

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

June 19, 2013

Robert Pyle called the meeting together at 5:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Margaret Layding, Brendan McIsaac, Robert Moul, and Patricia Cooper

Also Present: Richard Katz, Superintendent/Principal
Lisa Craft, Business Administrator

ANNUAL RETREAT: Lead by New Jersey School Boards Association representative Gwen Thornton; Goal Setting.

LONG RANGE FACILITY PLAN UPDATE: Anthony Giaforcaro presented.

State Long Range Facility Plan

ROD Grant Opportunity

Project Planning

Local Share Funding Considerations - Referendum and Capital Reserve

Recommendation to meet with bond council and provide direction at the July meeting

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

1. In-School Suspensions: 1
2. Out-of-School Suspensions: 3

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report

RESOLUTION 2012-2013: 222**ACCEPT SCHOOL DATA REPORTS**

Robert Moul moved, seconded by Brendan McIsaac, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT:

Graduation Update

PUBLIC COMMENT: None

PERSONNEL REPORT:**RESOLUTION 2012-2013: 223****AMEND KATZ MERIT**

Margaret Layding moved, seconded by Patricia Cooper, to amend the May approval of merit pay for Richard Katz to reflect agreement with the Superintendent/Principal contract as stated below. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Goal	Merit Pay
Superintendent/ Principal	Richard Katz	2 Goals Achieved 1 Goal Substantial Progress	1.0% each .75% Total of 2.75%

RESOLUTION 2012-2013: 224**APPROVE STAFF MEMBERS**

Margaret Layding moved, seconded by Patricia Cooper, to approve the following staff member for the listed position for the 2013-14 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/ Salary	
Teacher of Technology (PCR 36)	Kyle Rehrig	Step 16 MA \$64,837	Attachment #4

RESOLUTION 2012-2013: 225**AMEND COVINO**

Robert Moul moved, seconded by Brendan McIsaac, to amend the approval of the following staff member for the listed position for the 2013-14 school year from a 0.5 FTE to a 0.7 FTE. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/ Salary	Effective
Administrative Assistant (0.7 FTE)(PCR 75)	Corinne Covino	\$28,700	7/1/13

RESOLUTION 2012-2013: 226**APPROVE STIPEND POSITIONS**

Robert Moul moved, seconded by Brendan McIsaac, to approve the following staff members for the 2013-14 school year for the following stipend positions. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
Yearbook	Tonya Reese Darlene Nardi	\$801.50 each
Cheerleading Coach	Amy Santacross	\$3,158

RESOLUTION 2012-2013: 227**APPROVE CURRICULUM/COMMITTEE**

Patricia Cooper moved, seconded by Robert Moul, to approve the following staff members for the following 2013-14 curriculum/committee positions. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
iPad Committee	Barbara Shaffer Jessica Latanzio-Crespo Robert Adase	\$37 per hour (not to exceed 20 hours each)
Report Card Committee (K-4)	Tracy Reinhardt Elizabeth Hedden Kelly DeJesus Jamie Friedel Barbara Smith	\$37 per hour (not to exceed 20 hours each, inclusive of the previously approved 5 hours)

RESOLUTION 2012-2013: 228**APPROVE BROWNELL**

Robert Moul moved, seconded by Brendan McIsaac, to approve the following staff member for the listed position for the 2012-13 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary
Home Instruction	Karen Brownell	\$39.00 per hour

RESOLUTION 2012-2013: 229**APPROVE CHILDCARE STAFF**

Brendan McIsaac moved, seconded by Robert Moul, to approve the following staff members for the 2013-14 school year Child Care Program. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary	Guide Step
Before and After Care	Debbie Herold	\$16.00	18 YOE
	Barbara Plundeke	\$16.00	18 YOE
	Heidi Singer	\$16.00	14 YOE
	Patti Weiss	\$15.40	10 YOE
	Janet Traphagen	\$15.40	7 YOE
	Denise Rella	\$15.40	7 YOE

RESOLUTION 2012-2013: 230**APPOINT CUSTODIAL STAFF**

Brendan McIsaac moved, seconded by Robert Moul, to appoint the following Custodial staff as listed for the 2013-14 school year. Motion carried unanimously with all "ayes" by roll call vote.

Position	Name	Rate/Salary	FTE	Effective
Supervisor of Building & Grounds(PCR#117)	Rick Trimmer	\$75,000	1.0	07/01/13-06/30/14
Summer Custodian (PCR#120)	Gerard Gorman	\$15.00 per hour	1.0	07/01/13-08/31/13
Summer Custodian (PCR#119)	John Della Valle	\$15.00 per hour	1.0	07/01/13-08/31/13
Summer Custodian (PCR#121)	Scott Blazure	\$15.00 per hour	25 Hrs/Week	07/01/13-08/31/13
Substitute Custodians	George Skie Victor Santimit Walter Smickle Gary Cesta	\$12.00 per hour	25 Hrs/week	07/01/13-06/30/14

Vacancies:

Chess Club
 Science Club
 3rd Grade Musical Director
 Character Education Program Development (1)

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

POLICY**RESOLUTION 2012-2013: 231****APPROVE POLICY**

Brendan McIsaac moved, seconded by Robert Moul, to approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Reading. Motion carried unanimously with all "ayes".

#	TITLE	M	SUMMARY	ACTION
2431	Athletic Comp (revised)	M	Updated to include cheerleading to be consistent with legislation that added cheerleading to the 'interscholastic athletic' definition. Language/ code update. Approved/edited by Mary Ellen Bowlby	2 nd Reading
R 2431.1	Emergency Procedures Athletics	M	Updated to include specific training requirements for coaches (sports related concussions & head injuries). Approved/edited by Mary Ellen Bowlby	2 nd Reading
R 2431.2	Medical Exams Athletics	M	Updated to align with the edits to include cheerleading. Approved/edited by Mary Ellen Bowlby	2 nd Reading
2468	IEE		NEW- requested as guidance on districts obligation to pay for IEE under the IDEA 2004. Jeanine reviewed and approved	2 nd Reading
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants		Updated to include co-curricular volunteers.	1 st Reading (Attachment#8)

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

A. Monthly Minutes and Financial Approval

RESOLUTION 2012-2013: 232 APPROVE MINUTES & FINANCIAL REPORTS

Robert Moul moved, seconded by Robert Pyle, to approve the Minutes and monthly financial transactions and reports as listed below. Motion carried unanimously with all "ayes".

- A. **Approval of Board of Education Minutes** from the May 15, 2013 Work and Executive Sessions; the May 21, 2013 Business and Executive Sessions.
- B. **Certification of the Secretary's and Treasurer's Reports** that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2012-2013 school year.

April, 2013 \$ 822,912.64

C. Approval of the Bill List in the specified amounts.

General Account: \$ 745,547.08
Cafeteria Account: \$ 9,788.93

D. Checking Account Balances – April, 2013

Student Activities: \$ 43,957.00
Cafeteria: \$ 38,410.09
Payroll Agency: \$110,396.98
Unemployment: \$ 66,485.64

E. Transfers and Amendments in the amount of \$0 and \$0 respectively for the month of May, 2013.

RESOLUTION 2012-2013: 233

APPROVE DEPOSITS TO RESERVES

Robert Moul moved, seconded by Patricia Cooper, to approve the listed maximum deposits to reserves. Motion carried unanimously with all "ayes".

Reserve	Current Balance	2013-14 Budget	Maximum Deposit
Capital	\$56,205	\$45,000	\$200,000
Emergency	\$74,956	0	0
Maintenance	\$65,049	0	0

RESOLUTION 2012-2013: 234

ACCEPT MASCHIOS

Margaret Laying moved, seconded by Brendan McIsaac, to accept the proposal and approve a contract with Maschio Food for the 2013-14 school year at the annual fee of \$7,546.00 and profit guarantee of \$3,000.00 including no increase over 2012-13 menu prices. Motion carried unanimously with all "ayes".

CORRESPONDENCE: None

NEW BUSINESS:

RESOLUTION 2012-2013: 235

ACCEPT DESAPIO DONATION

Brendan McIsaac moved, seconded by Robert Moul, to accept donation of 6 filing cabinets from Desapio Law Offices. Motion carried unanimously with all "ayes".

Patricia Cooper commented on the excellent job that the CPS Booster Club has done for the school.

OLD BUSINESS: None

PUBLIC COMMENT: None

RESOLUTION 2012-2013: 236

EXECUTIVE SESSION

Robert Moul moved, seconded by Brendan McIsaac, to adjourn to Executive Session at 8:50 p.m. in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss Superintendent Search, Paraprofessional Contract Negotiations, and Special Due Process Hearing. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist. Motion carried unanimously with all "ayes".

RESOLUTION 2012-2013: 237

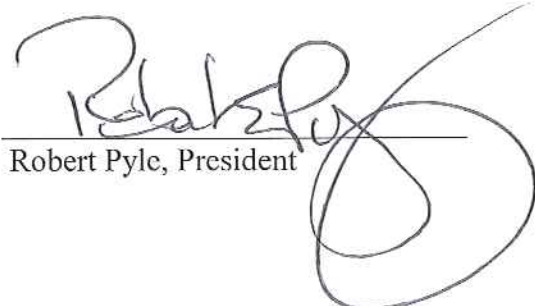
ADJOURNMENT

Robert Moul moved, seconded by Brendan McIsaac, to adjourn the Board Meeting at 10:50 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Robert Pyle, President