



Clinton-Glen Gardner Board of Education

Tuesday, June 14, 2011

7:00 pm, CPS Library/Media Center

BUSINESS SESSION MEETING AGENDA
Action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

- a. Enrollment Data Report (**Attachment #1**)
- b. Student Suspensions:
 - i. In-School Suspensions: 0
 - ii. Out-of-School Suspensions: 0
- c. School Nurse's Report (**Attachment #2**)
- d. Violence and Vandalism (EVVRS Data)
- e. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: *To accept the aforementioned monthly school data report, items 4a-e.*

5. Superintendent/Principal's Report

6. Clinton Teachers' Association (CTA) Update

7. Public Comment

8. Personnel

A. Motion: To accept, with regret, the resignation of Deborah Sarmir, teacher, effective June 30, 2011. *Attachment #11*

B. Motion: To eliminate the position listed below due to a reduction in force resulting from a decrease in enrollment of one student who was anticipated to be sent from Union Township:

- Instructional Aide for Foundations (PCR# 60).

C. Motion: To authorize the Superintendent/Principal to provide 30 days written notice of termination of the contract approved at the May 3, 2011 Board Meeting for reasons of a reduction in force to the employee listed on *Attachment #12*

D. Motion: To amend the approval of Tracy Palomba as a 1.0 FTE teacher (**PCR#27 & PCR #110**) to 0.5 FTE teacher (**PCR# 27 only**), for the 2011-12 school year at a salary of \$26,021; and to transfer Tom Larkin from .5 of the Grade 5 Position (**PCR#24**) to the .5 Basic Skills Position (**PCR#110**). Effective date remains 8/30/11.

E. Motion: To approve the following staff members for the 2011-12 school year for the listed positions:

| Position | Name | Rate/Salary | Guide Step | Effective | Att. |
|----------------------------------|---------------|-------------------|-------------------|-----------|------|
| School Social Worker (PCR#82) | Amy Kagan | \$53,667 | Step E (5 YOE) MA | 8/30/11 | #4 |
| Grade 5 Science Teacher (PCR#24) | Kimberly Tota | \$26,108 (.5 FTE) | Step C (1 YOE) MA | 8/30/11 | |

F. Motion: To approve the following staff member for 2011 Extended School Year position:

| Position | Name | Rate/Salary |
|--------------------|---------------|----------------------------------|
| Instructional Aide | Nicole Payton | \$14.96/hr |
| Substitute Teacher | Tracy Palomba | In accordance with CTA Agreement |

G. Motion: To approve the following staff members for the 2011-12 school year for the listed curriculum writing positions:

| Position | Name | Rate/Salary |
|--|---------------------------------|----------------------------------|
| Speech and Language (30 hours each) | Susan DeSapio Camille Reilly | In accordance with CTA Agreement |
| Mathematics Grades 3-5 (10 hours) | TBD | In accordance with CTA agreement |

H. Motion: To approve the following staff member for the 2011-12 school year for the listed stipend position:

| Position | Name | Rate/Salary |
|----------------------------|--------------|----------------------------------|
| Chess Club | Evelyn Ferro | In accordance with CTA agreement |
| Middle School Coordinator | Jodi Lounds | In accordance with CTA agreement |
| Administrative Council 5-8 | TBD | In accordance with CTA agreement |

I. Motion: To approve the following staff members for the 2011-12 school year Child Care Program:

| Position | Name | Rate/Salary | Guide Step | Effective |
|------------------------------|------------------|-------------|------------|-----------|
| K-Care | Sheri Liefbrig | \$12.75 | 2 YOE | 9/1/11 |
| Before and After Care | Deb Herold | \$16.00 | 16 YOE | 9/1/11 |
| | Barbara Plundeke | \$16.00 | 16 YOE | |
| | Heidi Singer | \$16.00 | 12 YOE | |
| | Patti Weiss | \$15.40 | 8 YOE | |
| | Janet Traphagen | \$13.90 | 5 YOE | |

J. Motion: To approve the following staff members for the 2010-11 and 2011-12 school years for the listed position:

| Position | Name | Rate/Salary | Effective |
|---------------------------|-------------------------------------|--|-----------|
| Substitute Teacher | Anthony Lorenzi Bridgette Godown | \$75.00 per diem (2010-11) \$85.00 per diem (2011-12) | 6/9/11 |

K. Motion: To acknowledge Dr. Katz on the achievement of the performance goals, as listed, and approve merit pay in accordance with his contract:

- #1: By 2011, research, create and recommend a student code of conduct for implementation in the 2011-2012 school year.
- Goal #2: By 2012, align all areas of the curriculum with the 2009 NJ Core Curriculum Content Standards and/or the Common Core State Standards.

9. Curriculum, Instruction, Assessment, & Technology

a. Staff Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

| Program Name | Date | # Employees | # Board Member | Event Cost | Total Cost |
|---|----------------|-------------|----------------|------------|------------|
| New Jersey School Boards Association | 05/26/11 | | 2 | \$0.00 | \$0.00 |
| New Jersey School Board Association | 10/24/11 | | 1 | \$0.00 | \$0.00 |
| School Gardens 101 | 07/11-07/12/11 | 2 | | \$100.00 | \$200.00 |
| 2011-2012 HIB Prevention Training Program | TBD | 4 | | \$1,445.00 | \$1,445.00 |

b. Field Trips

Motion: To approve the following requests for field trips as listed:

| Date | Grade/Group | Location | Cost/Student |
|-----------|-------------|--------------------------|--------------|
| June 2011 | Foundations | Clinton Community Center | \$0.00 |

10. Policy

a. **Motion:** To approve the listed First and Second Readings and Adopt or Repeal the Policies with Second Readings.

| Policy # | TITLE | M | | ACTION | ATT# |
|-----------------|-------------------------|---|---------|-------------------------|------|
| 5200 | Attendance | M | Revised | 2 nd Reading | |
| 5200 Regulation | Attendance | M | Revised | Review/Approval | |
| 5600 | Code of Student Conduct | M | Revised | 2 nd Reading | |
| 5600 Regulation | Code of Student Conduct | M | Revised | 2 nd Reading | |
| 5240 | Tardiness | M | Revised | 2 nd Reading | |
| 5240 Regulation | Tardiness | M | Revised | Review/Approval | |
| 5512.02 | Cyber-bullying | | New | 2 nd Reading | |

| # | TITLE | M | SUMMARY | ACTION |
|------|--|---|---|----------------------------|
| 2461 | Special Education/Receiving Schools (Update) | M | The NJDOE provided clarification on April 11, 2011 that these policies and regulations are <u>only</u> required to be adopted by Educational services commissions, jointure commissions, regional day schools and county special services school districts. All other districts do no need to adopt and may abolish policy and corresponding regulations. | Repeal ATT#5 |

11. General Information: Business Administrator's Report

a. Approval of Board of Education Minutes as follows (Attachment #6):

Motion: *To approve the Board of Education Meeting minutes from the May 3, 2011 Reorganization and Executive Sessions, the May 18, 2011 Regular and Executive Sessions, and the May 26, 2011 Special and Executive Sessions.*

b. Secretary's and Treasurer's Reports (Attachments #7A, 7B)

i. April, 2011 \$ 709,368.72

Motion: *To approve the above referenced Secretary's and Treasurer's report as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2010-2011 school year.*

c. Bill List (Attachment #8)

i. General Account: \$425,598.24
ii. Cafeteria Account: \$ 222.18

Motion: *To approve the payment of the bills in the above-specified amounts.*

d. Checking Account Balances for April, 2011

i. Student Activities: \$41,889.11
ii. Cafeteria: \$42,810.81
iii. Payroll Agency: \$14,325.08
iv. Unemployment: \$55,736.32

Motion: To approve the balances of the above specified amounts.

e. Transfers (Attachment #9)

Motion: To approve Transfers in the amount \$20,717.98 for May, 2011

f. Maintenance Reserve Deposit

Motion: To establish a Maintenance Reserve Account for future required facility maintenance, and approve a maximum deposit of \$20,000 from unexpended appropriations for the 2010-11 school year.

g. Emergency Reserve Established

Motion: To establish an Emergency Reserve Account for future unanticipated needs including new Out of District Tuition Placements.

h. Budget Amendment & Emergency Reserve Deposit

Motion: To approve a budget amendment in the amount of \$36,547 for notice of extraordinary aid received for the 2010-11 school year and to increase Revenues-State Aid-Extraordinary and corresponding deposit to Emergency Reserve.

i. Capital Reserve Deposit

Motion: To approve a maximum Capital Reserve deposit of \$10,000 for the 2010-11 school year to cover any unanticipated change orders of School Facility Projects.

12. Correspondence

- a. Letter from Sallee Lord, County Chairperson, with regard to approval of our District Professional Development Plan.
(Attachment #10)

13. New Business

14. Old Business

15. Public Comment

16. Executive Session

- a. Negotiations

17. Adjournment