

#### **Clinton-Glen Gardner Board of Education**

Wednesday, March 27, 2012 7:00 pm, CPS Library/Media Center

## BUSINESS SESSION MEETING AGENDA Action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our everchanging world.

Adopted 11/2008

#### 1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

#### 3. Roll Call

## 4. Monthly School Data:

- a. Enrollment Data Report (Attachment #1)
- b. Student Suspensions:
  - i. In-School Suspensions: 2
  - ii. Out-of-School Suspensions: 0
- c. School Nurse's Report (Attachment #2)
- d. Violence and Vandalism (EVVRS Data)
- e. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

Motion: To accept the aforementioned monthly school data report, items

4a-e.

- 5. Superintendent/Principal's Report
- 6. Clinton Teachers' Association (CTA) Update
- 7. Public Comment
- 8. Personnel

A. Motion: To approve the for the listed stipend positi		mber for the 2011-12 school year
Position	Name	Rate/Salary
Girls Softball Coach (0.5)	Amy Santacross	In accordance with CTA agreement

<b>B. Motion:</b> To amend prior 2011-12 school year for the			member for the
Position	Name		Salary
Girls Softball Coach (0.5)	Jamie Friedel	In accordance with CTA agreemer	

Position	Name	Rate/ Salary	Effective
Special Education Paraprofessional	Posting Closes 3/26 and candidate will be presented at the meeting		3/27/12
Substitute Teachers	Jennifer Frohlich Snider Brittany Whittemore Jenna Crincoli	\$85 per diem	03/27/12

- **D. Motion:** To approve the Character Education Coordinator Job Description as shown in Attachment #4.
  - 9. Curriculum, Instruction, Assessment, & Technology
    - a. Staff Development

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
IEP Development	03/30/12	Heather Alvarez		\$0.00		\$0.00
and	1447 (324	Jenine Kastner		····		100

Implementation	Amy Kagan		
Implementation	Alliy Kagari		

#### b. Field Trips

Motion: To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per person
April 2012	1st grade	Lakota Wolf Preserve	\$6.00 per student/\$15.00 per adult
April 2012	Kindergarten	Crayola Factory	\$6.50
April 2012	2nd grade	Turtle Back Zoo	\$7.50
May 2012	1st grade /Mrs. Graffis	Conley School	\$9.50
May 2012	Preschool	Clinton Community	\$0.00
May 2012	7th grade	Fonthill Castle/Mercer Museum	\$8.00
May 2012	5th grade	Sandy Hook/Twin Lights	\$14.75
May 2012	Preschool	Clinton Community	\$0.00
May 2012	1st grade	The Theatre at RVCC	\$14.00
May 2012	Preschool	Clinton Community	\$0.00
May 2012	7th/8th grade Track & Field Day at HS	North Hunterdon High School	\$0.00
May 2012	Preschool	Peaceful Valley Orchard	\$10.50
June 2012	3rd grade	Red Mill Museum	\$10.00
June 2012	6th grade	Liberty Science Center	\$37.25

#### 10. General Information: Business Administrator's Report

# a. Approval of Board of Education Minutes as follows (Attachment #5A, 5B, 5C)

**Motion**: To approve the Board of Education Meeting minutes from the February 15, 2012 Work Session; and the February 23, 2012 Business and Executive Sessions; and March 1, 2012 Special Budget and Executive Sessions.

# b. Secretary's and Treasurer's Reports (Attachments #6A, 6B)

i. January, 2012 \$ 868,720.55

**Motion:** To approve the above referenced Secretary's and Treasurer's report as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2011-2012 school year.

#### c. Bill List (Attachment #7)

i. General Account: \$ 732,515.34 ii. Cafeteria Account: \$ 12,452.00

**Motion:** To approve the payment of the bills in the above-specified amounts.

#### d. Checking Account Balances -January, 2012

i. Student Activities: \$32,228.14
 ii. Cafeteria: \$57,037.84
 iii. Payroll Agency: \$19,356.57
 iv. Unemployment: \$77,087.24

**Motion**: To approve the balances of the above specified amounts.

#### e. Transfers (Attachment #8)

**Motion:** To approve Transfers in the amount of \$40,190.05 for the months of February, 2012.

#### f. Long Range Facility Plan Amendment

**Motion:** To authorize the Architect to submit an amendment to the district's Long Range Facility Plan to include the Parking Lot Resurfacing, Hot Water Heater Replacement and Fire Alarm Relocation

## g. Safety Grant

**Motion:** To approve the submission of the grant application for the 2012 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC WEST subfund for the purpose described in the application, in the amount of \$3,600 for the period July 1, 2012 through June 30, 2013.

## h. School Attorney

**Motion:** To approve Matthew Giacobbe of Cleary, Giacobbe, Alfieri & Jacobs as the Attorney of Record for the remainder of the 2011-12 school year at the hourly rate of \$145 per hour.

## 11. School Budget Hearing

a. Budget Presentation and Q&A

# b. Motion: To adopt the 2012-13 School Budget as summarized:

2012-2013 Annual School Budget

Clinton-Glen Gardner hereby adopts the following The Board of Education of budget for the 2012-13 school year: The proposed budget includes sufficient funds to provide curriculum and instruction

which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment	495				
Expenditures General Current Expense Capital Outlay	\$7,311,962 219,167	Revenue Transfer from Other Funds Local Tax Levy-General Surplus Appropriation Misc Revenue Tuition State Aid	\$90,000 \$6,055,296 \$184,113 \$11,075 \$34,000 \$1,156,645		
Total Operating Budget	\$7,531,129	Total Operating Budget	\$7,531,129		
Special Revenue Fund Repayment of Debt	126,020 533,538	Special Revenue Fund Debt Service Aid Local Tax Levy-Debt	\$126,020 \$993 \$532,544.50		
Total Expenditures \$8,190,687 Total Revenue \$8,190,687  As per NJAC 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.  The 2012-13 tentative budget includes a maximum travel appropriation of \$18,000  The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.  Included in the 2012-13 proposed budget is a maximum regular business travel amount of					
\$500	)_ per employee				

## 12. Correspondence

a. Letter from Hunterdon County DOE-SEMI Waiver Approval (Attachment #9)

(not to exceed \$1500 per employee)

#### 13. New Business

a. Board of Education Meeting Calendar (Attachment #10)

#### 14. Old Business

a. QSAC

#### 15. Public Comment

#### 16. Executive Session

a. Personnel

b. Negotiations

## 17. Adjournment