

## CLINTON-GLEN GARDNER BOARD OF EDUCATION

## BUSINESS SESSION MEETING MINUTES

May 18, 2011

Robert Pyle called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Cara Morris, Patricia Cooper and Margaret Layding

Absent: Amanda DiRienz

Also Present: Richard Katz, Superintendent/Principal  
Lisa Craft, Business Administrator

**GENERAL INFORMATION: MONTHLY SCHOOL DATA**

- A. Enrollment Data Report
- B. Student Suspensions:
  - In-School Suspensions: 1
  - Out-of-School Suspensions: 0
- C. School Nurse's Report:
- D. Violence and Vandalism (EVVRS Data ):
- E. Fire Drill Report and Bus Evacuation Drill Report

**RESOLUTION 2010-2011: 252****ACCEPT SCHOOL DATA REPORTS**

Cara Morris moved, seconded by Robert Pyle, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

**SUPERINTENDENT/PRINCIPAL'S REPORT**

Update on Social Worker interviews

On Tuesday afternoon, Kyle Cyphers will be walking through the CPS parking lot on his way to NHHS to raise donations of supplies for U.S. Military personnel in Iraq.

QSAC requirements may be lessened for next year's round, which CPS is a scheduled school for this cycle.

Common Core Update – PARRCOnline.org

Anti-bullying law was reviewed by Dr. Katz. Questions were addressed on parent awareness of this process and implications to permanent student records.

**ASSISTANT PRINCIPAL'S REPORT:** Mrs. Steiner is attending the Reading Olympics

**CLINTON TEACHER'S ASSOCIATION (CTA) UPDATE:** None

**PUBLIC COMMENT:** None

### **PERSONNEL REPORT**

**RESOLUTION 2010-2011: 253**

**APPROVE ESY STAFF MEMBERS**

Patricia Cooper moved, seconded by Robert Pyle, to approve the following staff members for the 2011 Extended School Year positions. Motion carried unanimously with all "ayes".

Position	Name	Rate/Salary
Primary Teacher	Carolyn Schorr	In accordance with CTA Agreement
Preschool Teacher	Lisa Rizzi	In accordance with CTA Agreement
School Nurse	Mary Ellen Bowlby	In accordance with CTA Agreement
Speech and Language Therapist	Susan Samela Camille Reilly	\$75/hr
Instructional Aides	Jillian Kirby Jennifer Truby Linda Dean Janet Traphagen Kelly DeJesus	\$14.96/hr
Substitute Teacher	Joe Harris Jennifer Merrigan	In accordance with CTA Agreement

**RESOLUTION 2010-2011: 254****APPROVE STAFF MEMBERS**

Patricia Cooper moved, seconded by Cara Morris, to approve the following staff members for the 2011 summer work. Motion carried unanimously with all "ayes.

Position	Name	Rate/Salary
Leveled Library Committee (20 Hours)	Denise Grimm Michele Graffis	In accordance with CTA Agreement

**RESOLUTION 2010-2011: 255****APPROVE CURRICULUM WRITING**

Patricia Cooper moved, seconded by Cara Morris, to approve the following staff members for the 2011-12 school year for the following curriculum writing. Motion carried unanimously with all "ayes.

Position	Name	Rate/Salary
Visual Arts (30 hours)	Suzanne Lauricella	In accordance with CTA Agreement
Language Arts (10 hours each)	Denise Grimm Elizabeth Hedden	In accordance with CTA Agreement

**RESOLUTION 2010-2011: 256****APPROVE STIPEND POSITIONS**

Cara Morris moved, seconded by Robert Pyle, to approve the following staff members for the 2011-12 school year for the following stipend positions. Motion carried unanimously with all "ayes.

Position	Name	Rate/Salary
Supervisor of Special Services	Joan Muldoon	\$13,000
Chess Club	TBD	In accordance with CTA agreement
Golf Club	Mary Bulger	In accordance with CTA agreement
Peer to Peer	Tim Bidwell Sue Penn	In accordance with CTA agreement
Science Club	Stacy Viotto	In accordance with CTA agreement
3 <sup>rd</sup> Grade Musical Director	Laurie Ruch	In accordance with CTA agreement
3 <sup>rd</sup> Grade Musical Assistant Director	Pam Lorenson (0.5) Barbara Smith (0.5)	In accordance with CTA agreement
4 <sup>th</sup> Grade Musical Director	Laurie Ruch	In accordance with CTA agreement
4 <sup>th</sup> Grade Musical Assistant Director	Lisa Rizzi (0.5) Evelyn Ferro (0.5)	In accordance with CTA agreement
Spring Musical Director	Laurie Ruch	In accordance with CTA agreement
Spring Musical Assistant Director (3)	Kelly DeJesus Donna Zaugg Lisa Rizzi (0.5) Suzanne Lauricella (0.5)	In accordance with CTA agreement
Student Council 5-6	Jodi Lounds	In accordance with CTA agreement



Student Council 7-8	Jessica Crespo (0.5) Denise Grimm (0.5)	In accordance with CTA agreement
Yearbook	Suzanne Lauricella (0.65) Tonya Lungert (0.35)	In accordance with CTA agreement
Aim High (2)	Denise Rella Carolyn Schorr	In accordance with CTA agreement
Intervention & Referral Services Committee	Sue Penn Mary Ellen Bowlby Susan DeSapio Denise Grimm Thomas Larkin	In accordance with CTA agreement
Middle School Coordinator	Deborah Sarmir	In accordance with CTA agreement
Team Leaders K-2 3-4 5-8  Special Area Special Education	Kelly DeJesus Evelyn Ferro Jodi Lounds Deborah Sarmir Thomas DiGiovanni Judy Liptak	In accordance with CTA agreement
Athletic Director	Joe Harris	In accordance with CTA agreement
Boys' Soccer	Tim Bidwell	In accordance with CTA agreement
Girls' Soccer	Joe Harris	In accordance with CTA agreement
Cross Country	Stacy Viotto	In accordance with CTA agreement
Volleyball	Sue Penn	In accordance with CTA agreement
Boys' Basketball	Tim Bidwell	In accordance with CTA agreement
Girls' Basketball	Joe Harris	In accordance with CTA agreement
Cheerleading	Evelyn Ferro (0.5) Jennifer Merrigan (0.5)	In accordance with CTA agreement
Baseball	Tim Bidwell	In accordance with CTA agreement
Softball	Jamie Friedel	In accordance with CTA agreement

**RESOLUTION 2010-2011: 257****APPROVE BUSINESS ADMIN. CONTRACT**

Margaret Layding moved, seconded by Patricia Cooper, to approve the contract for Lisa Craft, Business Administrator, for the 2011-12 school year, as approved by the County Executive Superintendent on May 9, 2011, at the annual salary of \$103,678. Motion carried unanimously with all "ayes".

**CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY****RESOLUTION 2010-2011: 258****STAFF DEVELOPMENT**

Cara Morris moved, seconded by Robert Pyle, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
Pennsylvania Autism and Asperger's Syn.	05/05/201105/06/2011	2		\$490.00	\$225.00	\$715.00
Strauss Esmay Associates, LLP	06/10/2011	1		\$50.00		\$50.00
2011 ASCD Leader to Leader Conference	07/21/201107/22/2011	1		\$100.00		\$100.00

**RESOLUTION 2010-2011: 259****FIELD TRIPS**

Cara Morris moved, seconded by Robert Pyle, to approve the following requests for field trips. Motion carried unanimously with all "ayes".

Date	Grade	Location	Cost/Student
May 2011	Teen Arts	Hunterdon County Fairgrounds	\$10.00
June 2011	3rd grade	Red Mill Museum	\$10.00
June 2011	2nd grade	DaVinci Science Center	\$6.00

**DISCUSSION ITEMS**

District Professional Development Plan 2011-2012: Dr Katz informed the board of the submission process and his editorial in re-submitting the plan to meet the State requirement to evaluate our Professional Development when 40% of the school year remains. The Plan is now approved.

**POLICY****RESOLUTION 2010-2011: 260****APPROVE POLICY**

Patricia Cooper moved, seconded by Robert Pyle, to approve the listed First and Second Readings and Adopt or Repeal the Policies with the Second Readings. Motion carried unanimously with all "ayes". *Discussion on the Code of Conduct. Dr. Katz reported on the work of the Code of Conduct Committee during their 5 months of meetings. Dress Code was the most reviewed area within the Code. Future enforcement of this Code, as well as the Anti-bullying law, will be a major theme next year.*

Policy #	TITLE	M		ACTION	ATT#
5200	Attendance	M	Revised	1 <sup>st</sup> reading	4A
5200 Regulation	Attendance	M	Revised	Review	4B
5600	Code of Student Conduct	M	Revised	1 <sup>st</sup> reading	4C
5600 Regulation	Code of Student Conduct	M	Revised	1 <sup>st</sup> reading	4D
5240	Tardiness	M	Revised	1 <sup>st</sup> reading	4E
5240 Regulation	Tardiness	M	Revised	Review	4F
5512.02	Cyber-bullying		New	1 <sup>st</sup> reading	4G

**DISCUSSION ITEMS**

Required Policy Updates for September 2011:  
Harassment, Intimidation and Bullying  
School Concussion Management

**GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT****RESOLUTION 2010-2011: 261****BOARD MINUTES**

Robert Pyle moved, seconded by Cara Morris, to approve the Board of Education Meeting minutes from the April 13, 2011 Work and Executive Sessions; and April 26, 2011 Business Session. Motion carried unanimously with all "aycs". Patricia Cooper abstained on April 13, 2011 Minutes.

**RESOLUTION 2010-2011: 262****SECRETARY AND TREASURER'S REPORTS**

Robert Pyle moved, seconded by Cara Morris, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$693,086.61 for March 2011, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2010-2011 school year. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 263****BILL LIST**

Robert Pyle moved, seconded by Cara Morris, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

## Bill List

1.	General Account:	\$712,005.06
2.	Cafeteria Account:	\$ 9,413.69



**RESOLUTION 2010-2011: 264****ACCOUNT BALANCES**

Robert Pyle moved, seconded by Cara Morris, to accept account balances as of March 2011 as specified below. Motion carried unanimously with all "ayes".

## Checking Account Balances for March 2011:

1.	Student Activities:	\$39,647.78
2.	Cafeteria:	\$57,985.26
3.	Payroll Agency:	\$13,211.85
4.	Unemployment:	\$55,713.42

**RESOLUTION 2010-2011: 265****TRANSFERS**

Robert Pyle moved, seconded by Cara Morris, to approve Transfers in the amount of \$7,651.72 for April, 2011. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 266****APPROVE HCESC GLEN GARDNER ROUTES**

Robert Pyle moved, seconded by Patricia Cooper, to approve the Glen Gardner Routes with HCESC for the 2011-12 school year at a 1% or \$1,537.33 increase. Motion carried unanimously with all "ayes".

GG1	\$36,112.23
GG2	\$36,112.23
GG3	\$36,112.23
GG4	\$36,112.23
GG6	\$10,821.93

**RESOLUTION 2010-2011: 267****AWARD OF ROOF REPLACEMENT BID**

Patricia Cooper moved, seconded by Robert Pyle, to award a contract to Barrett Roofing in the amount of \$153,8345 for base bid and Alt #1 for the Second Floor Roof Replacement Project as the lowest responsive and responsible bidder for bids opened on May 17, 2011 per the review and recommendation of the Project Architect, Anthony Gianforcaro. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 268****APPROVE ESY TUITION CONTRACTS**

Robert Pyle moved, seconded by Patricia Cooper, to approve the ESY 2011 Tuition Contracts below. Motion carried unanimously with all "ayes".

Midland School	1 student	\$6,890.40
Developmental Center for Children & Families	1 student	\$4,425.00

**RESOLUTION 2010-2011: 269****APPROVE ESY OT CONTRACT**

Robert Pyle moved, seconded by Patricia Cooper, to approve an ESY Occupational Therapy Contract with Therapeutic Intervention, Inc. at an hourly rate of \$86.50. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 270****ACCEPT CPSPIE GRANT**

Patricia Cooper moved, seconded by Robert Pyle, to accept CPSPIE grants as listed. Motion carried unanimously with all "ayes".

Outdoor Learning Center PLG	\$4,000
Judy Liptak – Laptop	\$1,000

**CORRESPONDENCE**

Business Administrator contract approval letter  
Professional Development Plan letter from County Board

**NEW BUSINESS**

NJSBA delegate

**OLD BUSINESS**

Update of Facility Management Transition – Lisa gave an update on the transition meetings that have been held with Pritchard Industries.



**PUBLIC COMMENT – None**

**RESOLUTION 2010-2011: 271**

**ENTER EXECUTIVE SESSION**

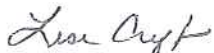
Cara Morris moved, seconded by Robert Pyle, to enter into Executive Session at 9:00 p.m. for the purpose of discussing Personnel and Student Matters. Motion carried unanimously with all "ayes".

**RESOLUTION 2010-2011: 272**

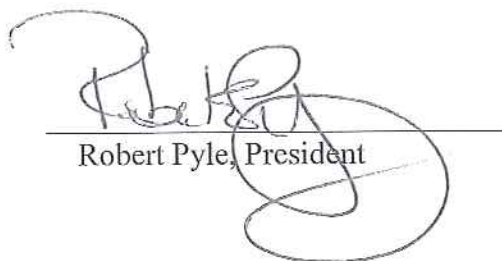
**ADJOURNMENT**

Cara Morris moved, seconded by Robert Pyle, to adjourn the Board Meeting at 9:50 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft  
Business Administrator

  
Robert Pyle, President