr. Katz expressed gratitude for her years of service. Motion carried unanimously with all "ayes" by roll call vote.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

RESOLUTION 2012-2013: 113

STAFF DEVELOPMENT

Patricia Cooper moved, seconded by Robert Pyle, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
Highscope Training	01/11/2013	Susan DeSapio Jeanne Steinberg		\$80.00 each	\$85.00	\$245.00

Alicia Stevens Understanding Youth with Mental Health Challenges	01/15/2013	Tim Bidwell Jess Crespo Alex Jordan Judy Liptak Jenine Kastner Heather Alvarez Sue Penn MaryEllen Bowlby		\$0.00	\$85.00 each (4) \$110.00 each (1)	\$450.00
Alicia Stevens Effectively Communicating with Challenging Youth	01/22/2013	Tim Bidwell Jess Crespo Alex Jordan Judy Liptak Jenine Kastner Heather Alvarez Sue Penn MaryEllen Bowlby		\$0.00	\$85.00 each (4) \$110.00 each (1)	\$450.00
Hunterdon County Librarian Association Winter Workshop	02/22/2013	Cathy Ahart		\$40.00	\$85.00	\$125.00
Peer-Mediated Interventions for Elementary School Students with ASDs	02/08/2013	Heather Alvarez Carolyn Schorr		\$120.00 each	\$85.00	\$325.00
The Assessment of Functional Living Skills	04/23/2013	Heather Alvarez		\$120.00	\$0.00	\$120.00
What's New in Children's Literature & How to Use it in Your Program	02/26/2013	Liz Hedden Denise Grimm Jessica Crespo		\$229.00 each	\$85.00	\$857.00
NJASC Advisors Conference	02/08/2013	Denise Grimm Jessica Crespo		\$25.00 each	\$85.00	\$135.00
Let's Move in School NJASPERD Convention	02/25/2013	Tim Bidwell Mary Bulger		\$50.00 each	\$85.00 each	\$270.00
The 29th Annual Winners! Workshop:	04/25/2013	Cathy Ahart		\$189.00	\$85.00	\$274.00

RESOLUTION 2012-2013: 114**FIELD TRIPS**

Patricia Cooper moved, seconded by Robert Pyle, to approve the following requests for Field Trips as listed. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per person
February 2013	7th grade	NYC - Museum of Jewish Heritage	\$13.50
February 2013	5 th /6 th E squared	Rutgers University - School of Engineering	\$0.00
March 2013	3rd grade	RVCC - Planetarium & Theatre	\$18.50

POLICY:

RESOLUTION 2012-2013: 115

APPROVE POLICY

Robert Pyle moved, seconded by Robert Moul, to approve the listed First and Second Readings and Adopt the Policies with Second Readings. Motion carried unanimously with all “ayes”.

#	TITLE	M	SUMMARY	ACTION
P 2363	Pupil Use of Privately-Owned Technology (New)		Pupils using their own technology in school	2 nd Reading Attachment #4

GENERAL INFORMATION: BUSINESS ADMINISTRATOR’S REPORT

FACILITY UPDATE:

Architect Presentation on Long Range Facility Plan

Monthly Report

Contractor work done over winter Break -

Fire Alarm Panel Relocated

East Side of Gym Roof replaced with architectural grade shingles as a result of Hurricane Sandy winds – Insurance check should be received this month from

NJSBAIG. Also replaced CST Office flooring.

Parking lot guard Rail was installed, maintenance bond received for Town road repair, and final payment issued to Tilcon.

Asbestos Management Plan Review by Prakash

CAFETERIA REPORT:

December lunch count average was the same last December, year to date though we are 9% lower due to September and October low counts. Profit is on target due to lower personnel costs and increased lunch price.

RESOLUTION 2012-2013: 116**BOARD MINUTES**

Margaret Layding moved, seconded by Patricia Cooper, to approve the Board of Education Meeting minutes from the October 10, 2012 and November 14, 2012 Work and Executive Sessions; and the November 20, 2012 Business and Executive Sessions. Motion carried unanimously with all "ayes" Robert Moul and Brendan McIsaac abstained.

RESOLUTION 2012-2013: 117**SECRETARY AND TREASURER'S REPORTS**

Robert Pyle moved, seconded by Robert Moul, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$1,454,874.24 for November, 2012, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2012-2013 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 118**BILL LIST**

Robert Pyle moved, seconded by Brendan McIsaac, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

Bill List

- | | | |
|----|--------------------|--------------|
| 1. | General Account: | \$817,391.32 |
| 2. | Cafeteria Account: | \$ 19,627.75 |

RESOLUTION 2012-2013: 119**ACCOUNT BALANCES**

Robert Pyle moved, seconded by Robert Moul, to accept account balances as of November, 2012 as specified below. Motion carried unanimously with all "ayes".

Checking Account Balances for:

- | | | |
|----|---------------------|-------------|
| 1. | Student Activities: | \$35,476.00 |
| 2. | Cafeteria: | \$56,052.01 |
| 3. | Payroll Agency: | \$38,729.23 |
| 4. | Unemployment: | \$67,772.58 |

RESOLUTION 2012-2013: 120**TRANSFERS AND AMENDMENTS**

Robert Pyle moved, seconded by Robert Moul, to approve Transfers in the amount of \$36,945.83 and \$138,686.24 for the months of November and December, 2012; and Grant Amendments in the amount of \$17,122; and to amend the budget for Extraordinary Aid and Non-public Transportation received in the amount of \$62,021 (Account 11-120-100-101). Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 121**APPROVE SEMI WAIVER**

Robert Moul moved, seconded by Patricia Cooper, to approve the waiver for SEMI participation for the 2013-14 school year due to fewer than 40 Medicaid eligible students projected. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 122**CENTURYLINK & OCEAN COMPUTER**

Robert Pyle moved, seconded by Margaret Layding, to accept the proposal and approve a contract with Century Link for 20 Mg Bandwidth internet services for \$1,000 per month for 36 months effective July 2013; and to approve the purchase of a Barracuda 270 Phone System from Ocean Computer in the amount of \$15,508. Motion carried unanimously with all "ayes" Robert Moul abstained.

Lisa Craft reported on Pritchard contract performance and consideration for next year.

CORRESPONDENCE: None

NEW BUSINESS:

School Security Committee Recommendations

RESOLUTION 2012-2013: 123**APPROVE SUMMER SPORTS CAMPS**

Patricia Cooper moved, seconded by Robert Pyle, to approve the Summer Sports Camps dates and fees as listed in attachment. Motion carried unanimously with all "ayes".

OLD BUSINESS:

District Goals Update:

Facility goal-Dr. Katz presented educational facility needs.

Consistency goal-Dr. Katz reported

2013-14 Budget: February 26 Meeting rescheduled to March 5.

School Choice:

Lisa Craft provided update on review of State Aid relative to consideration of School Choice and full day Kindergarten.

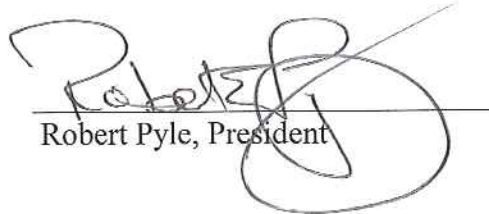
PUBLIC COMMENT: None**RESOLUTION 2012-2013: 124****EXECUTIVE SESSION**

Robert Pyle moved, seconded by Margaret Layding, to adjourn to Executive Session at 10:40 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Paraprofessional Contract Negotiations. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 125**ADJOURNMENT**

Margaret Layding moved, seconded by Brendan McIsaac, to adjourn the Board Meeting at 10:55 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,

Lisa Craft
Business Administrator
Robert Pyle, President