



Clinton-Glen Gardner Board of Education

Wednesday, March 21, 2012

7:00 pm, CPS Library/Media Center

WORK SESSION MEETING AGENDA
Action will not be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

**The meeting will begin with a reception for the
2011-12 Teacher of the Year, Mrs. Sandy Adams.**

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

a. Enrollment Data Report (**Attachment #1**)

b. Student Suspensions:

i. In-School Suspensions: 2

ii. Out-of-School Suspensions: 0

c. School Nurse's Report (**Attachment #2**)

d. Violence and Vandalism (EVVRS Data)

e. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: *To accept the aforementioned monthly school data report, items*

4a-e.

5. **Superintendent/Principal's Report**
6. **Assistant Principal's Report**
7. **Special Services Report**
8. **Clinton Teachers' Association (CTA) Update**
9. **Public Comment**
10. **Personnel**

A. Motion: To approve the following staff member for the 2011-12 school year for the listed stipend position:

Position	Name	Rate/Salary
Girls Softball Coach (0.5)	Amy Santacross	In accordance with CTA agreement

B. Motion: To amend prior approvals for the following staff member for the 2011-12 school year for the following stipend position:

Position	Name	Salary
Girls Softball Coach (0.5)	Jamie Friedel	In accordance with CTA agreement

C. Motion: To approve the following staff members for the 2011-12 school year for the listed positions:

Position	Name	Rate/Salary	Effective
Substitute Teachers	Jennifer Frohlich Snider Brittany Whittemore Jenna Crincoli	\$85 per diem	03/27/12

Discussion Topics

- EE4NJ Update
- Character Education Coordinator Job Description Draft
(Attachment #4)

11. Curriculum, Instruction, Assessment, & Technology

a. Staff Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
IEP Development and Implementation	03/30/12	Heather Alvarez Jenine Kastner Amy Kagan		\$0.00		\$0.00

b. Field Trips

Motion: To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per person
April 2012	1st grade	Lakota Wolf Preserve	\$6.00 per student/\$15.00 per adult
April 2012	Kindergarten	Crayola Factory	\$6.50
April 2012	2nd grade	Turtle Back Zoo	\$7.50
May 2012	1st grade /Mrs. Graffis	Conley School	\$9.50
May 2012	Preschool	Clinton Community	\$0.00
May 2012	7th grade	Fonthill Castle/Mercer Museum	\$8.00
May 2012	5th grade	Sandy Hook/Twin Lights	\$14.75
May 2012	Preschool	Clinton Community	\$0.00
May 2012	1st grade	The Theatre at RVCC	\$14.00
May 2012	Preschool	Clinton Community	\$0.00
May 2012	7th/8th grade Track & Field Day at HS	North Hunterdon High School	\$0.00
May 2012	Preschool	Peaceful Valley Orchard	\$10.50
June 2012	3rd grade	Red Mill Museum	\$10.00
June 2012	6th grade	Liberty Science Center	\$37.25

Discussion Topics

- Grades 4 to 5 Transition
- North-Voorhees Sending District Curriculum Consortium

12. Policy

13. General Information: Business Administrator's Report

a. Approval of Board of Education Minutes as follows (Attachment #5A, 5B, 5C)

Motion: To approve the Board of Education Meeting minutes from the February 15, 2012 Work Session; and the February 23, 2012 Business and Executive Sessions; and March 1, 2012 Special Budget and Executive Sessions.

b. Secretary's and Treasurer's Reports (Attachments #6A, 6B)

i. January, 2012 \$ 868,720.55

Motion: To approve the above referenced Secretary's and Treasurer's report as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2011-2012 school year.

c. Bill List (Attachment #7)

i. General Account: \$ 732,515.34
ii. Cafeteria Account: \$ 12,452.00

Motion: To approve the payment of the bills in the above-specified amounts.

d. Checking Account Balances –January, 2012

i. Student Activities: \$32,228.14
ii. Cafeteria: \$57,037.84
iii. Payroll Agency: \$19,356.57
iv. Unemployment: \$77,087.24

Motion: To approve the balances of the above specified amounts.

e. Transfers (Attachment #8)

Motion: To approve Transfers in the amount of \$ 40,190.05 for the months of February, 2012.

f. Long Range Facility Plan Amendment

Motion: To authorize the Architect to submit an amendment to the district's Long Range Facility Plan to include the Parking Lot Resurfacing, Hot Water Heater Replacement and Fire Alarm Relocation

14. Motion for School Budget Hearing to be held on March 27, 2012

a. **Motion:** To adopt the 2012-13 School Budget as summarized:

2012-2013 Annual School Budget

The Board of Education of Clinton-Glen Gardner hereby adopts the following budget for the 2012-13 school year:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment	<u>495</u>		
<u>Expenditures</u>		<u>Revenue</u>	
General Current Expense	<u>\$7,311,962</u>	Transfer from Other Funds	<u>\$90,000</u>
Capital Outlay	<u>219,167</u>	Local Tax Levy-General	<u>\$6,055,296</u>
		Surplus Appropriation	<u>\$184,113</u>
		Misc Revenue	<u>\$11,075</u>
		Tuition	<u>\$34,000</u>
		State Aid	<u>\$1,156,645</u>
Total Operating Budget	<u>\$7,531,129</u>	Total Operating Budget	<u>\$7,531,129</u>
Special Revenue Fund	<u>126,020</u>	Special Revenue Fund	<u>\$126,020</u>
Repayment of Debt	<u>533,538</u>	Debt Service Aid	<u>\$993</u>
		Local Tax Levy-Debt	<u>\$532,544.50</u>
Total Expenditures	<u><u>\$8,190,687</u></u>	Total Revenue	<u><u>\$8,190,687</u></u>

As per NJAC 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2012-13 tentative budget includes a maximum travel appropriation of \$18,000

The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Included in the 2012-13 proposed budget is a maximum regular business travel amount of \$500 per employee

(not to exceed \$1500 per employee)

15. Correspondence

- a. Letter from Hunterdon County DOE-SEMI Waiver Approval
(Attachment #9)

16. New Business

- a. 2011-12 School Calendar
- b. Board of Education Meeting Calendar **(Attachment #10)**

17. Old Business

- a. District Goals and Action Plans
- b. 2012-13 Budget Hearing Presentation Draft

18. Public Comment

19. Executive Session

- a. Personnel

20. Adjournment