



**Clinton-Glen Gardner Board of Education**

*Tuesday, August 23, 2011*

*7:00 pm, CPS Library/Media Center*

**BUSINESS SESSION MEETING AGENDA**  
**Action will be taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

*Adopted 11/2008*

**1. Call to Order**

**2. Opening Statement:**

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

**3. Roll Call**

**4. Monthly School Data:**

- a. Enrollment Data Report (**Attachment #1**)
- b. Student Suspensions:
  - i. In-School Suspensions: 0
  - ii. Out-of-School Suspensions: 0
- c. School Nurse's Report
- d. Violence and Vandalism (EVVRS Data)
- e. Fire Drill and Bus Evacuation Drill Report (**Attachment #2**)

**Motion:** *To accept the aforementioned monthly school data report, items 4a-e.*

**5. Superintendent/Principal's Report**

**6. Assistant Principal's Report**

**7. Clinton Teachers' Association (CTA) Update**

**8. Public Comment**

**9. Personnel**

**A. Motion:** To approve the following staff members for the 2011-12 school year for the listed positions:

<b>Position</b>	<b>Name</b>	<b>Rate/Salary</b>	<b>Effective</b>	<b>Att.</b>
<b>Learning Disabilities Teacher Consultant</b>				
<b>Middle School Science Leave Replacement</b>	Karen Culver	\$150 per diem for 60 days. Step B, BA per diem thereafter	8/30/11	<b>#3</b>
<b>Child Study Team Administrative Assistant</b>				
<b>Substitute Teacher</b>	Ceara Heft Christine Cosgrove Diane Bower	\$85/diem	9/1/11	

**B. Motion:** To approve the following staff members for 2011 summer work:

<b>Position</b>	<b>Name</b>	<b>Rate/Salary</b>
<b>Office/Clerical Assistance</b>	Debbie Herold Barbara Plundeke	\$14.96/hr (not to exceed 20 combined total hours)

**C. Motion:** To increase the pay rate for non-instructional substitute staff to \$11 per hour effective September 1, 2011.

**D. Motion:** To approve job descriptions for the following co-curricular positions:

- 3<sup>rd</sup> and 4<sup>th</sup> Grade Musical Director
- 3<sup>rd</sup> and 4<sup>th</sup> Grade Musical Assistant Director
- Spring Musical Director
- Spring Musical Assistant Director
- Student Club Advisor
- Student Council Advisor
- Yearbook Advisor
- Athletic Coach
- Athletic Director

**Discussion Topics**

- LDTC Role
- Teacher Recognition/Training

**10. Curriculum, Instruction, Assessment, & Technology**

**a. Staff Development**

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
Asthma Management for the School Nurse	09/19/2011	1		\$25.00	\$55.00	\$80.00
School Nurses: Discover the Leader in You	10/22/2011	1		\$25.00	\$0.00	\$25.00
Safer Schools for a Better Tomorrow	10/27/11	1		\$0.00	\$0.00	\$0.00

**b. Field Trips**

**Motion:** To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
9/2011	4th grade	Point Mountain - Hunterdon Cty	\$3.00
10/2011	5th grade	Grounds for Sculpture	\$0.00
12/2011	6th grade	Artline I - Hunterdon Art Museum	\$0.00
1/2012	7th/8th grade	Poetry Slam - Clinton Township	\$0.00
2/2012	5th/8th grade	Math Workshop - Conley School	\$0.00
3/2012	7th/8th grade	Clinton Township Middle School	\$0.00
3/2012	6th grade	Clinton Community Center	\$0.00
5/2012	6th grade	High Bridge Middle School	\$0.00
6/2012	7th/8th grade	Film Festival - Clinton Township	\$0.00

**Motion:** To adopt the following content area curriculum management system document: **(Attachment #4 posted separately)**

- Visual Arts

**Discussion Topics**

- Review of new programs/initiatives/practices for 2011-12

## 11. Policy

a. **Motion:** To approve the listed First and Second Readings and Adopt or Repeal the Policies with Second Readings.

#	TITLE	M	SUMMARY	ACTION	Att. #
2431.4	Prevention & Treatment of Sports related Concussions and Head Injuries (New)	M	The NJDOE published their guidance for the prevention and treatment of sports related concussions and head injuries. New policy and regulation guides have been developed that cover the basic requirements	2 <sup>nd</sup> Reading	
2431.4 Regulation	Prevention & Treatment of Sports related Concussions and Head Injuries (New)	M	Regulation regarding the above policy	Review/ Approval	
2440	Summer Session (Revised)		Recently updated to align with changes coming to NJ Administrative Code. The changes indicate that a school district <u>may</u> charge resident pupils tuition for remedial or advanced summer session courses.	2 <sup>nd</sup> Reading	
0144 (Bylaw)	Board Member Orientation and Training (Revised)		As revised in a section of the Anti-Bullying Bill of Rights Board Member Orientation has been revised to reflect the new requirement that all Board members complete a training program on harassment, intimidation and bullying, including the school districts responsibilities under the harassment, intimidation, and bullying prevention statutes.	2 <sup>nd</sup> Reading	
5512	Harassment, Intimidation, and Bullying (Revised Policy/New Regulation)	M	Due to the required significant changes that updates and expands the definition of HIB acts SE recommends that existing policy 5512.01/.02 be abolished and completely replaced with 5512.	2 <sup>nd</sup> Reading	
8461	Reporting Violence, Vandalism, <b>Harassment, Intimidation, Bullying,</b> Alcohol and	M	As revised in a section of the Anti-Bullying Bill of Rights regarding the reporting of certain acts of violence and vandalism by school employees and now includes certain reporting to include acts of	2 <sup>nd</sup> Reading	

	Other Drug Abuse (Revised)		harassment, intimidation, and bullying. The Superintendent is required to report acts of violence, vandalism and harassment, intimidation or bullying to the Board at a public hearing and to the NJDOE 2 times per year. The Superintendents report must be posted on the district website		
0142	Board Member Qualifications, Prohibited Acts and Code of Ethics (revised)	M	An updated Policy Guide 0142 will be forwarded to school districts in the next Policy Alert. In the meantime, a district Board has the option to reimburse Board members for the cost of this search. Until the Policy is adopted, a Board that wants to reimburse Board members for the expense should pass a Board Resolution authorizing reimbursement of the criminal history record check for Board members in accordance with the provisions of P.L. 2011, Chapter 72.	2 <sup>nd</sup> Reading	

## 12. General Information: Business Administrator's Report

### a. Approval of Board of Education Minutes as follows (Attachment #5A, 5B)

**Motion:** To approve the Board of Education Meeting minutes from the July 26, 2011 Regular and Executive Sessions.

### b. Secretary's and Treasurer's Reports (Attachments #6A, 6B)

i. June, 2011 \$ 406,759.44

**Motion:** To approve the above referenced Secretary's and Treasurer's report as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2010-2011 school year.

**c. Bill List (Attachment #7)**

- i. General Account: \$409,695.85
- ii. Cafeteria Account: \$ 0.00

**Motion:** *To approve the payment of the bills in the above-specified amounts.*

**d. Checking Account Balances –None (June was approved last month, and July will be approved next month)**

**e. Transfers (Attachment #8)**

**Motion:** *To approve Transfers in the amount of \$637.87 for July, 2011*

**f. Second Floor Roof Project-Barrett Roofing**

**Motion:** *To authorize final payment to Barrett Roofing upon receipt of all ROD Grant required documents and Architect Certification of Completion for the bid amount of \$153,845 and any additional bid amounts certified at \$8.00/square foot.*

**g. Transportation to West Orange**

**Motion:** *To approve a transportation jointure with NHVRHSD for one CPS student to be transported to West Orange for the 2011-12 school year.*

**h. Celebrate the Children Tuition Contract**

**Motion:** *To approve the ten month tuition contract for a second student to attend Celebrate the Children in the amount of \$59,175 plus a Personal Aide in the tentative amount of \$26,911 for the 2011-12 school year.*

**i. Donation for Scoreboard Repairs**

**Motion:** *To accept a donation from the DiRienz Family in the amount of \$431.96 for repairs and replacement parts for the gymnasium scoreboards.*

**13. Correspondence**

- a. Letter from Peggy McDonald, Interim Director of State Special Education Programs regarding our district meeting the requirements for special education implementation. **(Attachment #9)**
- b. Letter from State Senator Michael J. Doherty commending us on applying for and receiving a grant for roof repair. **(Attachment #10)**
- c. Letters from Andrea Romano, Director of Schools, ESC, thanking Laurie Ruch and Tom DiGiovanni for our schools participation in Teen Arts. **(Attachment #11A & 11B)**

**14. New Business**

- a. Ethics Training

**15. Old Business**

- a. Negotiations Update
- b. QSAC
- c. Anti-Bullying Update
- d. District Goals

**16. Public Comment**

**17. Executive Session**

**18. Adjournment**