



**Clinton-Glen Gardner Board of Education**

*Tuesday, October 18, 2011*

*7:00 pm, CPS Library/Media Center*

**BUSINESS SESSION MEETING AGENDA**  
**Action will be taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

*Adopted 11/2008*

**1. Call to Order**

**2. Opening Statement:**

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

**3. Roll Call**

**4. Monthly School Data:**

- a. Enrollment Data Report (**Attachment #1**)
- b. Student Suspensions:
  - i. In-School Suspensions: 0
  - ii. Out-of-School Suspensions: 1
- c. School Nurse's Report (**Attachment #2**)
- d. Violence and Vandalism (EVVRS Data)
- e. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

**Motion:** *To accept the aforementioned monthly school data report, items 4a-e.*

5. Superintendent/Principal's Report

6. Clinton Teachers' Association (CTA) Update

7. Public Comment

8. Personnel

**A. Motion:** To accept, with regret, the resignation of Sherri Lieffrig, K-Care aide, effective October 14, 2011. **(Attachment #4)**

**B. Motion:** To approve the following staff members for the 2011-12 school year for the listed positions:

Position	Name	Rate/ Salary	Effective	Att.
Grade 2 Maternity Leave Replacement	Susan Haney	\$150 per diem for 60 days. Step B, BA per diem thereafter	10/19/11 (Anticipated start date is 10/26/11)	#5
Child Care Aide (K-Care)	Karen Brownell	\$12.75/hr (0 YOE)	10/19/11	#6

**C. Motion:** To approve the following staff members for the 2011-12 school year for the listed stipend positions:

Position	Name	Rate/ Salary	Effective
Supervisor of Special Services	Jenine Kastner	\$13,000 (prorated)	11/28/11
Administrative Council (Related Arts)	Tim Bidwell	In accordance with CTA agreement (prorated)	11/28/11

**D. Motion:** To rescind, effective November 25, 2011, Jenine Kastner's special education instructional specialist stipend.

**E. Motion:** To approve Jenine Kastner as District Anti-Bullying Coordinator, effective November 28, 2011.

## Discussion Topics

- Update on Vacancy Search Processes

### 9. Curriculum, Instruction, Assessment, & Technology

#### a. Staff Development

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
Experienced ELS Supervisors Training	10/18/2011	1		\$0.00	\$0.00	\$0.00
iPad & Apps in the Classroom	12/13/2011	1		\$125.00	\$0.00	\$125.00
HIB Networking	10/14/2011	1		\$0.00	\$0.00	\$0.00
Today's Kids + Digital Dangers + Unprepared Adults = Trouble x 3	10/28/2011	1		\$129.00	\$0.00	\$129.00
Common Core Literacy	10/20/2011	1		\$55.00	\$0.00	\$55.00
Developing Grading Principles	11/30/2011	1		\$25.00	\$0.00	\$25.00
Taking Prof. Learning Communities to the next level	11/16/2011	1		\$55.00	\$0.00	\$55.00
Using Your Smart Board to Support CCLS for Math	10/27/2011	3		\$49.00 each	\$0.00	\$147.00
Smart Board Advanced Workshop	02/22/2012	1		\$0.00	\$0.00	\$0.00
Promoting Early Childhood Literacy	11/1/2012	3		\$49.00 each	\$0.00	\$147.00

#### b. Field Trips

**Motion:** To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per Student
October 2011	1st Grade	Downtown Clinton	\$0.00

### 10. Policy

None

## 11. General Information: Business Administrator's Report

### a. Approval of Board of Education Minutes as follows (Attachment #7A, 7B)

**Motion:** To approve the Board of Education Meeting minutes from the September 21, 2011 Regular and Executive Sessions; and the September 27, 2011 Regular and Executive Sessions.

### b. Secretary's and Treasurer's Reports (Attachments #8A, 8B)

i. August, 2011      \$ 1,117,359.70

**Motion:** To approve the above referenced Secretary's and Treasurer's report as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2011-2012 school year.

### c. Bill List (Attachment #9 -revised)

i. General Account:    \$700,369.87  
ii. Cafeteria Account: \$      421.74

**Motion:** To approve the payment of the bills in the above-specified amounts.

### d. Checking Account Balances –August, 2011

i. Student Activities:    \$42,502.46  
ii. Cafeteria:            \$44,401.77  
iii. Payroll Agency:     \$ 1,650.09  
iv. Unemployment:      \$84,183.76

**Motion:** To approve the balances of the above specified amounts.

### e. Transfers (Attachment #10)

**Motion:** To approve Transfers in the amount of \$2,366

### f. Resolution to Join Educational Risk Insurance Consortium-West (ERIC-West)

**Motion:** To approve the resolution to join the ERIC-West Consortium for the 2011-12, 2012-13, and 2013-14 school year. **(Attachment #11)**

**Note: Membership is only offered on a 3-year basis, and Eric West has consistently provided the most cost advantageous proposals.**

**g. Comprehensive Maintenance Plan and M-1 State Report Approval**

**Motion:** To approve submission of the district's Comprehensive Maintenance Plan and Form M-1 Annual Maintenance Budget Worksheet. **(Attachment #12)**

**h. Flexible Spending Account (FSA)**

**Motion:** Pursuant to NJPL 2011 Ch 78, the Board resolves to implement a Section 125 FSA Program effective 01/01/12 as listed:

- i. Designate AmeriFlex, LLC as the Board's FSA Administrator per the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. for the proposal received 09/15/11.
- ii. The Board appoints Brown & Brown Benefit Advisors, Inc. as its FSA broker-of-record.
- iii. Authorize the Business Administrator to affect such documentation as necessary to implement the program.

**12. Correspondence**

**13. New Business**

**14. Old Business**

**15. Public Comment**

**16. Executive Session**

- a. Negotiations

**17. Adjournment**