



Clinton-Glen Gardner Board of Education

Wednesday, July 26, 2011

4:30 pm, CPS Library/Media Center

BUSINESS SESSION MEETING AGENDA
Action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. New Jersey School Board Association Annual Retreat & Goal Setting

5. Monthly School Data:

a. Enrollment Data Report (**Attachment #1**)

b. Student Suspensions:

i. In-School Suspensions: 0

ii. Out-of-School Suspensions: 1

c. School Nurse's Report (**Attachment #2**)

d. Violence and Vandalism (EVVRS Data)

e. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: *To accept the aforementioned monthly school data report, items*

4a-e.

6. Superintendent/Principal's Report

7. Assistant Principal's Report

8. Clinton Teachers' Association (CTA) Update

9. Public Comment

10. Personnel

A. Motion: To accept the resignation of Mary Jennifer Warren Walsh, LDTC, effective immediately. **(Attachment #4)**

B. Motion: To approve Susan Penn as the Anti-Bullying Specialist and District Coordinator in accordance with the Anti-Bullying Legislation requirements for the 2011-12 school year.

C. Motion: To approve a Leave of Absence for Stacy Viotto for the care of her child from September 12, 2011 through December 23, 2011 with benefit coverage under the Federal Family Leave Act; and accept her resignation as cross country coach for the 2011-12 school year. **(Attachment # 5A, 5B)**

D. Motion: To approve the following staff members for the 2011-12 school year for the listed positions:

Position	Name	Rate/Salary	Guide Step	Effective	Att.
Math Teacher	Amy Santacross	\$51,717	Step B (0 YOE) MA	8/30/11	#6

E. Motion: To approve the following staff member for the 2011-12 school year Child Care Program:

Position	Name	Rate/Salary	Guide Step	Effective
Child Care Aide	Sharon Cifranic	\$12.75	0 YOE	9/1/11

F. Motion: To approve the following staff member for 2011 Extended School Year position (due to a student program change):

Position	Name	Rate/Salary
Primary Teacher	Nicole Payton	In accordance with CTA Agreement

Discussion Topics

- Vacancies

- Substitute rate for non-instructional staff
- Co-curricular job descriptions (**Attachment #7A-7I**)

11. Curriculum, Instruction, Assessment, & Technology

a. Staff Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
Using your SMART Board – Mathematics	06/29/2011	1		\$49.00		\$49.00
School Nurse Education Conference	07/07/2011	1		\$0.00	\$55.00	\$55.00
Diabetes Symposium for School Personnel	10/10/2011	1		\$50.00	\$110.00	\$165.00

12. Policy

a. **Motion:** To approve the listed First and Second Readings and Adopt or Repeal the Policies with Second Readings.

#	TITLE	M	SUMMARY	ACTION	Att. #
2431.4	Prevention & Treatment of Sports related Concussions and Head Injuries (New)	M	The NJDOE published their guidance for the prevention and treatment of sports related concussions and head injuries. New policy and regulation guides have been developed that cover the basic requirements	1 st Reading	8A
2431.4 Regulation	Prevention & Treatment of Sports related Concussions and Head Injuries (New)	M	Regulation regarding the above policy	Review/ Approval	8B
2440	Summer Session (Revised)		Recently updated to align with changes coming to NJ Administrative Code. The changes indicate that a school district <u>may</u> charge resident pupils tuition for remedial or advanced summer session courses.	1 st Reading	8C

0144 (Bylaw)	Board Member Orientation and Training (Revised)		As revised in a section of the Anti-Bullying Bill of Rights Board Member Orientation has been revised to reflect the new requirement that all Board members complete a training program on harassment, intimidation and bullying, including the school districts responsibilities under the harassment, intimidation, and bullying prevention statutes.	1 st Reading	8D
5512	Harassment, Intimidation, and Bullying (Revised Policy/New Regulation)	M	Due to the required significant changes that updates and expands the definition of HIB acts SE recommends that existing policy 5512.01/.02 be abolished and completely replaced with 5512.	1 st Reading	8E
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (Revised)	M	As revised in a section of the Anti-Bullying Bill of Rights regarding the reporting of certain acts of violence and vandalism by school employees and now includes certain reporting to include acts of harassment, intimidation, and bullying. The Superintendent is required to report acts of violence, vandalism and harassment, intimidation or bullying to the Board at a public hearing and to the NJDOE 2 times per year. The Superintendents report must be posted on the district website	1 st Reading	8F
0142	Board Member Qualifications, Prohibited Acts and Code of Ethics (revised)	M	An updated Policy Guide 0142 will be forwarded to school districts in the next Policy Alert. In the meantime, a district Board has the option to reimburse Board members for the cost of this search. Until the Policy is adopted, a Board that wants to reimburse Board members for the expense should pass a Board Resolution authorizing reimbursement of the criminal history record check for Board members in accordance with the provisions of P.L. 2011, Chapter 72.	1 st Reading	8G

13. General Information: Business Administrator's Report

**a. Approval of Board of Education Minutes as follows
(Attachment #9A-F)**

Motion: *To approve the Board of Education Meeting minutes from the May 26 Special and Executive Session; June 8, 2011 Regular and Executive Sessions; and the June 14, 2011 Regular and Executive Sessions.*

**b. Secretary's and Treasurer's Reports
(Attachments #10A, 10B)**

i. May, 2011 \$ 653,364.62

Motion: *To approve the above referenced Secretary's and Treasurer's report as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2010-2011 school year.*

c. Bill List (Attachment #11)

i. General Account: \$803,570.70
ii. Cafeteria Account: \$ 19,130.37

Motion: *To approve the payment of the bills in the above-specified amounts.*

d. Checking Account Balances for May & June, 2011

i. Student Activities:	\$42,753.69	\$40,544.59
ii. Cafeteria:	\$45,516.01	\$38,956.25
iii. Payroll Agency:	\$15,719.38	\$ 546.66
iv. Unemployment:	\$55,759.99	\$85,475.34

Motion: *To approve the balances of the above specified amounts.*

e. Transfers (Attachment #12)

Motion: *To approve Transfers in the amount \$ 55,862.42 for June, 2011*

**f. HCESC Maintenance & Repair Work-Variou s Trades Bid
#SER-04**

Motion: *To participate in the above referenced bid through June 13, 2012.*

g. Physical Therapy for Midland Student

Motion: *To approve a contract with Pediatric Workshop for physical therapy for the 2011-12 school year for one student at the Midland School at the rate of \$107 per hour.*

h. Behavior Consultation Services

Motion: *To approve a Behavioral consultation services contract with Jacqueline Weber for the 2011-12 school year in the amount of \$150 per hour, not to exceed 50 hours or \$7,500 maximum.*

i. Midland Tuition Contract

Motion: *To approve the school year tuition contract for one student to attend The Midland School in the amount of \$42,768 for the 2011-12 ten month school year (summer contract previously approved).*

j. HCESC CST & Special Education Services Contract

Motion: *To approve, on an as needed basis, the HCESC CST & Special Education Services contract for the 2011-12 school year.*

k. Food Service Management Company Contract Renewal

Motion: *To approve the contract renewal (Year 3) with Machio's Food Service for the 2011-12 school year at the annual management fee of \$7,337 with a guaranteed return of \$6,000.*

l. Donation of Obsolete Computer Equipment

Motion: *To donate the 2010-11 computer equipment deemed obsolete for educational purposes to the Urban Renewal Corporation.*

m. Acknowledgement of Instrument Donations

- Jennifer Creagh-Drum Set
- Cara Morris-Casio Keyboard

14. Correspondence

- a. Letter from Anna Tupe regarding Mary Ellen Bowlby's election to the Executive Board of the NJ School Nurse's Association.
(Attachment #13)

15. New Business

- a. State Aid
- b. Staff Pension and Health Benefit Contributions
- c. QSAC

16. Old Business

17. Public Comment

18. Executive Session

- a. Legal Matter
- b. Negotiations

19. Adjournment