

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

March 26, 2013

Robert Pyle called the meeting together at 6:03 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Margaret Layding, Brendan McIsaac, Robert Moul, and Patricia Cooper (arrived at 6:10pm)

Also Present: Richard Katz, Superintendent/Principal
Lisa Craft, Business Administrator

RESOLUTION 2012-2013: 145**EXECUTIVE SESSION**

Robert Moul moved, seconded by Brendan McIsaac, to adjourn to Executive Session at 6:04 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Clinton Teachers Association Grievance Hearing and Superintendent Evaluation. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 146**RE-ENTER BUSINESS SESSION**

Robert Moul moved, seconded by Margaret Layding, to re-enter the Business Session at 6:54 p.m. Motion carried unanimously with all "ayes".

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 0
2. Out-of-School Suspensions: 2

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2012-2013: 147

ACCEPT SCHOOL DATA REPORTS

Margaret Layding moved, seconded by Brendan McIsaac, to accept the monthly school data reports. Motion carried unanimously with all “ayes”.

SUPERINTENDENT/PRINCIPAL’S REPORT:

- Update of building evacuation.
- Discussion of possible Clinton Police drill to be conducted at CPS this summer.
- Achieve NJ update.
- Ipad initiative update

PUBLIC COMMENT: None

PERSONNEL REPORT:

RESOLUTION 2012-2013: 148

APPROVE STAFF MEMBERS

Patricia Cooper moved, seconded by Robert Moul, to approve the following staff members for the 2012-13 school year for the positions listed below. Motion carried unanimously with all “ayes”.

Position	Name	Rate/ Salary	Effective	Att.
Administrative Assistant to the Child Study Team	Corinne Covino	\$20,500 annually	3/18/13	#4
Volunteer Baseball Coach	William Schneiderhan			

RESOLUTION 2012-2013: 149**ACCEPT STIPEND RESIGNATION**

Brendan McIsaac moved, seconded by Robert Moul, to accept the resignation of the following stipend position effective immediately. Motion carried unanimously with all "ayes".

Position	Name
Third Grade Play Director	Jodi Lounds

RESOLUTION 2012-2013: 150**ACCEPT STIPEND RESIGNATION**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following staff member for the 2012-13 school year for the position listed below. Motion carried unanimously with all "ayes".

Position	Name	Rate/ Salary	Effective
Third Grade Play Director	Jamie Friedel	\$840	3/27/13

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**RESOLUTION 2012-2013: 151****STAFF DEVELOPMENT**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
Parents as Partners in Special Education	2/26/2013	Heather Alvarez Amy Kagan		\$0	\$0	\$0
NJECC 2013	3/12/2013	Scott Reilly		\$0	\$0	\$0
Math Work Stations	5/07/2013	Kelly DeJesus		\$219	\$85.00	\$304
FLENJ	3/15/2013	Jennifer Russo		\$115	\$0	\$115
NJTESOL/NJBE	5/29/2013	Hanna Olczak		\$139	\$0	\$139
Regional Presentation on Educator Evaluation	3/19/2013	MaryEllen Bowlby Denise Grimm		\$0	\$110.00	\$110
High Scope	3/20/2013, 4/22/2013	Jeanne Steinberg		\$85/ day	\$85.00/day	\$340

RESOLUTION 2012-2013: 152**FIELD TRIPS**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following requests for Field Trips as listed. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Cost per student
March 2013	6th grade students	North Branch Library	\$0.00
March 2013	6th grade students	North Branch Library	\$0.00
May 2013	8th grade	Camp Speers Eljibar	TBD
June 2013	4th grade	Waterloo Village	\$10.50

RESOLUTION 2012-2013: 153

Brendan McIsaac moved, seconded by Robert Moul, to approve the adoption of Go Math for grades K-5 as the primary mathematics instructional resource beginning the 2013-14 school year. Motion carried unanimously with all "ayes".

POLICY: None

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT**Facility Update:**

Window and hot water heater project update.
Pritchard contract negotiation underway for 1 year renewal.

Cafeteria Update:

Approval received for additional 6 cents State Aid per meal served.
Advisory Committee to review beverage survey.
Averaging 15 students or 8% less participation than last year, although with personnel adjustments we have not been impacted financially.

RESOLUTION 2012-2013: 154**BOARD MINUTES**

Margaret Layding moved, seconded by Patricia Cooper, to approve the Board of Education Meeting minutes from the February 13, 2013 Work and Executive Sessions; and the February 20, 2013 Business and Executive Sessions. Motion carried unanimously with all "ayes"

Budget Presentation, Hearing, & Adoption

**Travel and Related Expense Reimbursement
2013-2014**

WHEREAS, the Clinton-Glen Gardner Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$25,000 for all staff and board members.

**Adoption of Budget
2013-2014**

BE IT RESOLVED that the budget be adopted for the 2013-2014 School Year as listed.

	<i>GENERAL FUND</i>	<i>SPECIAL REVENUES</i>	<i>DEBT SERVICE</i>	<i>TOTAL</i>
<i>2013-14 Total Expenditures</i>	<i>7,454,650</i>	<i>136,709</i>	<i>538,663</i>	<i>8,130,022</i>
<i>Less: Anticipated Revenues</i>	<i><u>1,278,248</u></i>	<i><u>136,709</u></i>	<i><u>1,002</u></i>	<i><u>1,415,959</u></i>
<i>Taxes to be Raised</i>	<i><u>6,176,402</u></i>	<i><u>0</u></i>	<i><u>537,661</u></i>	<i><u>6,714,063</u></i>

CORRESPONDENCE:

Letter from the NJDOE approving an amendment to NJASK dates for 7th and 8th grade students during the 2013-14 School Year.

NEW BUSINESS: None

OLD BUSINESS:

District Goals Update - None

PUBLIC COMMENT: None

PERSONNEL CONTRACT: Requested in open session by Tracy Palomba. The items below were discussed by the Board. After consideration of the discussion items, the Board decided that it was unable to grant Tracy Palomba's request.

- Team philosophy challenges with part-time.
- Absence of job sharing within the contract.
- Retention concerns for other half of position.
- Legal concerns about offering on an individual basis.
- Tenure/Seniority implications.

RESOLUTION 2012-2013: 160

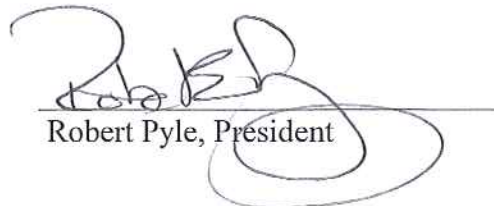
ADJOURNMENT

Robert Pyle moved, seconded by Robert Moul, to adjourn the Board Meeting at 8:30 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator


Robert Pyle, President